

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 10th SEPTEMBER 2012**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Bridges, M Burn, S Laws, J Lee,
L Robinson and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor D Boyes, Sgt P Footes and PC L Oxley and Mr T Murray

EVPC
12/13/102 **Apologies for Absence**
RESOLVED: Apologies RECEIVED and approved for Councillor E Hopper.

EVPC
12/13/103 **Declarations of Interest on Items on the Agenda**
Councillors L Morton, J Andrews, M Burn and J Smith declared a personal and prejudicial interest in item 8 c) as they are members of the In-Bloom Committee.
Councillor J Smith declared a personal and prejudicial interest in item 8 a) as she is a member of the Easington Village Millennium Luncheon Club.
Councillor J Lee declared a personal and prejudicial interest in item 22 as she is an allotment holder.

EVPC
12/13/104 **Public Participation**
There were no members of the public in attendance.

EVPC
12/13/105 **Minutes of the Last Meeting held on 9th July 2012**
RESOLVED: that the minutes be confirmed as a correct record to be signed by the Chairman.

EVPC
12/13/106 **Matters Arising**

EVPC 12/13/077	Play Equipment Report - The Clerk had been in contact with the play equipment suppliers and was in discussions with them regarding replacement equipment costs.
EVPC 12/13/078	In-Bloom Committee - The Clerk had attended In-Bloom Meetings and had been providing some general admin support.
EVPC 12/13/082	Invoices for Endorsement of Payment - Following a query raised with regard to the summer bedding prices. The Clerk advised Members that there had been extra plants purchased to fill the new hanging baskets.
EVPC 12/13/084	Hartlepool and District Hospice - The Clerk had forwarded the donation.
EVPC 12/13/085	Durham Crimestoppers - The Clerk had forwarded the donation.
EVPC 12/13/086	Planning Applications - CMA/5/36 - The Clerk had submitted an objection on behalf of the Parish Council regarding the planning application.

EVPC 12/13/096	Localisation of Council Tax Support – The Clerk had written to the Department of Communities and Local Government expressing the Parish Council’s concerns.
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RESOLVED that the information given, be noted.

EVPC
12/13/107

Police Matters

Sgt Footes advised Members that the crime figures were down again this month. He advised Members that the PACT priorities were anti-social behaviour in the Welfare Park and Oak Road Park, along with speeding traffic. A new initiative was to have Mobile PACT meetings. This had proved successful last month and another one was to take place in the Donnini House area on 27th September.

He also advised PCSO C Larson had left the Police to take up a position with the RSPCA.

Members advised on the following traffic problems; speeding along the Stockton Road area, parking on the junction at the Southside and Stockton Roads, motorbikes speeding through the village onto the A19 in a loop, speeding along Sunderland Road from Hawthorn into the Village. A car turning into Low Row through the no entry sign. At the junction of North Crescent car parking which cause visibility problems.

Sgt Footes advised he would investigate these issues and pass details onto the relevant Police unit.

RESOLVED that the information given, be NOTED.

The Chairman thanked Sgt Footes and PC Oxley for their attendance at the meeting. Sgt Footes and PC Oxley then left the meeting.

EVPC
12/13/108

Durham County Council Report

County Councillor Boyes reported on the following:-

- He was trying to get the Easington Ward Division into a “no cold calling” area.
- The use of civic parking enforcement for parking issues
- Grasscutting and litter problems in Easington Village
- Bus Service review with Arriva – to get a better service
- Localisation of Council Tax
- Bedroom Tax

RESOLVED that the contents of County Councillor Boyes report be NOTED.

The Chairman thanked County Councillor Boyes for his attendance. County Councillor Boyes then left the meeting.

EVPC
12/13/109

Easington Village Millennium Luncheon Club Room Hire

The Clerk advised Members that following a previous meeting Members had requested that this item be placed on the agenda for the purpose of reviewing the room hire charge which was increased in line with Minute EVPC 10/11/216). Members gave consideration to the room hire charge. It was felt that the charge made should remain in place.

RESOLVED: that the room hire charge for Easington Village Millennium club remain at £25.00 per session for use of the Function Room, Kitchen and another room to be allocated weekly from 8.30 am until 3.00 pm.

EVPC
12/13/110

Option to Tax

The Clerk advised Members on correspondence received from HM Revenue & Customs, which outlined that there was no option to tax VAT on room hire at Seaton Holme. She also advised that this matter had been raised by Easington Village Millennium Luncheon Club, who would now be due a refund of VAT for 4 years prior to the date the matter was raised.

RESOLVED: that a VAT refund be made to Easington Village Millennium Luncheon Club.

EVPC
12/13/111

Easington Village In-Bloom Committee

As both the Chairman and Vice-Chairman had declared an interest in this item Councillor S Laws took the Chair for this agenda item.

The Clerk advised on correspondence received from Easington Village In-Bloom Committee requesting free use of the Function Room and Kitchen for fund raising events on 18th September, 16th October and 18th November 2012.

RESOLVED: that free use be GRANTED.

EVPC
12/13/112

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had been previously circulated.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/113

In-Bloom Committee

Councillor Andrews updated Members on the activities being organised by the In-Bloom Committee. She also advised Members that she had attended the Awards Ceremony in Spennymoor where Easington Village had been awarded a Bronze Medal.

RESOLVED: that the information given, be NOTED

EVPC
12/13/144

Parish Council Financial Status – Bank Balances as at 31.08.12

The Clerk reported that the bank balances as at 31.08.12 were £142,337.83 in the Savings Account and £1463.50 in the Current Account totalling £143776.33.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/145

Income and Expenditure Report to 31.08.12

A copy of the report was circulated at the meeting.

RESOLVED that the report, be NOTED.

EVPC
12/13/146

Bank Transfers

The Clerk informed Members that the Transfers for July were £11,162.82 from the Savings Account and no transfer were made from the Current Account. The Transfer for August was £10671.03 from the Savings Account and £2086.42 from the Current Account.

RESOLVED to ENDORSE transfers.

EVPC
12/13/147

Invoices for Endorsement of Payment.

RESOLVED: to ENDORSE the following invoices for payment together with payments of donations as previously agreed:-

July 2012

DATE	PAYEE	DECRPTION	AMOUNT	CHEQUE NO/DD
01.08.12	E.on	Electricity – Cemetery	16.00	DD
01.08.12	E.on	Electricity – Seaton Holme	306.00	DD
01.08.12	E.on	Gas – Seaton Holme	604.00	DD
03.07.12	Northumbrian Water	Water – Cemetery	40.62	DD
12.07.12	Northumbrian Water	Water – Allotments	201.65	DD
02.07.12	Durham County Council	Payroll – May 2012	7122.27	105566
11.07.12	ADT Fire & Security	Repairs to Security Alarm	187.20	105573
31.07.12	Groundwork NE	PAT Testing	114.00	105574
27.07.12	Hutton Fire Protection	2 x Fire Extinguishers	87.36	105575
27.07.12	Hutton Fire Protection	Fire Extinguisher Service – Cem	18.00	105575
31.07.12	Maxwells	Plant Food/Slug Repellent	13.48	105576
19.07.12	Teleshore UK ltd	Webbing	15.12	105577
18.07.12	Hi-Shine	Window Cleaning – S Holme	80.00	105578
		INVOICE TOTAL	£8805.70	

August 2012

DATE	PAYEE	DECRPTION	AMOUNT	CHEQUE NO/DD
08.08.12	Unicom	Telephones/Broadband	106.30	DD
01.09.12	Scottishpower	Electricity – St Mary’s Church	108.00	DD
06.09.12	Unicom	Telephones/Broadband	94.28	DD
31.07.12	CDS	Alarm Maintenance – Cemetery	198.00	105581
31.07.12	Durham CC	Payroll – June 2012	8968.08	105582
14.08.12	Durham CC	Payroll – July 2012	6494.61	105582
06.08.12	Durham CC	Trade Waste	525.00	105582
13.08.12	IOS	Stationery	29.98	105583
28.08.12	St Mary’s PCC	Room Hire – Youth Project x 9	135.00	105584
03.09.12	Cathedral Leasing Ltd	½ year Hygiene Services	187.20	105585
01.09.12	RBS Software Solutions	Accounts Maintenance/Support	513.60	105586
10.09.12	Hutton Fire Protection	Fire Warden Training	192.00	105587
		INVOICE TOTAL	£17243.47	

EVPC
12/13/148

Income Received
July 2012

Name	Description	Amount
Art Group	Room Hire	10.00
K F Training	Room Hire	234.60
Mr P W Raine	Books & Postage	13.50

Easington Village WI	Room Hire	24.00
Mr G M Morris	Room Hire	9.00
Women Aglow	Room Hire	24.00
Youth Project	Subs	12.50
Flower Club	Room Hire	24.00
Member of Public	Book	5.00
Art Group	Room Hire	20.00
Wm Scott & Sons	Memorial	30.00

Total	£406.60
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August 2012

Name	Description	Amount
Art Group	Room Hire	20.00
Easington Village Allotment Association	Rent	67.50
Art Group	Room Hire	10.00
R Delanoy & Sons	Burial Fees	25.00
Ian Wood Memorials	Burial Fees	35.00
Art Group	Room Hire	20.00
Easington Village Youth Club	Subs	55.00
Mrs S Robinson	Burial Fees	320.00
Easington Village WI	Room Hire	16.00
Art Group	Room Hire	10.00

Total	578.5
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RESOLVED: that the information given, be NOTED.

EVPC
12/13/149

Butterwick House Children's Hospice

Members gave consideration to a request for a donation to Butterwick House Children's Hospice.

RESOLVED: a donation of £20 be GRANTED Under Section 137 of the Local Government Act, 1972.

EVPC
12/13/150

National Association of Councillors

Members gave consideration to the Conference Events 2012/13.

RESOLVED: that no-one attend the events this financial year.

EVPC
12/13/151

Easington Village Allotment Association

Members gave consideration to a request for a donation to Easington Village Allotment Association.

RESOLVED: the Clerk write to the Allotment Association to clarify what the donation would be used for.

EVPC
12/13/152

Parish Paths Partnership 20 Year Celebration

Members gave consideration to attendance at the above event on Monday 19th November at County Hall, Durham, which was free of charge.

RESOLVED: that no-one was available to attend.

EVPC
12/13/153

Standards Information Session

Members gave consideration to attendance at the above training session on Thursday 11th October at County Hall Durham, which was free of charge.

RESOLVED: that the Clerk be AUTHORISED to attend.

EVPC
12/13/154

Planning Applications

PL/5/2012/0330 – Proposed UPVC Window Gable End at 13 Rosemary Lane, Easington for Mr D Smith.

RESOLVED: that the information given, be NOTED

EVPC
12/13/155

Planning Approvals

PL/5/2012/0182 – Proposed House and Detached Garage at Plot 2, Littlethorpe Farm, Littlethorpe

PL/5/2012/0162 – Proposed Refurbishment and Extensions to Farmhouse to Provide four additional flats for residential care (C2) at Moor House Farm, Durham Road, Easington Village

PL/5/2012/0194 – Proposed Erection of House and Detached Garage (Resubmission) at Plot 3, Littlethorpe Farm, Littlethorpe for Mr D Sisterson

PL/5/2012/0261 – Proposed First Floor Rear Extension at 10 Lauren Court, Easington Village

PL/5/2012/0253 – Proposed Dwelling at Land adjacent Lambroun, Littlethorpe

PL/5/2012/0277 – Proposed Alterations to existing off shoot to rear at 20 Thorpe Road, Easington

RESOLVED: that the information given, be NOTED.

EVPC
12/13/156

Planning Refusals

CMA/5/38 - Proposed Temporary Siting of 50m Meteorological mast on land to the East of West Moor Farm, South of Calf Clone Farm and North of North West Industrial Estate Peterlee.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/157

Planning Applications (Withdrawn)

There were no applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/158

Planning Appeals

There were no planning appeals.

RESOLVED that the correspondence be RECEIVED.

EVPC
12/13/159

128th Durham Miners Gala Brochure

Members gave consideration to the brochure received.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/160

Hartlepool and District Hospice

Members gave consideration to correspondence received from Hartlepool and District Hospice thanking the Parish Council for their recent donation.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/161

Traffic/Speeding Problems

Members gave consideration to correspondence received from the County Durham Association of Local Councils (CDALC) regarding traffic/speeding problems. Members give details of area where traffic/speeding were a problem within the village.
RESOLVED: that the Clerk provides the details outlined to CDALC.

EVPC
12/13/162

County Durham Plan Consultation

Members gave consideration to correspondence received regarding the County Durham Plan Consultation.
RESOLVED: that the information given be NOTED.

EVPC
12/13/163

Appointment of External Auditor

Members gave consideration to correspondence received regarding the appointment of external auditor for 2012/13
RESOLVED: that the information given, be noted.

EVPC
12/13/164

Code of Conduct

Members gave consideration to correspondence received from County Durham Association of Local Councils regarding the revised Code of Conduct which Parish Councils were required to adopt as soon as possible, a copy of which had been previously circulated.
RESOLVED: that the Code of Conduct be ADOPTED.

EVPC
12/13/165

Localisation of Council Tax Support

The Clerk advised Members of correspondence received from County Durham Association of Parish and Town Councils and the Department of Communities and Local Government.
RESOLVED: that the information given, be NOTED.

EVPC
12/13/166

Commemorative Oak Tree

The Clerk requested Members to give consideration to a date and location for the planting of the oak tree to commemorate the Queens Diamond Jubilee.
RESOLVED: that

- i) Councillor Morton would advise the Clerk of the location for the tree to be planted;
- ii) That the tree planting takes place on either Saturday in the Autumn.

EVPC
12/13/167

Youth Contract Initiative

The Clerk advised that she had met with a representative from Acumen regarding the Youth Contract Initiative and advised members of the costing for the scheme.
RESOLVED: that this scheme be further investigate once the impact of the Localisation of Council Tax Support on the Parish Council had been identified.

EVPC
12/13/168

Area Action Partnership

Mr T Murray updated Members on the following items:-

- Credit Union
- Welding Academy

- Archaeological Dig in Hawthorn
- Seaham Lifeboat Restoration
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RESOLVED that the information given, be NOTED.

EVPC
12/13/169

Exclusion of the Press and Public

RESOLVED that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

EVPC
12/13/170

Councillor M Bridges

The Clerk advised that this item no longer needed to be discussed as Councillor Bridges was in attendance at the meeting.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/171

Review of Cemetery and Grounds

The Clerk advised Members that the current seasonal worker had been unable to fulfil his work hours with the Parish Council due to personal commitments. It was felt that it was an opportune time to look at the staffing of the cemetery/grounds staff and also would be useful to produce some workplans/ management plans for the Cemetery and Grounds.

RESOLVED: that

- i) a Sub-Committee be set up to look at creating Management Plans for the Cemetery and Grounds which would consist of Councillors J Andrews, M Burn, J Lee and J Smith.
- ii) a Sub-Committee be set up to review current staffing levels and workloads for the cemetery and grounds which would consist of Councillors S Laws, L Morton and L Robinson.

EVPC
12/13/172

Sunderland Road Allotments

Members gave consideration to correspondence received. It was felt that these issues should be raised with the Allotment Association Committee as they dealt with the management and running of the Allotment site.

RESOLVED: that the Clerk write to the correspondent advising that the issues risen should be dealt with by the Allotment Association Committee.

EVPC
12/13/173

Date and time of Next Meeting

The next meeting will be held on Monday 8th October 2012.

RESOLVED: the information given, be noted.

CERTIFIED TRUE RECORD

CHAIRMAN

DATE