

**Clerk to the Council: Mrs Gaynor Crute**

Easington Village Parish Council  
Seaton Holme  
Hall Walks  
Easington Village  
Peterlee  
Co. Durham  
SR8 3BS  
Tel: 0191 5279360  
Email: gaynorcruce@easingtonvpc.onmicrosoft.com  
VAT Registration No 605 3222 83



8<sup>th</sup> May 2018

**NOTICE IS HEREBY GIVEN THAT A MEETING OF EASINGTON VILLAGE PARISH COUNCIL** to be held in Seaton Holme, Hall Walks, Easington Village on **MONDAY 14<sup>TH</sup> MAY 2018** immediately following the conclusion of the AGM which is due to be held at 6.30 pm

**Gaynor M Crute**  
**Clerk to the Council**

**AGENDA**

- 1 **TO ACCEPT APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
- 3 **PUBLIC PARTICIPATION**
- 4 **TO CONFIRM THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 9<sup>TH</sup> APRIL 2018** (Enclosed)
- 5 **MATTERS ARISING** (Enclosed)
- 6 **POLICE MATTERS**
- 7 **REPORT OF THE COUNTY COUNCILLOR**
- 8 **SEATON HOLME**
  - a) **Footpaths** – to receive the verbal update of the Clerk.
  - b) **Alice in Wonderland Event 2018** – to receive the verbal report of the Clerk.
- 9 **CEMETERY AND GROUNDS**
  - a) **Report of the Cemetery Superintendent** (Enclosed) to note the contents.
- 10 **FINANCIAL**
  - a) **Accounts for the Year Ended 31<sup>st</sup> March 2018** (Enclosed) to approve the accounts (Enclosed)
  - b) **Annual Internal Audit Report 2017/18** (Enclosed) to approve the internal audit report

- c) **Annual Governance Statement 2017/18** (Enclosed) – to approve the Annual Governance Statement
- d) **Annual Accounting Statement 2017/18** (Enclosed)- to approve the Accounting Statement
- e) **Bank Balances as at 30/04/18** – to receive information.
- f) **Income and Expenditure Report – 30/04/18** (to be circulated)
- g) **Bank Transfers** – to receive details of April’s Transfers.
- h) **Invoice for Endorsement of Payment – April** (Enclosed) to approve for payment.
- i) **Income Received** (Enclosed) April 2018– to receive information
- j) **Request for Financial Assistance – Harbour Support Services** - to consider a financial donation under Section 137 of the Local Government Act, 1973 (Enclosed)

11 **PLANNING**

- a) **Planning Applications-** DM/18/01041/FPA – Proposed Change of Use from Shop (A1) to Beauty Salon incorporating a Single Storey Rear Extension from Mr J Wilson at 1 A Thorpe Road, Easington Village
- b) **Planning Approvals** – DM/18/00500/FPA – Proposed Two-Storey Side and Single Storey Rear Extension (Re-Submission) at Woodthorpe, Thorpe Road, Easington for Mr R Goodwin  
DM/18/00039/FPA – Proposed Retention of Material Change of Use of Public Open Amenity Space to Enclosed Rear Garden at 25 Nursery Gardens, Easington for Mrs J Munro  
DM/17/02659/VOC – Proposed Variation of Condition 2 of DM/16/01970/FPA in order to change house types on 5 plots at land to the West of Fennel Grove, Easington Village
- c) **Planning Refusals** - none
- d) **Planning Applications (Withdrawn)** - none
- e) **Planning Appeals** – none

*\*If Members require any further details on the planning applications detailed could they please notify the Clerk prior to the Meeting\**

12 **CORRESPONDENCE**

- a) **Battles Over – A Nations Tribute** – to consider correspondence from County Durham Association of Local Councils (Enclosed)

13 **MEMBERS REPORTS OF THEIR ATTENDANCE AT MEETINGS/EVENTS ON BEHALF OF THE PARISH COUNCIL**

14 **GENERAL DATA PROTECTION REGULATIONS** – to consider approval of the following policies and privacy notices:-

- Information and Data Protection Policy
- Retention and Disposal Policy
- Privacy Notice for Staff and Role Holders
- Privacy Notice for Councillors
- General Privacy Notice

15 **HUMAN RESOURCES POLICIES** – to consider approval of the following policies and procedures:-

- Disciplinary Policy and Procedure
- Capability Policy and Procedure
- Appeals Notification and Procedure
- Bereavement Policy

16 **CO-OPTION OF PARISH COUNCILLOR** – to interview candidates to fill the vacant position of Parish Councillor

17 **DATE AND TIME OF THE NEXT MEETING** – Monday 11<sup>th</sup> June 2018.

To: **All Members of Easington Village Parish Council**