

Clerk to the Council: Mrs Gaynor Crute

Easington Village Parish Council
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8th October 2013

NOTICE IS HEREBY GIVEN OF A MEETING OF EASINGTON VILLAGE PARISH COUNCIL

to be the Library, Seaton Holme, Hall Walks, Easington Village on **MONDAY 14TH OCTOBER 2013** at 7.00 pm

Gaynor M Crute

Clerk to the Council

AGENDA

- 1 **TO ACCEPT APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
- 3 **PUBLIC PARTICIPATION**
- 4 **TO CONFIRM THE MINUTES OF THE LAST MEETING HELD ON 12th SEPTEMBER 2013** (Enclosed)
- 5 **TO APPROVE THE MINUTES OF THE MEETING CEMETERY AND GROUNDS SUB-COMMITTEE** held on 17th September and re-convened meeting held on 24th September 2013 (Enclosed)
- 6 **MATTERS ARISING** (Enclosed)
- 7 **POLICE MATTERS**
- 8 **REPORT OF THE COUNTY COUNCILLORS**
- 9 **SEATON HOLME**
 - a) **FloodLights** – to consider the verbal update of the Clerk.
 - b) **Railings to Front Steps** – to consider the verbal update of the Clerk.
- 9 **CEMETERY AND GROUNDS**
 - a) **Report of the Cemetery Superintendent** (Enclosed) to note the contents.
 - b) **In-Bloom Committee** – to receive the verbal update of Councillor Morton.
 - c) **Northumbria In-Bloom – Results** – to receive the results (Enclosed)
 - d) **Request for Tree Reduction** – to consider correspondence (Enclosed)

- e) **Proposed Roundabout Landscaping Improvements on A182/B1283 to Easington** – to consider correspondence received (Enclosed)
- f) **Cemetery Fees 2014/14** to consider increase of Cemetery Fees (Enclosed)
- g) **Grasscutting** – to review the service provision by Durham County Council – Request of Councillor L Morton

10 **FINANCIAL**

- a) **Bank Balances as at 30/09/13** – to receive information.
- b) **Income and Expenditure Report – 30/09/13** (Enclosed)
- c) **Bank Transfers** – to receive details of September's Transfers.
- d) **Invoice for Endorsement of Payment** (Enclosed) to approve for payment.
- e) **Income Received** (Enclosed) September 2013 – to receive information.
- f) **Notice of External Audit** – to receive the verbal report of the Clerk.
- g) **Great North Air Ambulance** – to consider correspondence (Enclosed)
- h) **County Durham and Cleveland Training Partnership – Data Protection and Freedom of Information Act Event – March 2014 at Peterlee Town Council Offices, Shotton Hall** to consider interest in attendance at the Event at a cost of £30 each plus VAT
- i) **Annual Clock Service** – to consider correspondence received from Smith of Derby Ltd (Enclosed)

11 **PLANNING**

- a) **Planning Applications** – CE/13/01043/OUT – Proposed Outline Application for Four Houses at Land to the East of Dairy Houses, Littlethorpe for Mr N and Mrs A Forbes
CE/13/00960/HPN – Proposed Garage Conversion at 17 Fennel Grove, Easington Village for Mr P Bellerby
CE/13/00950/AD – Proposed Erection of Display and 1 No. Non-Illuminated Fascia Sign at Isabella Brides Ltd, 9 Southside for Isabella Brides Ltd
CE/13/00812/FPA – for Proposed Extension to Agricultural Building at West Moor Farm, Durham lane for T H Stobart and Sons
- b) **Planning Approvals** – PL/5/2013/0258 – Proposed Conversion of Public House to Dwelling House at Masons Arms, Rosemary Lane, Easington
- c) **Planning Refusals** - none
- d) **Planning Applications (Withdrawn)** - none
- e) **Planning Appeals** – none

12 **CORRESPONDENCE**

- a) **Hawthorn Parish Council** – to consider correspondence received from Leanne Stubbs (Enclosed)
- b) **CDALC AGM – Saturday 26th October 2013 at County Hall, Durham – 10.30 am** – to consider verbal update of the Clerk.

13 **GRIEVANCE PROCEDURE** – to consider adopting the Grievance Procedure (Enclosed)

14 **DISCIPLINARY PROCEDURE** – to consider adopting the Disciplinary Procedure (Enclosed)

15 **STAFFING COMMITTEE AND APPEALS COMMITTEE** – to consider appointing 3 Members to each Committee.

16 **DATE AND TIME OF THE NEXT MEETING** – Monday 11th November 2013.

To: **All Members of Easington Village Parish Council**