

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 10TH DECEMBER 2012**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, E M Hopper J Lee, L Robinson
and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: Mr T Murray

EVPC **Apologies for Absence**
12/13/241 **RESOLVED:** Apologies RECEIVED and approved for M Bridges

EVPC **Declarations of Interest on Items on the Agenda**
12/13/242 There were no declarations of interest received.

EVPC **Public Participation**
12/13/243 There were no members of the public in attendance.

EVPC **Minutes of the Last Meeting held on 12th November 2012**
12/13/244 **RESOLVED:** that the minutes be confirmed as a correct record to
be signed by the Chairman

EVPC **Matters Arising**
12/13/245

EVPC 12/13/208	Police Matters – the Clerk had contact the Police regarding individuals collecting for MacMillan. The Police advised that they had already checked the collectors’ validity on the evening and everything was in order.
EVPC 12/13/211	Licence to Hold Civil Ceremonies - the Clerk had written to the correspondent advising them of the Council’s decision.
EVPC 12/13/212	Minutes of the Meeting of the Cemetery and Grounds Sub-Committee held on 23rd October 2012 - the Clerk had drawn up maintenance programmes for the Cemetery, Seaton Holme, Village Green and Outside Areas in the Parish Council’s ownership; costs had been obtained for graveshoring; an agreement had been entered into with Monk Hesleden Parish Council for the use of a member of their staff for gravedigging on a rechargeable basis when required; the new software package had been ordered, training dates had been arranged and the position of temporary Data Input Clerk had been advertised; the Clerk had investigated the capabilities of the Parish Council’s laptop and had been advised it would be capable of running the additional package but she would continue to monitor the situation.

EVPC 12/13/215	Northumbria in Bloom 2013 – the Clerk had completed the entry form and submitted the payment.
EVPC 12/13/216	Leaf Blower/Collector – after trial runs with a heavy duty leaf blower/collector the ground staff had felt that it was more efficient to continue with the present method used. Therefore, the equipment had not been purchased.
EVPC 12/13/223	Royal British Legion – the Clerk had forwarded the donation.
EVPC 12/13/224	Easington CE Primary School – the Clerk had forwarded the donation.
EVPC 12/13/225	Great North Air Ambulance – the Clerk had forwarded the donation.
EVPC 12/13/234	Christmas Tree Lighting – the Clerk had invited County Councillor Boyes to officially switch on the Parish Council’s tree lights on Wednesday 5 th December 2012 and he had accepted the Parish Council’s offer.
EVPC 12/13/237	Youth Contract Initiative – the Clerk had contacted Acumen and forwarded to them a job description giving details for a grounds maintenance operative.
EVPC 12/13/239	Sunderland Road Allotments – the Clerk had written to the tenant advising them their tenancy had been terminated.

RESOLVED that the information given, be noted.

EVPC
12/13/246

Police Matters

PC B Dawson and PCSO L Graham were in attendance and gave an update on incidents reported since the last meeting. PC Dawson advised a site visit had been carried out with local officers and Maxine Stubbs from traffic management in relation to the parking issues at Southside opposite the half Moon. Ms Stubbs stated that she would not support any changes and she felt there was no wilful or unnecessary obstruction and stated that the Highway Code was advisory and that there was no legislation to assist. She states that there are no recent accidents at the site and could not support a one way or access only option.

RESOLVED that the information given, be NOTED.

The Chairman thanked the Police for their attendance at the meeting.

PC Dawson and PCSO Graham left the meeting.

EVPC
12/13/247

Durham County Council Report

County Councillor Boyes was not in attendance.

RESOLVED that an extended report be received at the next meeting.

EVPC
12/13/248

Easington Colliery Methodist Ladies Circle

The Clerk advised on a request received for discounted room hire for Easington Colliery Methodist Ladies Circle for 12th February and 12th March 2013.

RESOLVED: that a discounted rate of £16.00 per occasion be GRANTED.

EVPC
12/13/249

Organ

Councillor Hopper advised Members that she had received an enquiry with regard to the organ donated by Gordon Hume that was stored in Seaton Holme. The enquirer had advised that if the organ was not being used in Seaton Holme there were a few venues that would be grateful to receive it. Members felt that this was a good idea in principle but thought it a matter of courtesy to enquire whether Mr Hume's widow had any objections to the organ being moved.

RESOLVED: the Clerk contact Mrs Hume to enquire whether she would be agreeable to the organ being located at another venue.

EVPC
12/13/250

Minutes of the Meeting of the Cemetery and Grounds Sub-Committee held on 27th November 2012.

Members gave consideration to the minutes and the Clerk provided an update on the recommendations.

RESOLVED:-

- i) that the Cemetery Superintendent meets with graveshoring specialists to identify suitable shoring and costs.
- ii) the maintenance plans be amended ready for approval at the next meeting;
- iii) that the Clerk obtain costs for low maintenance seats;
- iv) the Cemetery Superintendent investigates how many plots have memorial kerbing.
- v) Councillors M Burn and J Andrews meeting with the Cemetery Superintendent to design a summer bedding scheme.

EVPC
12/13/251

In-Bloom Committee

Councillor Morton updated Members on the In-Bloom Committee.

RESOLVED: that the information given, be NOTED

EVPC
12/13/252

Parish Council Financial Status – Bank Balances as at 30.11.12

The Clerk reported that the bank balances as at 30.11.12 were £108,665.24 in the Savings Account and £1150.78 in the Current Account totalling £109,816.02

RESOLVED: that the information given, be NOTED.

EVPC
12/13/253

Income and Expenditure Report to 30.11.12

A copy of the report was circulated at the meeting.

RESOLVED that the report, be NOTED.

EVPC
12/13/254

Bank Transfers

The Clerk informed Members that the Transfers for November were £24,747.94 from the Savings Account and £4022.12 from the Current Account.

RESOLVED to ENDORSE transfers.

EVPC
12/13/255

Invoices for Endorsement of Payment.

RESOLVED: to ENDORSE the following invoices for payment together with payments of donations as previously agreed:-

November 2012

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
15.11.12	Richardsons Garden Centre	Oak Tree	£113.99	105606
26.10.12	British Gas	Seaton Holme - Boiler Maint.	£1199.22	105613
17.11.12	Café Yum Yum	Buffet	£90.00	105614
23.11.12	Premier Ironcraft NE	Tree Surround/Tree Base	£575.00	105615
28.11.12	A1 Trophies & Engraving	Brass Plaque	£59.00	105616
21.11.12	Blachere Illumination	Tree Lights	£330.60	105617
12.11.12	Builders Warehouse	Sand/Gravel/Cement	£48.55	105618
13.11.12	Ignis Contract Services	Repair/Replace Smoke Detector	£112.50	105619
19.11.12	IOS	Stationery/Cleaning Supplies	£102.31	105620
20.11.12	Regal Print	Receipt Books x 30	£108.00	105621
21.11.12	St Mary's Church Hall	Hire of Hall - Youth Club	£135.00	105622
29.11.12	Maxwells DIY	Tap/Hose Connectors	£4.48	105623
30.11.12	SLCC	Subscription 2012/13	£181.00	105624
10.10.12	CDS Security & Fire	Battery for Alarm - Cemetery	£24.00	105625
30.11.12	Cateraid	Filter for Boiler	£38.40	105626
03.12.12	Durham County Council	Servicing 7 No. Dog Bins	£1638.00	105627
08.11.12	E-on	Gas - Seaton Holme	£663.74	CREDIT
01.12.12	NPower	Electricity - Seaton Holme	£192.00	DD
01.12.12	Scottishpower	Electricity - St Mary's Church	£108.33	DD
01.12.12	Scottishpower	Electricity - Cemetery	£125.00	DD
		Invoice Total for November	£4521.64	

105609 - Petty Cash - £200.00

105610 - Easington Village Primary School - Donation - £50.00

105611 - Great North Air Ambulance - Donation £50.00

105612 - Northumbria in Bloom - £75.00

EVPC
12/13/256

Income Received

Name	Description	Amount
Something Paranormal	Room Hire	£60.00
G M Morris, MP	Room Hire	£9.00
Art Group	Room Hire	£10.00
M Keegan	Room Hire	£12.00
Millennium Luncheon Club	Room Hire - October	£125.00
Easington Village WI	Room Hire	£28.00
Art Group	Room Hire	£10.00
EVPC	Table Top Sale Event	£48.50
Member of Public	Supplies	£8.48
Member of Public	Books	£14.99
Member of Public	Vase	£25.00
Women Aglow	Room Hire	£24.00

Art Group	Room Hire	£10.00
Art Group	Room Hire	£10.00
Easington Village Youth Club	Subs	£44.98
Diane Robson	Room Hire	£24.00
Wednesday Night Group	Tea/Coffees	£42.60
Summerhill Books	Book Royalties	£39.20
Total		£545.75

RESOLVED: that the information given, be NOTED.

EVPC
12/13/257

Harbour

Members gave further consideration to making a donation to the Harbour.

RESOLVED: a donation of £20 be GRANTED Under Section 137 of the Local Government Act, 1972.

EVPC
12/13/258

County of Durham School Benevolent Fund

Members gave further consideration to a request for a donation from County of Durham School Benevolent Fund.

RESOLVED: that no donation, be GRANTED.

EVPC
12/13/259

Planning Applications

PL/5/2012/0418 – Proposed Two Storey Side Extension, new Pitched Roofs over Existing Flat Roof Extensions to Rear and Access Alterations (Resubmission) at Hillside, Hall Walk for Mr and Mrs Lawson.

RESOLVED: that the information given, be NOTED

EVPC
12/13/260

Planning Approvals

PL/5/2012/0307 – Proposed Erection of 3 Log Cabins for Holiday Accommodation (Resubmission) at Pear Tree Cottage, Haswell for Mrs S Archer.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/261

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/262

Planning Applications (Withdrawn)

There were no applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/263

Planning Appeals

There were no planning appeals.

RESOLVED that the correspondence be RECEIVED.

EVPC
12/13/264

Great North Air Ambulance

Members gave consideration to correspondence received from the Great North Air Ambulance thanking the Parish Council for their recent donation.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/265

Durham County Council – Surfacing Footpath from Craig Terrace to Oak Road

Members gave consideration to correspondence received from Durham County Council regarding the re-surfacing of the footpath from Craig Terrace to Oak Road.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/266

Durham County Council – Dog Fouling Stencils

Members gave consideration to correspondence received from Durham County Council regard the Dog Fouling Stencils Scheme.

RESOLVED: that the Parish Council participates in the scheme and the Clerk forward the following areas for participation; the Village Green, Craig Terrace, Sunderland Road, rear Rosemary Lane and the Garth.

EVPC
12/13/267

Resignation

Members gave consideration to a letter received from Mr S Laws tendering his resignation as Parish Councillor. The Clerk advised Members that the resignation was effective immediately upon receipt of the letter. She also advised that as the resignation had been received less than 6 months prior to the local parish Council elections in May 2013 the Parish Council did not have to advertise the vacancy. However, if they wished to do so they could. As the time period was 6 months prior to election then legally an election for the casual vacancy would be taken.

RESOLVED: that the Clerk contact the County Council and undertake the necessary procedures.

EVPC
12/13/268

Local Council Tax Support Scheme

The Clerk updated Members on correspondence received from Durham County Council.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/269

Members Conduct and the Resignation and Disclosure of Interest

The Clerk advised Members that in order for Members to be able to consider and make decisions on the 2013/14 Precept then they would require a dispensation under the Parish Council's Code of Conduct. Such dispensations could be undertaken by the Proper Officer once delegated approval had been given.

RESOLVED: that the Proper Officer be GRANTED delegated authority to approve dispensations under the Parish Council's Code of Conduct in accordance with S.101 (1) of the Local Government Act, 1972.

EVPC
12/13/270

AAP Funding Schemes

The Clerk advised Members that she had received approval for the Cemetery improvement Scheme and was in the process of setting a start date for the scheme.

She also advised Members on a potential scheme at Low Row in order to improve the parking bays at this location.

RESOLVED:

- i) that the information given, be NOTED.
- ii) that the scheme for Low Row be AGREED in principle and

that the Chairman meets with the County Council Engineer to discuss the scheme in more detail.

EVPC
12/13/270

Holiday Entitlement

The Clerk advised Members that the statutory entitlement for holidays had increased to a minimum of 21 days and after 5 years 26 days, plus statutory bank holidays and any local agreed holidays. At present the Parish Council employees had 20 days and after 5 years 25 days plus statutory holidays and 2 extra local agreed days.

RESOLVED: that the Parish Council's basic holiday entitlement be increased to 21 days and 26 days plus statutory bank holidays and 2 locally agreed days.

EVPC
12/13/271

Reports from Representatives on Outside Bodies

Councillor Hopper advised she had attended the Limestone Landscape meeting and a further meeting was to be held on Wednesday 19th December at Seaton Holme.

RESOLVED: that the information given, be noted.

EVPC
12/13/272

Area Action Partnership

Mr T Murray advised that there was nothing significant to report to the Parish Council at present.

RESOLVED that the information given, be NOTED.

EVPC
12/13/273

Date and time of Next Meeting

The next meeting will be held on Monday 14th January 2013.

RESOLVED: the information given, be noted.

CERTIFIED TRUE RECORD

CHAIRMAN

DATE