

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 11th MARCH 2013**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, J Lee and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor D Boyes and Mr T Lee

EVPC
12/13/326 **Apologies for Absence**
Apologies for absence were received and APPROVED for Councillors M Bridges, E M Hopper and L Robinson

EVPC
12/13/327 **Declarations of Interest on Items on the Agenda**
Councillor J Smith declared a personal interest on item 10(f) as she is a member of the Parochial Church Council.
Councillor J Lee declared a personal and prejudicial interest in item 9 (d) as she is an allotment holder.

EVPC
12/13/328 **Public Participation**
There were no members of the public in attendance.

EVPC
12/13/329 **Minutes of the Last Meeting held on 11th February 2013**
RESOLVED: that the minutes be confirmed as a correct record to be signed by the Chairman.

EVPC
12/13/330 **Matters Arising**

EVPC 12/13/308	Petwell Crescent Seat – The Clerk was in the processes of receiving the relevant information from Durham Constabulary.
EVPC 12/13/320	Travelling Fun Fair – The Clerk had written to the resident advising them of the Council's decision.
EVPC 12/13/321	Freedom of Information Publication Scheme – The Clerk had displayed the scheme on the Seaton Holme Noticeboard and the website.
EVPC 12/13/325	Parish Councillor Vacancy – The Clerk had advised the applicant of the Parish Council's decision.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/331 **Police Matters**
There were no police in attendance.

RESOLVED: that an extended report be received next month.

EVPC
12/13/332

Report of the County Councillor

County Councillor Boyes reported on the following issues he was detailing with:-

- Overgrown vegetation at The Garth public right of way
- Roadsweeper
- New Rubbish Bins available
- Handrail at St Mary's Church
- Potential Section 106 monies
- Police and Crime Commissioners update
- Policing in the Easington Division
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RESOLVED: that the information given, be NOTED.

The Chairman thanked County Councillor Boyes for attending the meeting. Councillor Boyes then left the meeting.

EVPC
12/13/333

Minutes of the Meeting of the Cemetery and Grounds Sub-Committee held on 19th February 2013

Members gave consideration to the minutes and the Clerk provided an update on the recommendations.

RESOLVED:-

- i) the minutes be APPROVED;
- ii) the areas identified for improvement be carried out within current and future budgets.

EVPC
12/13/334

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had previously been circulated.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/335

In-Bloom Committee

Councillor Morton advised Members that on the In-Bloom Bingos. Three new planters had been built from Yorkshire stone at 3 entrances to the village. There would be a children's easter party on Saturday 6th April in the Parish Hall. The Strawberry Fayre would potentially take place on Sunday 21st July depending on the availability of the classic cars. A risk assessment would need to be carried out and enquiries made to ensure adequate insurance cover was in place. Councillor Morton asked whether the cars could be displayed on the Village Green. After consideration Members decided not to use the Village Green to display the vintage cars. The next bingo would be held on 19th March, however, there would not be a bingo in April.

RESOLVED: that the information given, be NOTED.

Councillor J Lee left the meeting.

EVPC
12/13/336

Review of the Allotment Fees 2013/14

The Clerk requested Members give consideration to whether an increase in the allotment rents was required, current rents were £13.50 for a half plot and £27.00 for a full plot per annum. Members felt that no increase was necessary at this time.

RESOLVED: that the allotment fees for 2013/14 remain at £13.50 for a half plot and £27.00 for a full plot.

EVPC
12/13/337

Seating Policy

Members gave consideration to the Seating Policy which had been previously circulated.

RESOLVED: that the seating policy be APPROVED.

EVPC
12/13/338

Annual Grounds Maintenance Plans

Members gave consideration to the Annual Grounds Maintenance Plans which had been previously circulated.

RESOLVED: that the Annual Grounds Maintenance Plans be APPROVED.

EVPC
12/13/339

Parish Council Financial Status – Bank Balances as at 28.02.13

The Clerk reported that the bank balances as at 28.02.13 were £111,350.71 in the Savings Account and £1189.50 in the Current Account totalling £112,540.21.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/340

Income and Expenditure Report to 28.02.13

A copy of the report had previously been circulated.

RESOLVED: that the report, be NOTED.

EVPC
12/13/341

Bank Transfers

The Clerk informed Members that the Transfers for February were £8138.32 from the Savings Account and £581.31 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC
12/13/342

Invoices for Endorsement for Payment

RESOLVED: to ENDORSE the following invoices for payment together with payments of donations/petty cash as previously agreed:-

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
11.02.13	Unicom	Phones/Broadband	£94.73	DD
01.03.13	Npower	Electricity – Seaton Holme	£192.00	DD
01.03.13	Scottishpower	Electricity – St Mary’s Church	£108.33	DD
01.03.13	Scottishpower	Electricity – Cemetery	£70.00	DD
08.02.13	Arco	Clothing	£274.34	104646
15.02.13	Café Yum Yum	Buffet	£120.00	104647
25.03.13	Arco	Embroidery Logo	£33.00	104649
08.02.13	Arco	Clothing/Boots	£316.38	105646
25.02.13	Arco	Clothing	£35.93	105649
14.02.13	Groundwork NE	Youth Sessions x 12 Staffing	£2016.00	105650
26.02.13	St Mary’s PCC	Youth Club Room Hire	£90.00	105651
27.02.13	Durham County Council	Payroll – November 2013	£7688.23	105652
28.02.13	East Durham Community Transport	Youth Club – Mini Bus Hire	£57.00	105653
04.03.13	Cathedral Leasing Ltd	Hygiene Services	£187.50	105654
03.03.13	The Church of the Ascension	Magazine Subscription	£20.00	105655
		Invoice Total for February	£11303.44	

105643 – Petty Cash - £200.00

105648 – Central Accident Records - £30.00

EVPC
12/13/343

Name	Description	Amount
Easington Village Millenium Luncheon Club	Room Hire – 4 Weeks	£100.00
Member of the Public	Burial Fees	£20.00
K F Training	Room Hire	£200.40
Art Group	Room Hire	£20.00
Women Aglow	Room Hire	£24.00
Member of the Public	Way We Were Book	£5.00
Easington Village Youth Club	Subs	£13.50
Easington Colliery Ladies Circle	Room Hire	£16.00
Peterlee & District Flower Club	Room Hire	£15.00
Scottishpower	Refund of Electricity Cemetery	£444.00
Grahaeme Morris	Room Hire	£9.00
Deadzone Paranormal Activities	Building Hire	£90.00
Helen McAree	Room Hire	£72.00
Wednesday Group	Tea/Coffees etc	£18.50
		£1047.40

RESOLVED: that the information given, be NOTED.

EVPC
12/13/344

The Parish Church of St Mary the Virgin Easington Village

Members gave consideration to a request for a donation from The Parish Church of St Mary the Virgin, Easington Village.

RESOLVED: a donation of £100 be GRANTED Under Section 137 of the Local Government Act, 1972.

EVPC
12/13/345

Section 137 Expenditure: Limit for 2013/14

The Clerk advised Members that the Section 137 Expenditure had been increased in line with inflation to £6.98 per electorate. The current budget expenditure was set at £1,000 which was well within the limit.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/346

Planning Applications

PL/5/2013/0015 – Proposed Detached Garage (Retrospective) at Robin Lea, Stockton Road, Easington Village for Mr I Garrett

RESOLVED: that the information given, be NOTED.

EVPC
12/13/347

Planning Approvals

There were none.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/348

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/349

Planning Applications (Withdrawn)

PL/5/2012/0446 – Proposed Refurbishment of Existing Barn to Create 4 Flats for Residential Care at Moor House Farm, Durham Road.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/350

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/351

Royal Garden Party

The Clerk advised that the Parish Council had not been successful in obtaining tickets to the Royal Garden Party.

RESOLVED: that the correspondence be RECEIVED.

EVPC
12/13/352

Durham Miners Association

Members gave consideration to correspondence received from Durham Miners Association. The Clerk advised that the Parish Council had placed and advert in the gala brochure last year.

RESOLVED: that the Parish Council place a quarter page advertisement in this year's Gala Brochure.

EVPC
12/13/353

Joint Working between DCC and Parish Councils

Members gave consideration to correspondence received from Durham County Council regarding joint working.

RESOLVED: that the Clerk request more information on memorial inspections and playground inspections.

EVPC
12/13/354

Representatives to Outside Bodies

Councillor Hopper was not present at the meeting but had submitted information regarding the Limestone Landscapes Partnership at Seaton Holme which the Clerk had read out for Members information.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/355

Area Action Partnership

Mr T Murray had submitted his apologies to the meeting.

RESOLVED: that the information given, be NOTED.

EVPC
12/13/356

Exclusion of the Press and Public

RESOLVED that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Mrs G M Crute left the meeting for the following item of business.

EVPC
12/13/357

Clerk's Performance Appraisal

Councillor Morton advised he had carried out the Clerk's Performance Appraisal in line with the terms of the Clerk's terms and conditions of employment and recommended that she move up an incremental point.

RESOLVED: that Mrs G M Crute be moved to the next increment on her payscale with effect from 1st April 2013.

EVPC
12/13/358

Date and Time of the Next Meeting

The next meeting of the Parish Council will be held on Monday 8th April 2013.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date