

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 9TH DECEMBER 2013**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, P Gibson, E M Hopper, J Lee, T Murray,
J Smith and M Warin

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor A Surtees, PCSO G Hughes, PCSO A Gilhooley and
Mr N Frain

EVPC
13/14/194 **Apologies for Absence**
There were no apologies for absence.

EVPC
13/14/195 **Declarations of Interest on Items on the Agenda**
Councillors L Morton, P Gibson, J Andrews, M Burn and J Smith
declared a personal and prejudicial interest in item 10(b) as they were
all members of the In-Bloom Committee.

EVPC
13/14/196 **Public Participation**
There were no requests to speak under public participation.

EVPC
13/14/197 **Minutes of the Last Meeting held on 14th November 2013**
RESOLVED: that the minutes be confirmed as a correct record to be
signed by the Chairman.

EVPC
13/14/198 **Minutes of the Meeting of the Cemetery and Grounds Sub-
Committee held on 19th November 2013**
RESOLVED that:-
i) the minutes be APPROVED;
ii) that the 4 gate fence be installed over the winter period;
iii) the Cemetery Superintendent obtain costs for a marker for the
Memorial Garden;
iv) that 20 black hanging baskets be purchased.

EVPC
13/14/199 **Matters Arising**
EVPC
13/14/139 **Grasscutting** –The Clerk was in the process of
sourcing contractors who would be able to undertake
the work. She advised she had recently spoken to a
contractor and was awaiting an estimate.

EVPC
13/14/167 **Easington Village Millennium Club** – The Clerk
had written to the Luncheon Club advising them of
the Parish Council’s decision.

EVPC
13/14/170 **In-Bloom Committee** – The Clerk had submitted
the application form and sent payment for the 2014
Northumbria In Bloom Competition.

EVPC
13/14/171 **Snow Clearing and Winter Maintenance** – The
Clerk had contacted the County Council’s Highways
Officer and a representative would be attending the
December meeting. The Clerk had contacted the
County Councillors and AAP regarding funding

towards the purchase of equipment but had not received a response to date.

EVPC
13/14/177

North East War Memorial Project Appeal – The donation had been forwarded.

EVPC
13/14/178

Royal British Legion Poppy Appeal – The donation had been forwarded.

EVPC
13/14/185

National Tree Week 2013 – Following investigation the Clerk had submitted an application for a grant for a Cherry Tree which had been successful. The planting of the tree would take place in the next couple of weeks.

EVPC
13/14/186

Review of the Statement Licensing Act 2003 Policy – The Clerk had submitted the Parish Council's response.

EVPC
13/14/187

County Durham Plan – The Clerk had written to Durham County Council expressing the Parish Council's concerns regarding the inclusion of further housing developments and reiterating previous concerns. Advertising had taken place on the consultation event in Seaton Holme.

EVPC
13/14/188

Christmas Tree Lighting Event – Arrangements had been made for the Tree Lighting to take place on Wednesday 4th December at 2.30 pm.

EVPC
13/14/190

Mildred Bridges – The Clerk had invited Mrs Bridges to officially switch the Christmas Tree lights on at Seaton Holme this year. Mrs Bridges had accepted the invitation.

RESOLVED: that the information given, be NOTED.

EVPC
13/14/200

Police Matters

PCSOs A Gilhooley and G Hughes updated Members on incidents since the last meeting.

Members advised the Police on areas where there were problems with parking.

The issue of the illegal sign on the entrance to Low Row was raised. Councillor Surtees advised that this matter was being dealt with by Durham County Council.

The Chairman thanked PCSO Gilhooley and PCSO Hughes for their attendance at the meeting.

RESOLVED: that the information given, be NOTED

PCSO G Hughes then left the meeting.

EVPC
13/14/201

Snow Clearing and Winter Maintenance

There was no representative from Durham County Council in attendance.

RESOLVED: the Clerk contact Durham County Council regarding their non-attendance.

EVPC
13/14/202

Report of the County Councillors

County Councillor Surtees reported on the following issues:-

- County Durham Plan
- County Durham Budget Consultation
- Scarecrow Event – Funding
- Former Colliery Site – Potential to turn into a nature reserve

Members expressed concern about the County Durham Plan consultation process. The forms that were at the consultation events were difficult to understand and not readily available for members of the public to complete.

A Member also raised the on-going issue of the street light in Thorpe Road that had not been working for several months.

Councillor Surtees advised that she would look into the issues raised and report back to the next meeting.

The Chairman thanked Councillor Surtees for her attendance at the meeting.

RESOLVED: that the information given, be NOTED

County Councillor A Surtees left the meeting.

EVPC
13/14/203

Request for Free Use – One in a Gillian in Aid of Macmillan Cancer

Members gave consideration to request for free use of Seaton Holme for a Charity Event in January 2014. Members felt that they did not wish to set a precedent for granting free use for such events but suggested that the Charity may wish to request a donation.

RESOLVED: that the Clerk write advising that free use would not be granted and suggesting that they may wish to request a donation from the Parish Council.

Councillors L Morton, P Gibson, J Andrews, M Burn and J Smith left the meeting.

Councillor E Hopper took the Chair

EVPC
13/14/204

Request for Free Use – Easington Village In-Bloom – Children's Christmas Party

Members gave consideration to request for free use of Seaton Holme for a Charity Event in January 2014. Members again felt that they did not wish to set a precedent for granting free use for such events but suggested that the Group may wish to request a donation.

RESOLVED: that the Clerk write advising that free use would not be granted and suggesting that they may wish to request a donation from the Parish Council.

Councillors L Morton, P Gibson, J Andrews, M Burn and J Smith left the meeting.

Councillor L Morton returned to the Chair.

EVPC
13/14/205

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had previously been circulated.

RESOLVED: that the information given, be NOTED.

EVPC
13/14/206

In-Bloom Committee

Councillor Morton advised that a Children's Christmas Party had been organised for the 20th December in Seaton Holme. Work had been carried out to the flower beds.

RESOLVED: that the information given, be NOTED.

EVPC
13/14/207

Zurich Report of Examination of Play Equipment

Members gave consideration to the safety report on the play equipment undertaken by Zurich.

RESOLVED: that the information given, be NOTED and no action taken.

EVPC
13/14/208

Parish Council Financial Status – Bank Balances as at 30.11.13

The Clerk reported that the bank balances as at 30.11.13 were £92,047.26 in the Savings Account and £1100 in the Current Account totalling £93,147.26.

RESOLVED: that the information given, be NOTED.

EVPC
13/14/209

Income and Expenditure Report to 30.11.13

The Clerk updated Members on the Council's income and expenditure.

RESOLVED: that the report, be NOTED.

EVPC
13/14/210

Bank Transfers

The Clerk informed Members that the Transfers for November were £12,021.05 from the Savings Account and £4206.83 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC
13/14/211

Invoices for Endorsement for Payment

RESOLVED: to ENDORSE the following invoices for payment together with payments of donations/petty cash/payroll as previously agreed:-

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
19.11.13	Barclays	BACS Charges November	£6.00	DD
18.11.13	Payroll	3 rd Party Payments – Month 7	£2256.96	DD
29.11.13	Payroll	Month 8 – Nett Wages	£4659.17	DD
01.12.13	Scottishpower	Cemetery – Electricity	£1.00	DD
01.12.13	Scottishpower	St Mary's Church – Electricity	£16.00	DD
01.12.13	N-Power	Seaton Holme – Electricity	£351.00	DD
12.11.13	Unicom	Telephone/Broadband	£82.70	DD

25.11.13	CDALC	Cilca Training	£190.00	105587
19.11.13	SLCC	Subscription 13/14	£184.00	105788
14.10.13	TJS Heating/Home Improvements	Gas Fire Flue Supports x 4	£220.00	105789
27.11.13	P Robson	Bedding Plants	£55.00	105791
26.11.13	Premier Ironcraft NE	Handrails x 2 Seaton Holme	£160.00	105792
		Invoice Total	£8181.83	

105784 – Royal British Legion – S. 137 Donation
105785 – Northumbria in Bloom
105786 – NE War Memorials – S.137 Donation
105790 – Petty Cash - £300.00

EVPC
13/14/212

Income Received

NOVEMBER 2013

Name	Description	Amount
Groundwork North East	Office Rental	£1750.00
K T Training	Room Hire	£316.80
E'ton Village Luncheon Club	Room Hire x 5 weeks	£125.00
Easington Village WI	Room Hire	£40.00
Member of the Public	Book	£9.99
Women Aglow	Room Hire	£24.00
Member of the Public	Books	£14.99
Angela Jones	Room Hire	£6.00
J Delanoy	Sponsorship Tubs	£110.00
R Edwards	Room Hire – Deposit	£40.00
Angela Jones	Room Hire	£12.00
Informnorth	Room Hire	£100.00
Ian Wood Memorials	Burial Fees	£11.00
Member of Public	Burial Fees	£28.00
Art Group	Room Hire x 4 weeks	£40.00
E'ton Village Luncheon Club	Room Hire x 2 weeks	£100.00
E'ton U3A	Room Hire	£10.00
Member of the Public	Book	£9.99
		£2747.77

RESOLVED: that the information given, be NOTED.

EVPC
13/14/213

Together We Achieve

Members gave consideration to a request for a donation from Together We Achieve

RESOLVED: that no donation be GRANTED.

EVPC
13/14/214

Haswell and District Mencap Society

Members gave consideration a request for a donation from Haswell and District Mencap Society.

RESOLVED: a donation of £50 be GRANTED under Section 137 of the Local Government Act, 1972.

EVPC
13/14/215

Data Protection & Freedom of Information Act Event – Thursday 27th March 2014 at Shotton Hall, Peterlee

Members considered attendance at the above event at a cost of £30 per delegate plus VAT.

RESOLVED: that the Clerk together with Councillors L Morton and T Murray be AUTHORISED to attend on behalf of the Parish Council.

EVPC
13/14/216

Planning Applications

CE/13/01317/FPA - Proposed Ground Floor Front Bay Windows at Fellside, Seaside Lane, Easington for Mr and Mrs G Watson

RESOLVED: that no objections, be given.

EVPC
13/14/217

Planning Approvals

CE/13/00812/FPA – Proposed Extension to Agricultural Building at West Moor Farm, Durham Lane, Easington for T H Stobart & Sons
CE/13/01043/EDENL – Proposed Outline Application for Four Houses at Land to the East of Dairy Houses, Little Thorpe for Mr N and A Forbes
CE/13/00950/AD – Proposed Erection and Display of 1 No. Non Illuminated Fascia Sign at Isabelles Bridges Ltd, 9 South Side, Easington for Isabelles Brides Ltd

RESOLVED: that the information given, be NOTED.

EVPC
13/14/218

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
13/14/219

Planning Applications (Withdrawn)

There were no planning applications withdrawn

RESOLVED: that the information given, be NOTED.

EVPC
13/14/220

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
13/14/221

Centenary of WWI – Renovation and Conservation of War Memorials

Members gave consideration to correspondence received from Durham County Council.

RESOLVED: that the information given, be NOTED.

EVPC
13/14/222

Peterlee and District Flower Club

Members gave consideration correspondence received from Peterlee and District Flower Club.

RESOLVED: that the information given, be NOTED.

EVPC
13/14/223

Councillors Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

Councillor E Hopper reported that she had attended the East Durham Parish and Town Council's meeting.

RESOLVED: that the information given, be noted.

EVPC
13/14/224

Exclusion of the Press and Public

RESOLVED that the press and public be excluded from the meeting for the following item of business on the grounds that it includes personal information.

EVPC
13/14/225

Parish Clerk

The Clerk advised Members that she would be having an operation next year which would mean she would be off work for a minimum of 8 weeks.

Members discussed the implications of the Clerk's absence and it was **RESOLVED:** that the office volunteer be offered some temporary work to cover the day to day running of the Parish Council's business at 9 hours per week on Grade 3 until the Parish Clerk's return to work.

EVPC
13/14/226

Date and Time of the Next Meeting

The next meeting of the Parish Council will be held on Monday 13th January 2014.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date