

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 12TH SEPTEMBER 2011**

Present: Councillor L Morton (Chair)
Councillors M Burn, E Hopper, S Laws, J Lee and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: PCSO P Pringle, PCSO K Dinsdale, County Councillor D Boyes and Mr T Murray

EVPC **Apologies for Absence**

10/11/001 **RESOLVED:** Apologies RECEIVED and approved for Councillors J Andrews, M Bridges and L Robinson.

EVPC **Declarations of Interest on Items on the Agenda**

10/11/002 Councillor Mrs J Lee declared a personal interest on item 9(d) as she was a member of the Allotment Association.

Councillor Mrs M Burn declared a personal interest on item 9(d) as she is family friend of the correspondent.

EVPC **Minutes of the Meeting held on 9th July 2011**

10/11/003 **RESOLVED:** that the minutes be confirmed as a correct record to be signed by the Chairman.

EVPC **Matters Arising**

10/11/004 2 **Easington Village Youth Club** – The Clerk had forwarded the Parish Council’s contribution to the Youth Club which would enable the scheme to run till the end of October.

4 (a) **Seaton Holme – Tourism Project** – The Clerk had been in contact with Niall Benson, Durham Heritage in order to progress the matters raised. Mr Benson had stated he would progress the issues raised.

10 **Andrews Hill** – The Clerk had been in contact with Durham County Council. The fertilizer stockpile had now been removed.

Fly-Tipping – The Clerk had contacted Durham County Council in this regard.

RESOLVED that the information given, be noted.

EVPC **Clerk’s Report**

10/11/005 **Website** – The Clerk had been in contact with Durham County Council regarding the assistance of the County Council with regard to setting up a website for the Parish Council. She had spoken to the Officer dealing with the websites and it was anticipated that a meeting would take place shortly. Councillor E Hopper had expressed an interest in working with the Clerk on this project.

Easington Village Green– The Clerk had been in contact with both Durham County Council and The Church Commissioners in order to progress this matter. Information had been forward to the Church Commissioners as requested. Information had been received on who was the appropriate contact at the County. Correspondence had been received from The Church Commissioners’ Solicitors and it was hoped that this matter could now be progressed.

Speed Visors – The Clerk has been in contact with County Councillor Boyes regarding the installation/costings of speed visors.

Accounting/VAT Returns – The Clerk updated Members on new procedures which had been put into practice with regarding to the Parish Council's accounting methods.

RESOLVED:

- i) that the information given, be NOTED;
- ii) Councillor Hopper be AUTHORISED to work with the Clerk on the Website Project.

EVPC
10/11/006

Police Matters

The Chairman welcomed PCSOs P Pringle and K Dinsdale to the meeting. An update on crime statistics for the month was provided. Members raised the issue again with regard to speeding motorcycles on the Littlethorpe Roundabout up onto the A19 and return. The PCSO's advised that they would request the use of the community speedwatch and would obtain feedback from the Traffic Section with regard to this area.

Members also raised the issue of parking outside of Lee House on the main road causing problems for pedestrians and motorists. The PCSO's advised that they would attend Lee House again and speak to the Manager there. There were also problems with parking on Southside junction opposite the Half Moon Public House. The PCSO's would visit the area and deal with as appropriate.

The Chairman advised that a petition had been received from the residents of Craig Terrace regarding vehicles speeding along the access road to Craig Terrace. After lengthy debate it was considered that a co-ordinated approach between the Police, County Council and Parish Council would be the best way forward and it was felt that a traffic management study may be appropriate and it was hoped that this would result in suitable options for traffic calming measures.

RESOLVED: that

- i) the information given, be NOTED;
- ii) the Clerk respond to the residents regarding this issue and write to Durham County Council Highways Section, Durham Police Traffic Section and County Councillors A Barker and D Boyes in order to progress the issue.

The Chairman thanked the PCSOs for their attendance at the meeting, they then left the meeting.

EVPC
10/11/007

Durham County Council Report

County Councillor David Boyes was in attendance and updated Members on the following issues:-

- Planning Application for housing development on the Village Club site had been refused.
- Wind Turbines – the planning application had been referred to Committee.
- Youth Club – funding for the schemes in the Village and Colliery were coming to a close and an approach may be made to the AAP in this regard.
- Speed Visors – Costings had been obtained for the purchase and installation of speed visors which would cost approximately £5,000. Councillor Boyes would be able to provide part funding for one of the visors. Members agreed that the Parish Council was able to contribute toward the purchase of one speed visor and the area to which it should be located would be discussed at the next meeting.

- Safer, Stronger Communities Committee – Councillor Boyes updated Members on the issues of the monitoring of CCTV.

RESOLVED:-

- i) the information given, be NOTED;
- ii) that County Councillor Boyes proceed with the ordering of a speed visor to which the Parish Council would contribute £2,000. The location of the speed visor would be decided at the next Parish Council meeting.

The Chairman thanked County Councillor Boyes for his attendance at the meeting, he then left the meeting.

EVPC
10/11/008

Tourism Project

The Clerk advised Members that she had met with Niall Benson regarding the Project and raised with him Members' concerns. There has been some progress to date and the Clerk would continue to work with Mr Benson in order to progress the Project to completion.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/009

Termination of Lease – Groundwork North East

Members gave consideration to correspondence received from Groundwork North East regarding the termination of their lease with the Parish Council. It was necessary that the terms of the lease are met and dilapidations and redecorating are completed within specified timescales.

RESOLVED: that

- i) the Clerk contact the Parish Council's Solicitors to ensure the terms of the termination of the lease are adhered to;
- ii) the Clerk contact Groundwork North East in order to organise a timescale for works to be carried out regarding dilapidation, redecorating and exit strategy;
- iii) the Clerk make enquiries with a commercial estate agent for marketing of the office accommodation.

EVPC
10/11/010

Annual Boiler Maintenance – Seaton Holme

The Clerk advised Members that the annual service of the boilers in Seaton Holme had now been completed. There had been an issue with regards to ventilation in the Function Room and Reception area which had now been resolved. Repairs had been carried out to boilers as necessary.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/011

Seaton Holme – Other Matters

The Clerk advised on correspondence received from East Durham Association of Parish and Town Councils regarding free use of facilities for quarterly meetings.

RESOLVED: that the Clerk contact the Association and offer the facilities free of charge on an occasional basis, subject to room availability.

EVPC
10/11/012

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had been previously circulated.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/013

In-Bloom Committee

Councillor Morton advised Members that the Summer Event had raised sums in the region of £700. A meeting of the Committee was scheduled to take place in the near future.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/014

Erection of Signs – Thorpe Road Playing Field

Members gave consideration to the proof for the signs for the Thorpe Road Playing Field. A Member also mentioned that a new “No Tipping” sign was required at this location.

RESOLVED: that

- i) the sign be purchased on portrait style and erected at the playing fields.
- ii) the Clerk contact Durham County Council with regards to a replacement “No Tipping” sign.

Councillor M Burn left the Meeting.

EVPC
10/11/015

Allotments

Members gave consideration to correspondence received from an allotment holder regarding keeping of cockerels on their allotment. Although Members appreciated all the hardwork that had been put into the allotment, the keeping of cockerels on the site was contrary to Parish Councils rules and the Allotment Association Act 1950 and would need to be removed.

RESOLVED: that the Clerk write to the allotment holder advising that the cockerels would need to be removed from the site within 30 days from writing.

EVPC
10/11/016

Parish Council Financial Status – Bank Balances as at 31.08.11

The Clerk reported that the bank balances as at 31.08.11 were £105,357.55 in the Savings Account and £9,650.15 in the Current Account totalling £115,006.70

RESOLVED: that the information given, be NOTED.

EVPC
10/11/017

Income and Expenditure Report to 31.08.11

A copy of the report had previously been circulated.

RESOLVED that the report, be NOTED.

EVPC
10/11/018

Bank Transfers

The Clerk informed Members that the Transfers for July was £11,634.89 and August was £11,907.07.

RESOLVED to ENDORSE transfers.

EVPC
10/11/019

Invoices for Endorsement of Payment.

RESOLVED: to ENDORSE the following invoices for payment:-

DATE	PAYEE	DECIPTION	AMOUNT	CHEQUE DD
27.06.11	N Power	Electricity	317.67	105400
05.07.11	HGN Domestic Cleaning	4 Weeks Cleaning	288.00	105401
06.07.11	Sam Turner & Sons Ltd	Pro S Husq 21 Mulch Sp	728.99	105402
13.07.11	Easington Colliery AF	S. 137 Donation	20.00	105403
13.07.11	Easington CAB	S.137 Donation	20.00	105404
13.07.11	Mr W Hunter	Line Rental – 12.01.77 to 11.10.11	49.80	105405
19.07.11	Mr W S Day	Line Rental – 3 months	40.80	105406
12.07.11	BT	Rental Charges – Equipment	5.64	DD
07.07.11	Unicom	Landline/Broadband – June	109.33	DD
30.06.11	Northumbrian Water	Water/Sewage Charges 17.03.11 – 20.06.11 – Seaton Holme	536.01	DD

30.06.11	Northumbrian Water	Water/Sewage Charges 23.03.11 - 20.06.11 - Cemetery	42.77	DD
01.07.11	EON Powergen	Electricity - Seaton Holme	272.00	DD
11.07.11	EON Powergen	Gas - Seaton Holme	400.83	DD
01.07.11	EON Powergen	Electricity - Cemetery	7.00	DD
		Invoice Total for July 2011	2838.84	

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE DD
06.09.11	British Gas	Boiler Repairs	108.53	105426
06.09.11	British Gas	Boiler Repairs	67.73	105426
13.07.11	Carrs of Billingham	Multi-Choice	115.20	105407
01.08.11	Classic Masonry	Limewashing - Seaton Holme	656.17	105412
31.07.11	CDS Security & Fire	Maintenance - Alarm	187.20	105418
21.07.11	Durham County Council	Trade Refuse	525.00	105415
18.07.11	Durham County Council	Payroll - June	6528.91	105409
17.08.11	Durham County Council	Payroll - July	6611.16	105419
01.08.11	EON POWERGEN	Electricity - Cemetery	7.00	DD
01.08.11	EON POWERGEN	Gas - Seaton Holme	481.00	DD
01.08.11	EON POWERGEN	Electricity - Seaton Hoyme	272.00	DD
01.09.11	EON Powergen	Electricity - Seaton Holme	272.00	DD
01.09.11	EON Powergen	Electricity - Cemetery	7.00	DD
01.09.11	EON Powergen	Gas - Seaton Holme	319.00	DD
16.07.11	Glasdon	Stickers - Easington Village In Bloom	94.80	105408
31.08.11	Groundwork NE	Youth Provision	1980.00	105424
12.08.11	HGN Domestic Cleaning	4 Weeks - 18.07.11 to 12.08.11	288.00	105413
09.09.11	HGN Domestic Cleaning	4 Weeks - 15.08.11 to 09.09.11	288.00	
09.09.11	Hi-Shine Window Clean	Windows Clean - Seaton Holme	80.00	105428
31.08.11	Maxwells DIY	DIY Goods	55.71	105425
08.08.11	Mr L Morton	Gift/Buffer/Flowers Clerk's Retirement	158.75	105420
20.07.11	Novar Systems Ltd	Emergency Lighting Seaton Holme	393.83	105410
20.07.11	Northumbrian Water	Petwell Lane Allotments - 13.04.11 to 13.07.11	552.24	DD
26.07.11	Sam Turner & Sons Ltd	Grasscutter	623.99	105416
29.07.11	Smiths of Derby	Replacement Pullys - St Mary's Clock	1339.20	105411
01.09.11	RBS Software Solutions	Accounts - Maintenance/Support	489.60	105429
09.08.11	Unicom	Line Rental x 3/Broadband	107.51	DD
30.08.11	Wicksteed Leisure Ltd	Replacement Parts Play Equipment	102.60	105423
		Invoice Total for August 2011	22712.13	

EVPC
10/11/020

Income Received
JULY 2011

Name	Description	Amount
Women Aglow	Room Hire	35.75
Peterlee Flower Club	Room Hire	22.50
Groundwork NE	Room Hire	99.00
Co-Op Funerals	Burial Fees	200.00
Hepworth Funerals	Burial Fees	170.00

Art Club	Room Hire	68.75
Miscellaneous	Book Sales	17.25
Total		613.25

AUGUST 2011

Name	Description	Amount
Art Club	Room Hire	41.25
Miscellaneous	Book Sales/Postcards	11.75
W.I.	Room Hire	100.00
Groundwork NE	Rent – 01.04.11 to 30.06.11	5134.06
Groundwork NE	Service Recharges	3365.60
Groundwork NE	Room Hire	165.00
Total		8817.66

RESOLVED: that the information given, be NOTED.

EVPC
10/11/021

Applications for Financial Assistance Under S137.

Members gave consideration to a request for a donation from Hartlepool and District Hospice.

RESOLVED: that a donation of £50.00 be GRANTED.

EVPC
10/11/022

Seminars/Conferences

Chairing Skills for Elected Members to be held at Shotton Hall, Peterlee on Monday 26th September 2011 – 9.15 am – 12.30 pm at a cost of £70 plus VAT per delegate.

Role of the Modern Councillor – Getting Things Done to be held at Durham County Cricket Club, Chester-le-Street on Monday 7th November 2011 – 1.30 pm – 4.30 pm at a cost of £85.00 plus VAT per delegate.

RESOLVED: that no-one was available to attend.

EVPC
10/11/023

Public Participation Policy

Members gave consideration to the Public Participation Policy which had been previously circulated.

RESOLVED: that the Policy be ADOPTED.

EVPC
10/11/024

Planning Applications

PL/5/2011/0305 – Planning Application received 29.07.11 for Proposed Erection of Single Wind Turbine at Hallfield Farm, Easington – Pending
PL/5/2011/0309 – Planning Application received 20.07.11 for Proposed Two Storey Rear Extension at 35 Hallfield Drive, Easington – Pending

RESOLVED: that an objection be submitted on PL/5/2011/0305 on the grounds on the visual impact the wind turbine would have and that the East Durham Corridor has already above the average quota of turbines.

EVPC
10/11/025

Planning Approvals

PL/5/2011/2009 – Planning Permission approved for Proposed Demolition of Conservatory and Replace with Dining Room Extension at 21 Rosemary Lane, Easington Village for Mr H Brenkley.

PL/5/2011/0200 – Planning Permission approved for Proposed Agricultural Building at Shed C, West Moor Farm, Durham Road, Easington for T H

Stobart and Sons
PL/5/2011/0201 – Planning Permission approved for Proposed Agricultural Building at Shed D, West Moor Farm, Durham Road, Easington for T H Stobart and Sons
RESOLVED: that the information given, be NOTED.

EVPC
10/11/026 **Planning Refusals**
PL/5/2011/0208 – Planning Permission refused for Proposed House and Detached Garage at Plot 2, Littlethorpe Farm, Littlethorpe for J Collard and E Jameson.
RESOLVED: that the information given, be NOTED.

EVPC
10/11/027 **Planning Applications Withdrawn**
PL/5/2011/0081 – Planning Application withdrawn for Proposed 2 No. Link Detached Houses at Plot 5, Littlethorpe Farm, Littlethorpe for Kane Architectural.
RESOLVED: that the information given, be NOTED.

EVPC
10/11/028 **Draft National Planning Policy Framework Consultation**
Members gave consideration to the above consultation.
RESOLVED: the Chairman would consult with the Clerk if a response was to be submitted.

EVPC
10/11/029 **The Samaritans**
Members gave consideration to correspondence received from The Samaritans thanking the Parish Council for their donation
RESOLVED: that the letter of thanks be RECEIVED.

EVPC
10/11/030 **Haswell & District Mencap Society**
Members gave consideration to correspondence received from Haswell and District Mencap Society thanking the Parish Council for their donation
RESOLVED: that the letter of thanks be RECEIVED

EVPC
10/11/031 **Victim Support**
Members gave consideration to correspondence received from Victim Support thanking the Parish Council for their donation
RESOLVED: that the letter of thanks be RECEIVED

EVPC
10/11/032 **Butterwick House Children's Hospice**
Members gave consideration to correspondence received from Butterwick House Children's Hospice thanking the Parish Council for their donation
RESOLVED: that the letter of thanks be RECEIVED

EVPC
10/11/033 **Healthworks Annual Report – April 2010 to March 2011**
RESOLVED: to note the correspondence.

EVPC
10/11/034 **Durham Police Authority – Stakeholder Workshop – Tuesday 30th August**
RESOLVED: to note the correspondence.

EVPC
10/11/035 **Thank You Card**
RESOLVED: to RECEIVE the card from Mr W S Day.

EVPC
10/11/036 **Reports from Representatives on Outside Bodies**
There were no reports.

EVPC
10/11/037

Date and time of Next Meeting

The next meeting will be held on Monday 10th October 2011.

RESOLVED: the information given, be noted.