

**MINUTES OF THE MEETING OF THE CEMETERY AND GROUNDS
SUB-COMMITTEE HELD ON TUESDAY 17th SEPTEMBER 2013**

Present: Councillor J Andrews (Chair)

Councillors M Burn and J Smith

Staff: Mrs G M Crute (Parish Clerk)
Mr W Hunter (Cemetery Superintendent)

C&G **Apologies for Absence**

13/14/009 Apologies were received and accepted for Councillors E Hopper and J Lee.

C&G **Declarations of Interest on Items on the Agenda**

13/14/010 None

C&G **The Minutes of the Last Meeting held on Tuesday 2nd July 2013**

13/14/011 The minutes were NOTED.

C&G **Matters Arising.**

13/14/012 There were no matters arising that were not already covered on the agenda.

RECOMMENDED: the information given, be NOTED.

C&G **Update from Cemetery Superintendent**

13/14/013 The Cemetery Superintendent advised that the work had commenced on the tasks identified at the Cemetery Walkabout as follows:-

Shutter to Cemetery Lodge – The Clerk had obtained a quotation for electric shutters at £990 for galvanised steel and £1078 for powder paint finish. The windows had been checked and were in a good state of repair. The Cemetery Superintendent would make enquiries for further quotations.

Shed Roof – The Felt had been replaced.

Seating- the remaining seating had been completed

New Shrub Bed (Memorial Garden) – Hedge to be trimmed back and more compost to be put in and bulbs planted.

The Greenseat had been repaired and repainted.

The perimeter fence (wooden) was being repaired.

Thorpe Road Playing Field the area was a present part hedged, metal crash barriers and wire fencing. The Clerk felt that the wire fencing should be replaced with wooden fencing for safety reasons and costs were to be obtained.

RECOMMENDED:

- i) that the information given, be NOTED.
- ii) that costs be obtained for fencing to the Thorpe Road Playing Fields.

C&G
13/14/014

Summer Bedding Scheme 2014

A Member stated that she did not feel that the grassing over of some of the beds in the Cemetery should be undertaken. The Clerk advised that as this decision had been agreed by the Parish Council and 6 months would have to pass before the decision could be changed.

Considerable discussion ensued regarding the planting scheme

The meeting closed at this point and was to be re-convened on 24th September 2013.

MINUTES OF THE RE-CONVENED MEETING OF THE CEMETERY AND GROUNDS SUB-COMMITTEE HELD ON TUESDAY 24th SEPTEMBER 2013

Present: Councillor J Andrews (Chair)
Councillors M Burn, E Hopper and J Smith

Staff: Mrs G M Crute (Parish Clerk)
Mr W Hunter (Cemetery Superintendent)

C&G
13/14/015

Apologies for Absence

Apologies were received and accepted for Councillor J Lee.

C&G
13/14/016

Summer Bedding Scheme 2014

After considerable discussion a planting scheme was agreed upon and would consist of:

Seaton Holme: Red Geraniums and Blue Lobelia
Large Black Tubs: Cerise Petunias and Trailing White Bacopa
Stone Planters: Red Geraniums and Trailing Blue Lobelia
West View & Kings Head Flower Beds: Orange Begonias and Blue Lobelia
Village Green Circle: Red Begonias and Blue Lobelia
Roundabout Beds: Yellow Begonias and Blue Lobelia
Cemetery: Mixed Dahlias with Blue Lobelia
Memorial Garden: Blue Lobelia
Hanging Baskets: to be determined
3 Tier Tub: 3 Different shades of Pink Trailing Petunias
Penfold: Flowering Shrubs and mixture of remaining bedding plants

RECOMMENDED: that this scheme be implemented within current budgets.

- C&G
13/14/017 **Review of Cemetery Fees 2014/15**
Members compared our Cemetery fees with 5 other Parish Councils.
RECOMMENDED:
i) That the interment fee for under 12s be altered to nil;
ii) That all other fees be increased by 5% (rounded to the nearest pound) with effect from 1st April 2014
- C&G
13/14/018 **Date and Time of Next Meeting**
The next meeting would take place on Tuesday 19th November 2013.