

**THE MINUTES OF THE ANNUAL GENERAL MEETING OF EASINGTON VILLAGE  
PARISH COUNCIL HELD ON MONDAY 13<sup>th</sup> MAY 2019**

Present: Councillor L Morton (Chair)  
Councillors J Andrews, M Burn, W S Day, J Lee, A Lumsden, T Murray and  
A Robson

Staff: Mrs G M Crute (Parish Clerk))

2 members of the public

EVPC  
19/20/001 **ELECTION OF CHAIRMAN**  
A nomination was received for Councillor L Morton  
**RESOLVED:** that Councillor Morton be ELECTED.

EVPC  
19/20/002 **CHAIRPERSON'S DECLARATION OF ACCEPTANCE OF OFFICE**  
Councillor Morton signed the declaration of acceptance of office.  
**RESOLVED:** that the declaration of acceptance of office be ACCEPTED.

EVPC  
19/20/003 **ELECTION OF VICE CHAIRMAN**  
A nomination was received for Councillor W S Day  
**RESOLVED:** that Councillor Day be ELECTED Vice-Chairperson for the  
forthcoming year.

EVPC  
19/20/004 **TO RECEIVE THE REPORT OF THE CHAIRMAN OF THE PARISH  
COUNCIL FOR THE CIVIC YEAR 2018/19**

I would like to welcome the new members to the Parish Council (PC) and  
also the existing members.

Over the year I have represented the PC at meetings, planning appeals  
and other functions both in the Parish, Remembrance Day, and with the  
County Council, Durham County Strategic Highways - over issues of  
parking, road markings and future planning to avoid traffic problems.

The traffic calming in North Crescent has finished, and seems to be  
working well.

The usual donations were given including St Mary's Church Parish Patch.

We have continued our programme of improvement at Seaton Holme, a  
new boiler has been installed; the path has had a facelift including re-  
setting of flags, filling the gaps and anti-skid treatment.

Staff resources include buying new computer and associated software as  
well as a new tractor and trailer.

Completion of the racecourse fencing is the final major work for this year.  
We have had one objection to the fence, but by far the support for it has  
been overwhelming.

The PC is supporting the setting up of a heritage group. We wish it well.

We wrote to the Chief Constable and Commissioner, Ron Hogg, expressing  
our concerns about police presence and the increase in crime within the

parish. The reply is that Mr Hogg's office will ask that the PC be kept updated of the current situation.

Appropriate accounting records have been kept throughout the financial year, you will all have had a copy of the accounts for the year ending 31st March 2019. The annual internal audit advised that no action points had been identified. Congratulations to our administration team. All necessary alterations and amendments to standing orders have been made.

The General Data Protection Regulations (GDPR) have come into effect which governs the way in which the PC handles data. If you require any further information please ask the Clerk.

Mr Appleby, Head Teacher of Easington Village C of E Primary School, led the countdown for the lighting of the Christmas Tree, Santa and his helpers did a very good job helping to make the event a huge success Well Done to all involved.

A tree had been planted on The Village Green and dedicated to former PC Chair Mrs Hopper for her years of service to the PC. The planting was attended by Mrs Hopper who lifted the first shovel.

**RESOLVED:** that the report of the Chairman, be RECEIVED.

EVPC  
19/20/005

**TO NOTE THE MINUTES OF THE ANNUAL GENERAL MEETING** held on 13<sup>th</sup> May 2019.

**RESOLVED:** to NOTE the minutes.

EVPC  
19/20/006

**TO APPOINT PERSONS TO PARISH COUNCIL COMMITTEES AND SUB-COMMITTEES**

Cemetery and Grounds Committee (5 Members)

**RESOLVED:** that Councillors J Andrews, W S Day, J Lee, L Morton and A Robson be appointed to the Cemetery and Grounds Sub-Committee

Staffing Committee (5 Members)

**RESOLVED:** that Councillors J Andrews, J Lee, L Morton, J Smith and A Robson appointed to the Staffing Committee.

Appeals Committee (4 Members)

**RESOLVED:** that Councillors M Burn, W S Day, A Lumsden and T Murray be appointed to the Appeals Committee

EVPC  
19/20/007

**TO REVIEW STANDING ORDERS AND FINANCIAL REGULATIONS**

**RESOLVED:** that the Standing Orders and Financial Regulations be APPROVED and ADOPTED.

EVPC  
19/20/008

**TO REVIEW COUNCIL POLICIES**

- a) Complaints Procedure
- b) Publication Scheme (Freedom of Information)
- c) Health and Safety Policy
- d) Fire Risk Assessment

Members gave consideration to the review of the above Council Policies which were APPROVED and ADOPTED.

EVPC  
19/20/009

**APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

- a) East Durham Area Action Partnership  
**RESOLVED** that Councillors A Lumsden, L Morton, T Murray Plus the Clerk be the Parish Council's representatives.
- b) Easington Area Association of Parish and Town Councils  
**RESOLVED** that Councillor W Day plus the Clerk be the Parish Council's representatives.
- c) Small and Medium Council's Forum  
**RESOLVED** that Councillors J Lee plus the Clerk be the Parish Council's representatives.
- d) Easington Village Allotment Association  
**RESOLVED** that Councillor L Morton be the Parish Council's representative.

EVPC  
19/20/010

**TO CONSIDER PAYMENT OF ANNUAL SUBSCRIPTIONS**

Members gave consideration to the payment of the annual subscriptions which had been previously circulated.

**RESOLVED:** that the payments be AUTHORISED.

EVPC  
19/20/011

**TO APPOINT CHEQUE SIGNATORIES**

**RESOLVED** that Councillors J Andrews, J Lee, L Morton, J Smith and T Murray be APPOINTED as cheque signatories.

EVPC  
19/20/012

**TO APPOINT KEYHOLDERS**

- a) Seaton Holme  
**RESOLVED:** that the Clerk, Caretaker, Administration Assistant and Chairman be APPOINTED as keyholders.
- b) Cemetery  
**RESOLVED:** that the Cemetery Superintendent and Cemetery Assistant/Groundsman by APPOINTED as keyholders.

EVPC  
19/20/013

**MEETING DATES FOR 2019/20**

Members gave consideration to meeting dates for 2019/20 which had been previously circulated.

**RESOLVED** that the meeting dates be APPROVED.

CERTIFIED TRUE RECORD

CHAIRMAN .....

DATE .....