

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 14th NOVEMBER 2011**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, E M Hopper, S Laws, J Lee, L Robinson and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: Mr T Murray

EVPC 10/11/071 **Apologies for Absence**
RESOLVED: Apologies RECEIVED and approved for Councillor M Bridges

EVPC 10/11/072 **Declarations of Interest on Items on the Agenda**
Councillor Mrs J Smith declared prejudicial interest on item 11(e) on the grounds that she is a Governor at Easington C of E Primary School.

EVPC 10/11/073 **Public Participation**
There were no members of the public in attendance.

EVPC 10/11/074 **Minutes of the Meeting held on 10th October 2011**
RESOLVED: that the minutes be confirmed as a correct record to be signed by the Chairman, subject to the alteration to the apologies to read "S Laws".

EVPC 10/11/075 **Matters Arising**

EVPC 10/11/042	Speed Visors – The Clerk had informed Councillor Boyes of the potential location for the Speed Visor and requested confirmation that the temporary speed visor in Mill Terrace would not be removed if a new visor was installed in Thorpe Road. She had also requested clarification on whether speed visors had to be purchased directly through the County Council.
EVPC 10/11/044	Police Matters – The Clerk had forward the information onto the PCSOs regarding the graffiti on the village green.
EVPC 10/11/058	Completion of Audit for Year Ended 31st March 2011 – The notice of conclusion had been displayed and there had been no requests for information.

RESOLVED that the information given, be noted

EVPC 10/11/076 **Clerk's Report**
WEBSITE – The basic website had been provided for the Parish Council to populate with information. However, the software package being used by the Clerk at present is Microsoft Office 2003 and Microsoft Office 2010 is required. The costs of purchasing Microsoft Office Professional 2010 would be in the region of £335.84.

Craig Terrace – Correspondence has been received from Maxine Stubbs, Traffic Management Officer. Following investigations it is recommended by the Traffic Management Officer that this matter be referred to Durham County Council. As Members are aware this matter has already been

forward to them and an acknowledgement of receipt of the letter received.

RESOLVED:

- i) that the information given, be NOTED;
- ii) that the Clerk be authorised to purchase Microsoft Office Professional 2010.

EVPC
10/11/077

Police Matters

The Clerk advised that there would be no Police in attendance at the meeting and read out a report which had been forwarded for the Parish Council's information. Members discussed the recent problems regarding anti-social behaviour in the Village, particularly around the Village Green area. Concern was also expressed at parking problems around the Village Green area and especially opposite West View.

RESOLVED: that

- i) the information given, be NOTED;
- ii) the Clerk write to the Chief Inspector expressing the Parish Council's concerns regarding the anti-social behaviour problems and the policing of the village;
- iii) the Clerk contact the Sergeant in charge of the Easington area to discuss issues raised above;
- iv) the Clerk write to the Head Teacher at Easington Comprehensive School regarding the problems of anti-social behaviour

EVPC
10/11/078

Durham County Council Report

There was no County Councillor in attendance

RESOLVED that the Clerk contact Councillor Boyes with regards progress on the speed visor.

EVPC
10/11/079

Tourism Project

Members gave consideration to the issues raised in Councillor Hopper's correspondence.

RESOLVED: that the Clerk write Kate Culverhouse, Groundwork North East and Niall Benson, Durham Heritage Coast regarding the outstanding issues regarding the Tourism Project.

EVPC
10/11/080

Office Accommodation.

The Clerk advised that she had two new tenants for the building and initial terms and conditions had been agreed. She was arranging for a lease to be drawn up and it was anticipated that the room would be occupied by December 2011.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/081

Seaton Holme Facilities.

The Clerk advised Members that there were a number of areas which required urgent action at Seaton Holme. Members agreed that costings be obtained for replacement flooring in the Function Room together with some minor redecoration. The Clerk also requested that due to the condition of the fridge in the kitchen that a new one be purchased up to a maximum cost of £150.00

RESOLVED: that

- i) the Clerk be AUTHORISED to purchase a new fridge up to a cost of £150.00;

- ii) quotations be obtained for flooring an re-decoration in the Function Room.

EVPC
10/11/082

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had been previously circulated.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/083

In-Bloom Committee

There was nothing to report at present.

RESOLVED: that the information given, be NOTED.

EVPC
10/11/084

Burial and Cemetery Fees

Members gave consideration to increasing the burial and cemetery fees which had been previously circulated.

RESOLVED: that the new fees be implemented with immediate effect.

EVPC
10/11/085

Allotments.

The Clerk advised Members on correspondence received from an allotment tenant regarding the removal of cockerels from their allotment. They had advised that they would be removing the cockerels.

RESOVLED: the information given, be NOTED and the Clerk write to the tenant thanking them for their co-operation.

EVPC
10/11/086

Trees in the Cemetery/Thorpe Road

Members gave consideration to correspondence received regarding trees in the Cemetery and Thorpe Road Playing fields. Members felt that the advice received regarding the pruning of the trees should be taken.

RESOLVED: that

- i) the Clerk inform the residents of the action to be taken;
- ii) the Clerk seek planning permission for the pruning of the trees and once this was granted a tree surgeon be employed to carry out the work.

EVPC
10/11/087

Seaton Holme Bungalows

The Clerk gave details of proposal to cut the grass at Seaton Holme Bungalows on a rechargeable basis.

RESOLVED: that the Clerk be AUTHORISED to enter into an agreement to cut the grass at Seaton Holme Bungalows, subject to insurance cover being included under the current policy.

EVPC
10/11/088

Play Equipment – Replacement Parts

The Clerk advised that the damage to the double zig zag twister would cost approximately £400 in replacement parts. Members felt that due to the winter months approaching that repairs to the equipment should be left until the Spring.

RESOLVED: that the double zig zag twister not be repaired until Spring 2012.

EVPC
10/11/089

Parish Council Financial Status – Bank Balances as at 31.10.11

The Clerk reported that the bank balances as at 30.10.11 were £102,755.00 in the Savings Account and £1021.84 in the Current Account totalling £103,776.84

RESOLVED: that the information given, be NOTED.

EVPC
10/11/090

Income and Expenditure Report to 31.10.11

A copy of the report had previously been circulated.
RESOLVED that the report, be NOTED.

EVPC
10/11/091

Bank Transfers

The Clerk informed Members that the Transfers for October were £3,852.02.

RESOLVED to ENDORSE transfers.

EVPC
10/11/092

Invoices for Endorsement of Payment.

RESOLVED: to ENDORSE the following invoices for payment:-

DATE	PAYEE	DECRPTION	AMOUNT	CHEQUE DD
12.10.11	ADT	Battery for Security Alarm	172.80	105447
24.10.11	British Telecom	Rental Charges - Credit	-3.74	DD
11.10.11	British Telecom	Rental Charges	5.64	DD
21.10.11	Dotty's Café	Buffet - Recharge	127.50	105446
02.11.11	Durham County Council	Payroll - September 2011	6343.60	105453
01.11.11	EON Powergen	Electricity - Seaton Holme	330.00	DD
01.11.11	EON Powergen	Gas - Seaton Holme	319.00	DD
01.12.11	EON Powergen	Electricity - Cemetery	7.00	DD
10.10.11	HGN Domestic Cleaning	4 Weeks Cleaning	288.00	105448
12.10.11	Lloyd	Parts/Repairs Kubota	155.16	105449
19.10.11	Northumbrian Water	Water - Petwell Allotments	281.41	DD
17.10.11	Plants 'R' Ross	Compost	210.00	105450
17.10.11	Plants 'R' Ross	Compost	84.00	105450
09.11.11	Plants R Ross	Compost	3.60	105452
11.10.11	Staples	Labels/Printer Cartridge	39.24	105451
07.10.11	Unicom	Landline/Broadband - September	103.58	DD
		Invoice Total for October	8466.79	

EVPC
10/11/093

Income Received

OCTOBER 2011

Name	Description	Amount
K F Training	Room Hire	87.80
Durham Diocese	Room Hire	40.00
Art Club	Room Hire	41.25
Stuart Wright Funerals	Burial Fees	200.00
Women Aglow	Room Hire	35.75
Peterlee Flower Club	Room Hire	22.50
Wm Scott & Sons	Memorials	27.00

Total	454.30
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RESOLVED: that the information given, be NOTED.

- EVPC
10/11/094 **Request for Donation – Easington C of E Primary School.**
Members gave consideration to a request for a donation from Easington C of E Primary School.
RESOLVED that a donation of £50.00 be GRANTED under Section 137 of the Local Government Act 1973.
- EVPC
10/11/095 **Planning Applications**
PL/5/2011/0256 – Proposed Demolition of Existing Farmhouse, Erection of New Farmhouse and Carer Unit and Refurbish Barn to Dwelling at Moor House Farm, Durham Road, Easington Village for Mr B Duncan.
RESOLVED: that once the plans were available to view then the Clerk consult with the Chairman to see whether any comment was required.
- EVPC
10/11/096 **Planning Approvals**
PL/5/2011/0373 – Proposed House and Detached Garage at Plot 3, Littlethorpe Farm, Littlethorpe for Mr D Sisterson
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/097 **Planning Refusals**
There were no planning refusals received.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/098 **Planning Appeals**
PL/5/2011/0208 – Proposed House at Plot 2, Littlethorpe Farm, Littlethorpe for J Collard and E Jameson
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/099 **Craigellachie Nursing Home**
Members gave consideration to correspondence received from a member of the public regarding the commencement of building works at the former Craigellachie Nursing Home along with the Clerk’s response.
RESOLVED: the Clerk inform the resident again that any complaints in this regard should be directed to the County Council.
- EVPC
10/11/100 **The County Council of Durham (North Durham: Derwentside, Chester-le-Street and Easington) (Civil Enforcement Area and Special Enforcement Area) (Traffic Orders Amendments) Order 2011**
Members gave consideration to the correspondence received regarding the above.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/101 **Commencement of Civic Parking Enforcement in North Durham**
Members gave consideration to the correspondence received regarding the above.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/102 **Electoral Review of County Durham: Final Recommendations**
Members gave consideration to the correspondence received regarding the above.
RESOLVED: that the information given, be NOTED.

- EVPC
10/11/103 **Hartlepool and District Hospice**
Members gave consideration to the correspondence received regarding the above.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/104 **The Queen's Diamond Jubilee Beacons**
Members gave consideration to the correspondence received regarding the above.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/105 **Reports from Representatives on Outside Bodies**
Councillor J Smith advised Members that she had attended a Governor's meeting at Easington Village CE School and reported that admission limits were to be increased from 2013/14 from 17 to 21 and that possible funding might be found to build a new classroom.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/106 **Date and time of Next Meeting**
The next meeting will be held on Monday 12th December.
RESOLVED: the information given, be noted.