

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 9th JANUARY 2012**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Bridges, M Burn, E M Hopper, S Laws, J Lee,
L Robinson and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: Mrs K L Alderson (Volunteer)

EVPC 10/11/144 **Apologies for Absence**
There were no apologies for absence.

EVPC 10/11/145 **Declarations of Interest on Items on the Agenda**
There were none.

EVPC 10/11/146 **Public Participation**
There were no members of the public in attendance.

EVPC 10/11/147 **Minutes of the Meeting held on 13th December 2011**
RESOLVED: that the minutes be confirmed as a correct record to be signed by the Chairman.

EVPC 10/11/148 **Matters Arising**

EVPC 10/11/118	Tourism Project – The Clerk had written to Groundwork North East who confirmed that a Partnership Agreement would be set up.
EVPC 10/11/120	Flooring – Function Room – The fitting of the Kardean Flooring was scheduled to be completed by 4 th January 2012.
EVPC 10/11/123	In-Bloom Committee – The Clerk had submitted the 2012 entry.
EVPC 10/11/130	Request for Donation – Donnini House Residents Club – The Clerk had forwarded the donation to the Secretary of the Club.
EVPC 10/11/131	Planning Applications – PL/5/2011/0477 – Proposed Felling of a Sycamore Tree at the Village Inn, Sunderland Road, Easington Village – The Clerk advised that after consideration of the report by Durham County Council’s Tree Officer that no objection be submitted.
EVPC 10/11/134	Planning Appeal – 1 No. Windturbine at Land North of Pesspool Lane – The Clerk advised that she had submitted additional correspondence to the Planning Inspector regarding the above appeal.

RESOLVED that the information given, be noted

- EVPC
10/11/149
- Police Matters**
The Clerk advised that there would be no Police in attendance at the meeting and read out a report which had been forwarded for the Parish Council's information. Member advised on issues they wanted raising with the Police.
RESOLVED: that
i) the information given, be NOTED;
ii) the Clerk pass on Members concerns to the Police.
- EVPC
10/11/150
- Durham County Council Report**
County Councillor Boyes was unable to attend the meeting due to a prior commitment. Members requested the following items be raised:-

Progress on the Traffic Management study regarding the installation of a Speed Visor on the entrance to the village on Thorpe Road.
That the Durham County Council Highways Department be requested to look at the signage for "no right turn" into Low Row.

RESOLVED that:-
i) the information given, be NOTED;
ii) the Clerk submitted the issues raised to County Councillor Boyes.
- EVPC
10/11/151
- Potential Schemes for Inclusion in the Neighbourhood Budget 2012/13**
Members discussed a variety of schemes for throughout the Village and came up with a shortlist for further investigation:-

Resurfacing the footpaths in the Cemetery
Installing a new footpath at the top of the Village Green
Parking Bay outside Seaton Holme
New Tables and Chairs for the Function Room in Seaton Holme

RESOLVED: that the Clerk obtain costings for the above schemes/projects.
- EVPC
10/11/152
- Tourism Project**
The Clerk updated Members on the Tourism Project and advised that it was hoped that the scheme would be completed very shortly.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/153
- Office Accommodation.**
The Clerk advised that the further tenants would be in place by February 2012.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/154
- Re-decoration Works.**
The Clerk advised that the re-decoration works were still on-going and quotes were being obtained for carpeting for the upstairs offices.
RESOLVED: that the information given, be NOTED.

EVPC
10/11/155

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had been previously circulated. The Clerk advised that the Groundstaff had been assisting with the on-going works at Seaton Holme. A Member requested that the Cemetery Superintendent check the boundary line at Thorpe Road Playing Fields where the new building work was being undertaken to ensure the boundary line remains in the correct place.

RESOLVED: that

- i) the information given, be NOTED;
- ii) the Cemetery Superintendent check the boundary at Thorpe Road Playing Fields.

EVPC
10/11/156

In-Bloom Committee

Councillor Morton advised that preparation was underway for the 2012 Competition. There were two areas upon which the Village lost points on last year; more native trees were required and the damage caused by weedkiller around the village.

RESOLVED: that

- i) the Clerk look at grants for trees;
- ii) the Clerk make contact with Durham County Council with regard to their schedule for spraying weedkiller;
- iii) the Clerk contact the Probation Service with regard to litter picks in the Village.

EVPC
10/11/157

Parish Council Financial Status – Bank Balances as at 30.11.11

The Clerk reported that the bank balances as at 31.12.11 were £86,841.87 in the Savings Account and £1,000 in the Current Account totalling £87,841.87

RESOLVED: that the information given, be NOTED.

EVPC
10/11/158

Income and Expenditure Report to 31.12.11

A copy of the report had previously been circulated.

RESOLVED that the report, be NOTED.

EVPC
10/11/159

Bank Transfers

The Clerk informed Members that the Transfers for December were £9836.87

RESOLVED to ENDORSE transfers.

EVPC
10/11/160

Invoices for Endorsement of Payment.

RESOLVED: to ENDORSE the following invoices for payment:-

DATE	PAYEE	DECRPTION	AMOUNT	CHEQUE DD
01.01.12	ADT Fire & Security Plc	Reset Intruder Alarm	132.00	105480
13.12.11	Dotty's Café	Buffet – Recharge	106.25	105468
19.12.11	Durham County Council	Grasscutting	1330.50	105472
19.12.11	Durham County Council	Winter/Summer Bedding	3459.60	105472
03.01.12	EON Powergen	Electricity – Seaton Holme	330.00	DD
03.01.12	EON Powergen	Gas – Seaton Holme	319.00	DD
03.01.12	EON Powergen	Electricity - Cemetery	7.00	DD

05.01.12	Global Flooring NE Ltd	Flooring for Function Room	4842.00	105481
12.12.11	Greenham	Channel Block Urinal	30.26	105473
21.12.11	Krystal Cleaning Srvs	Deep Clean Kitchen/Library Carpet	636.00	105474
23.12.11	N Power	Electricity – St Mary’s Church Clock	327.05	105475
22.12.11	Northumbrian Water	Water – Seaton Holme	628.14	DD
04.01.12	Regal Print Ltd	Burial Receipt Books x 10	92.40	105478
16.12.11	Sam Turner & Sons	Belt	27.24	105476
04.01.12	TFF Roofing & Construc	Roof Repairs/Gutter Cleaning	120.00	105479
07.12.11	Unicom	Landline/Broadband - October	107.78	DD
12.12.11	HGN Cleaning Services	Cleaning – 2 Weeks	90.00	105469
23.12.11	Wingate Laundry Srvs	Cleaning Curtains/Pelmets	214.00	105477
		Invoice Total for December	£12799.22	

EVPC
10/11/161

Income Received
DECEMBER 2011

Name	Description	Amount
Various	Books Sales	25.00
Art Club	Room Hire	13.75
M Ballantine	Room Hire	64.00
Groundwork NE	Recharges	1575.26
7 Paranormal Investigation Team	Room Hire - Deposit	80.00
Art Club	Room Hire	13.75
K F Training	Room Hire	149.60
Groundwork NE	Room Hire	77.00

Total	£1998.36
-------	----------

RESOLVED: that the information given, be NOTED.

EVPC
10/11/162

Health and Safety in the Workplace – 6th/13th/20th February 2012

Members gave consideration to the attendance of the Clerk on the Health and Safety in the Workplace course at a cost of £295.00 plus VAT.

RESOLVED: that the Clerk be AUTHORISED to attend.

EVPC
10/11/163

Planning Applications

There were no planning applications.

- EVPC
10/11/164 **Planning Approvals**
PL/5/2011/0284 – Planning Permission approved for Proposed Change of Use from community centre and dwelling to office accommodation and changes to elevations (resubmission) at Lee House, Lee Terrace, Easington for Durham County Council.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/165 **Planning Refusals**
There were no planning refusals received.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/166 **Planning Appeals**
There were no planning appeals.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/167 **2012 Royal Garden Party**
Members gave consideration to correspondence received from NALC regarding the 2012 Royal Garden Party.
RESOLVED: that Councillor J Andrews be submitted as the Parish Council’s nomination.
- EVPC
10/11/168 **Durham County Council’s Chairman’s Medal**
Members gave consideration to submitting a nomination for the Chairman’s Medal it was agreed that a nomination be submitted for Eileen Hopper.
RESOLVED: that the Parish Council nominate Eileen Hopper for the Durham County Council’s Chairman’s Medal.
- EVPC
10/11/169 **Parish and Town Councillor Register of Interest.**
The Clerk advised Members of the above form, which had been previously circulated, and needed to be completed.
RESOLVED: that the Members complete the form and return to the Clerk for submission to the County Council.
- EVPC
10/11/170 **Reports from Representatives on Outside Bodies**
There were no reports.
RESOLVED: that the information given, be NOTED.
- EVPC
10/11/171 **Exclusion of the Press and Public**
RESOLVED that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- EVPC
10/11/172 **Caretaker/Cleaner**
Members gave consideration to the job description for the above post and advertising of the post.
RESOLVED:
- i) that the position of Caretaker be advertised locally in noticeboards and with Jobcentre Plus;
 - ii) that the shortlisting and interviews be undertaken by the Clerk and the Chairman of the Parish Council

EVPC
10/11/173

Date and time of Next Meeting

The next meeting will be held on Monday 13th February 2012.

RESOLVED: the information given, be noted.