

**MINUTES OF THE MEETING OF THE CEMETERY AND GROUNDS
SUB-COMMITTEE HELD ON TUESDAY 16th JULY 2019**

Present: Councillor J Lee (Chair)
Councillors W S Day, L Morton and A Robson

Staff: Mrs K A Hall (Administration Assistant)

C&G **Apologies for Absence**

19/20/009 Apologies were received and APPROVED for Councillor J Andrews

C&G **Declarations of Interest on Items on the Agenda**

19/20/010 There were no declarations of interest.

C&G **The minutes of the Last Meeting held on Tuesday 21st May 2019**

19/20/011

The minutes were NOTED.

C&G **Matters Arising**

19/20/012

The Clerk advised that fencing and hedge laying at Thorpe Road Playing Fields had been previously discussed and it was hoped that this could be funded from future Section 106 grants. She would contact Durham County Council with regard to the strimming of the bank.

RECOMMENDED that the information given, be NOTED.

C&G **Cemetery and Grounds Update**

19/20/013

The Clerk updated Members on the following:-

- Improvements were being made to the trailer that would make it more visible when travelling the roads, which would improve safety for staff
- Staff had requested shutters for the Cemetery Building to enable natural daylight in the building. Quotations had been received and could be funded from existing budgets. It was felt that this would improve the workplace.

Discussion took place regarding the summer bedding. Members agreed that there had been an overall improvement but would like to focus on improvements on the tubs around the Village and that a low maintenance high impact strategy be adopted. This could be carried out initially at the tubs at the Cemetery and if successful then rolled out.

RECOMMENDED:

- i) information given, be NOTED;
- ii) shutters be ordered for the Cemetery Building;
- iii) a trial of a new planting scheme for the tubs be implemented for next summer

C&G **Date and Time of Next Meeting**

19/20/014

The next meeting would take place on Tuesday 17th September at 10.30 am.

CERTIFIED TRUE RECORD

CHAIRMAN

DATE