

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 10TH OCTOBER 2011**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Bridges, M Burn, E M Hopper, J Lee,
L Robinson and J Smith
Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor A Baker
PCSO P Pringle and PCSO A Leigh

EVPC 10/11/038 **Apologies for Absence**
RESOLVED: Apologies RECEIVED and approved for S Laws.

EVPC 10/11/039 **Declarations of Interest on Items on the Agenda**
Councillor M Bridges and Councillor J Smith both declared personal interests on item 12(a) as they are members of the Parochial Church Council and the applicant was the vicar's spouse.

EVPC 10/11/040 **Public Participation**
There were no members of the public in attendance.

EVPC 10/11/041 **Minutes of the Meeting held on 12th September 2011**
RESOLVED: that the minutes be confirmed as a correct record to be signed by the Chairman.

EVPC 10/11/042 **Matters Arising**

EVPC 10/11/005	Website – The Clerk and Councillor Hopper had met with an Officer from Durham County Council to progress the Council's website. Easington Village Green – Authorisation was still awaited from The Church Commissioners
EVPC 10/11/006	Police Matters – Petition from residents in Craig Terrace. The Clerk had written to the relevant bodies and was awaiting a reply.
EVPC 10/11/007	Speed Visors – Councillor Boyes had informed the Clerk that he would need a specific location in order for a traffic management study to be carried out prior to the installation of speed visors.
EVPC 10/11/009	Termination of Lease – Groundwork North East – The Clerk had contacted Groundwork North East, the Council's Solicitors and commercial estate agents.
EVPC 10/11/010	Seaton Holme – Other Matters – The Clerk had written to East Durham Association of Parish and Town Councils to offer the use of Seaton Holme for their meetings.
EVPC 10/11/014	Erection of Signs – Thorpe Road Playing Fields – The signs had been erected and the County Council contacted regarding a "No Tipping" sign.
EVPC 10/11/015	Allotments – The Clerk had written to the allotment holder advising of the Parish Council's decision. Correspondence had been received from the

	allotment holder requesting further information.
EVPC 10/11/016	Planning Applications – The Clerk had submitted an objection to the planning application PL/5/2011/0305.

RESOLVED that

- i) the information given, be noted;
- ii) Councillor Boyes be advised that the Parish Council would request a speed visor on the entrance to the village on Thorpe Road and confirmation that the temporary speed visor in Mill Terrace/Hall Walks would not be removed if a new visor was installed in Thorpe Road;
- iii) the Clerk make enquires as to whether speed visors can be purchased independently or whether they need to be purchased through the County Council.
- iv) to inspect the Thorpe Road Playingfields to ascertain whether a smaller sign was required on the gate. If so, the Clerk would order one;
- v) following reports of dogs fouling on the Thorpe Road Playingfields the Clerk contact the County Council to request patrols be made in this area;

EVPC
10/11/043

Clerk's Report

WEBSITE – The Clerk and Councillor Hopper had met with Linda Buchanan from Durham County Council regarding the website. Details had been provided of the type of website the Parish Council required. The Clerk would be attending a training session on 12th October and would start compiling information to be included on the website. Members were requested to consider what personal information they would wish to have included ie telephone numbers and photographs.

NOTICEBOARD – The Clerk had put some information in the Parish Noticeboard and required confirmation as to whether Member's telephone numbers would need to be included on contact details.

VAT RETURNS – The Clerk had completed all VAT returns up to date and a refund of £2900.49 had been received.

RESOLVED:

- i) that the information given, be NOTED;
- ii) that any Members would contact the Clerk if they wished their telephone numbers to be displayed in the noticeboard;
- iii) Members would contact the Clerk to arrange a time to call in and have their photograph taken for the website within the next couple of months.

EVPC
10/11/044

Police Matters

The Chairman welcomed PCSOs P Pringle and A Leigh to the meeting. Crime statistics were given for the previous month and Members were updated with regard to action taken in relation to the parking at the Junction near Lee House. They had also checked the parking at the junction opposite the Half Moon and had found no problems to date but would continue to monitor the situation. A Member raised the issue of graffiti and vandalism on the Village Green. The Clerk advised she had some information on the graffiti and would forward this to the PCSOs. A Member raised the problem with double parking around the Craig Terrace, Thorpe Road area of the Village. The PCSOs advised they would monitor the situation.

RESOLVED: that

- i) the information given, be NOTED:
- ii) the Clerk forward the information regarding the graffiti to the PCSOs.

The Chairman thanked the PCSOs for their attendance at the meeting, they then left the meeting.

EVPC
10/11/045

Durham County Council Report

County Councillor Alan Barker was in attendance and updated Members on the following issues:-

- the recent planning refusal of a wind turbine and associated issues regarding windfarms;
- NHS reforms for patient care and the involvement of the County Council;
- the launch of the credit union.

RESOLVED the information given, be NOTED;

The Chairman thanked County Councillor Barker for his attendance.

EVPC
10/11/046

Tourism Project

The Clerk advised Members that a further update from Niall Benson had not been provided. Mr Benson had been waiting to discuss progress on the project with Groundwork North East.

RESOLVED: that the information given, be NOTED and the Clerk continue to pursue the matter.

EVPC
10/11/047

Office Accommodation.

The Clerk advised that she had been in contact with Groundwork North East and was expecting to have a meeting shortly with regard to the withdrawal of Groundwork from Seaton Holme. Details were also given of a the costs of employing a commercial estate agent. However, the Clerk advised that she had already contacted potential tenant for one of the rooms and felt it may be prudent for the Parish Council themselves to market the offices in the first instance.

RESOLVED: that

- i) the information given, be NOTED.
- ii) the Clerk produce a marketing strategy for the letting of the offices in Seaton Holme.

EVPC
10/11/048

Durham Diocese.

The Clerk advised Members on correspondence received from Durham Diocese who had recently hired Seaton Holme for a visit of the advisory Committee.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/049

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had been previously circulated.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/050

In-Bloom Committee

Councillor Morton advised Members that Easington Village In-Bloom had received a Silver Medal in the Northumbria in Bloom.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/051

Burial and Cemetery Fees

Members gave consideration to increasing the burial and cemetery fees from 1st November 2011. Members felt that an increase should be made and an updated list of fees be produced.

RESOLVED: that the Clerk produce an updated list for the next meeting recommending a small increase to the fees.

EVPC
10/11/052

Trees in the Cemetery

Members gave consideration to correspondence received from a resident of the village requesting the Parish Council prune the trees in the Cemetery adjoining their property. The Clerk also advise of a similar request from a resident regarding the trees adjoining Thorpe Road Playingfields.

RESOLVED: that as Easington Village is a conservation area the Clerk contact Durham County Council's Tree Officer to seek advice on whether the trees need pruning or cutting back.

EVPC
10/11/053

Parish Council Financial Status – Bank Balances as at 31.08.11

The Clerk reported that the bank balances as at 30.09.11 were £103,028.45 in the Savings Account and £1049.29 in the Current Account totalling £104,077.74

RESOLVED: that the information given, be NOTED.

EVPC
10/11/054

Income and Expenditure Report to 30.09.11

A copy of the report had previously been circulated.

RESOLVED that the report, be NOTED.

EVPC
10/11/055

Bank Transfers

The Clerk informed Members that the Transfers for September was £11,108.06.

RESOLVED to ENDORSE transfers.

EVPC
10/11/056

Invoices for Endorsement of Payment.

RESOLVED: to ENDORSE the following invoices for payment:-

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE DD
04.10.11	ADT Fire & Security Plc	Repairs to Alarm	172.80	105441
28.09.11	A1 Trophies & Engraving	A3 Sign	45.90	105432
27.09.11	BDO LLP	Annual Audit Fee	660.00	105433
30.09.11	Durham County Council	Payroll – August 2011	7813.49	105439
01.10.11	EON Powergen	Electricity – Seaton Holme	272.00	DD
01.10.11	EON Powergen	Gas – Seaton Holme	400.83	DD
01.10.11	EON Powergen	Electricity - Cemetery	7.00	DD
13.09.11	Greenham	Paper Rolls	64.42	105435
07.10.11	HGN Domestic Cleaning	4 Weeks Cleaning	288.00	105434
13.09.11	Lloyds	Belt	128.29	105440
30.09.11	Northumbrian Water	Water – Seaton Holme	630.15	DD
30.09.11	Northumbrian Water	Water – Cemetery	53.19	DD
26.09.11	N Power	Electricity – St Mary's Church	138.16	105436
07.10.11	Shincliffe Mill Nursery	Winter Bedding	839.28	105444

14.09.11	Staples	Phone/Stationery/Milk	58.70	105437
27.09.11	Staples	Stationery/Stamps	85.88	105437
09.09.11	Unicom	Landline/Broadband - August	111.98	DD
04.10.11	Wicksteed Leisure Ltd	Play Equipment Parts	62.70	105442
		Invoice Total	11832.77	

EVPC
10/11/057

Income Received
SEPTEMBER 2011

Name	Description	Amount
Art Club	Room Hire	41.25
Women Aglow	Room Hire	35.75
Flower Club	Room Hire	22.50
Miscellaneous	Book Sales	6.00

	105.50
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RESOLVED: that the information given, be NOTED.

EVPC
10/11/058

Completion of Audit for Year Ended 31st March 2011.

The Clerk advised Members on the completion of Audit for the year ended 31st March 2011. There had been no issues arising from the completion of Audit.

RESOLVED that:-

- i) the Annual Return for Year Ended 31st March 2011 was APPROVED and ACCEPTED by the Council;
- ii) the notice of conclusion of audit be displayed.

EVPC
10/11/059

Planning Applications

PL/5/2011/0408 – Planning application received for proposed Change of Use from Residential (C3) to Bridal Wear Boutique (A1) at 9 Southside Easington Village for Miss C Mitchell
PL/5/2011/0373 - Proposed Erection of House and Detached Garage at Plot 3, Littlethorpe Farm, Littlethorpe for Mr D Sisterson.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/060

Planning Approvals

There had been none received.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/061

Planning Refusals

PI/5/2011/0309 – Planning Permission refused for Proposed Two Storey Rear Extension at 35 Hallfield Drive, Easington Village for Mr A Laight

RESOLVED: that the information given, be NOTED.

EVPC
10/11/062

Planning Applications Withdrawn

PL/5/2011/0295 – Planning Application withdrawn for Proposed Erection of Wind Turbine at Little Coop House Farm, Hawthorn

RESOLVED: that the information given, be NOTED.

EVPC
10/11/063

Small and Medium Local Councils Forum

The Clerk gave details of correspondence received from CDALC with regards to the setting up of a Small and Medium Local Councils Forum.

RESOLVED: the Clerk inform CDALC that they would be interested in participating in a Forum.

EVPC
10/11/064

CDALC AGM – 29th October 2011

Members gave consideration to attending the CDALC AGM to be held in County Hall, Durham.

RESOLVED: that any Member wishing to attend the AGM would contact the Clerk.

EVPC
10/11/065

Community Buildings Review – Consultation Launch Events

Members gave consideration to correspondence received Durham County Council regarding the Community Building Review.

RESOLVED: that that the information given, be NOTED.

EVPC
10/11/066

ARRIVA Bus Update

The Clerk advised Members of the changes to be made to the Arriva bus timetable that effected Easington Village Parish.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/067

2013 Review of Parliamentary Constituencies in England.

Members gave consideration to correspondence received from the Boundary Commission for England.

RESOLVED: that any Member requiring further information would contact the Clerk for details.

EVPC
10/11/068

The Link News

Members gave consideration to the newsletter.

RESOLVED: to that the newsletter be RECEIVED..

EVPC
10/11/069

Reports from Representatives on Outside Bodies

There were no reports.

EVPC
10/11/070

Date and time of Next Meeting

The next meeting will be held on Monday 14th November 2011.

RESOLVED: the information given, be noted.