

**MINUTES OF THE MEETING OF THE CEMETERY AND GROUNDS  
SUB-COMMITTEE HELD ON TUESDAY 21<sup>st</sup> MAY 2019**

Present: Councillor W S Day (Chair)  
Councillors J Andrews and A Robson

Staff: Mrs K A Hall (Administration Assistant)

C&G **Election of Chairman**

19/20/001 A nomination was received for Councillor J Lee  
**AGREED:** that Councillor be ELECTED as Chairman for the forthcoming year.

C&G **Election of Vice Chairman**

19/20/002 A nomination was received for Councillor W S Day  
**AGREED:** that Councillor day be ELECTED Vice-Chairman for the forthcoming year.

C&G **Apologies for Absence**

19/20/003 Apologies were received and APPROVED for Councillor J Lee.

C&G **Declarations of Interest on Items on the Agenda**

19/20/004 There were no declarations of interest.

C&G **The minutes of the Last Meeting held on Tuesday 22<sup>nd</sup> January 2019**

19/20/005 The minutes were NOTED.

C&G **Matters Arising**

19/20/006 There were no matters arising.

C&G **Cemetery and Grounds Update**

19/20/007 The Administration Assistant updated the committee on the following:-

- two trees had been planted on the Village Green and fencing erected
- borders surrounding Seaton Holme had been prepared for gravel and would be completed soon
- tidying of the Penfold had been
- weeding of the circle on the Village Green
- the Airfield Plaque now in place within Cemetery

A Member raised the following points regarding Thorpe Road Playing fields:-

- Fencing maintenance
- Hedge laying
- Strimming of the bank

**AGREED** that:-

- i) the information given be NOTED;

- ii) the points raised regarding Thorpe Road Playing field be investigated and action taken as required.

C&G  
19/20/008

**Date and Time of Next Meeting**

The next meeting would take place on Tuesday 16<sup>th</sup> July 2019 at 10.30 am.

CERTIFIED TRUE RECORD

CHAIRMAN .....

DATE .....