

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON MONDAY 13<sup>TH</sup> APRIL 2015**

Present: Councillor L Morton (Chair)  
Councillors J Andrews, M Burn, P Gibson, E M Hopper, J Lee, T Murray,  
J Smith and M Warin

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor A Surtees

EVPC **Apologies for Absence**  
14/15/342 There were no apologies for absence.

EVPC **Declarations of Interest on Items on the Agenda**  
14/15/343 Councillors M Burn, E M Hopper, J Lee and J Smith declared a personal  
interest on item (a) as they are all members of the Easington Village  
WI.

EVPC **Public Participation**  
14/15/344 There were no members of the public registered to speak.

EVPC **Minutes of the Last Meeting held on 9<sup>th</sup> March 2015**  
14/15/345 **RESOLVED:** that the minutes be confirmed as a correct record, to be  
signed by the Chairman, subject to EVPC14/15/313 the year to be  
changed from 1<sup>st</sup> April 2016 to 1<sup>st</sup> April 2015.

EVPC **Matters Arising**  
14/15/346

EVPC **Cemetery Rule Book** – the final amendments had  
14/15/316 been made to the Rule Book which would be printed  
in the next few weeks.

EVPC **Tree Survey Report** – the work had been carried  
14/15/317 out by the Tree Surgeon.

EVPC **Easington Village Parish Patch** – the Clerk had  
14/15/324 forwarded the donation.

EVPC **Durham County Brass Band** – the Clerk had  
14/15/325 forwarded the donation.

EVPC **CDALC Human Resources Training** – the Clerk  
14/15/326 had registered for the 3 courses identified.

**RESOLVED:** that the information given, be NOTED.

EVPC **Minutes of the Cemetery and Grounds Sub-Committee held on**  
14/15/347 **17<sup>th</sup> March 2015**  
**RESOLVED:** that the minutes and recommendations be APPROVED.

EVPC **Police Matters**  
14/15/348 There were no police in attendance. Members raised the following  
issues:-

- Car Parking on the Village Green outside the Methodist Chapel
- The Horse Fair at Easter Bank Holiday on the Village Green had not been given consent by the Parish Council and Members were interested to find out who the organiser of the event was and thought the Police may have some details.

**RESOLVED:** that the Clerk raise the issues detailed above with the Police.

EVPC  
14/15/349

**Report of the County Councillor**

County Councillor Surtees was in attendance at the meeting and provided the following information:-

- Thorpe Road bin to be replaced
- North Terrace/Sunderland Road – Dog fouling cleared and road sweeper attended
- Thorpe Road Playing Field – Following the report of a syringe at the playing field the Street Wardens had been notified and a sweep of the area undertaken with no further syringes found.
- Thorpe Road sign near Little Thorpe roundabout had been replaced.
- Andrews Hill – Flytipping reported and removed.

A Member reported that the Stockton Road sign outside of the Half Moon Public House had been damaged and reported for replacement several months ago. A road sign had been erected for Durham Lane but there was no replacement for the damaged Stockton Road sign. Councillor Surtees would investigate and report back.

**RESOLVED:** that the information given, be NOTED.

*The Chairman thanked County Councillor Surtees for her attendance. County Councillor Surtees then left the meeting.*

EVPC  
14/15/350

**Seaton Holme – Easington Village Women’s Institute**

Members gave consideration to a request from Easington Village Women’s Institute for reduced room hire rate for a charity event they were holding on 23<sup>rd</sup> April 2015.

The Clerk confirmed that as Easington Village Women’s Institute was an affiliated group they would already receive a reduced room hire rate for the event of £21.00.

**RESOLVED:** that a discounted rate of £10.00 be GRANTED on this occasion.

EVPC  
14/15/351

**Report of the Cemetery Superintendent**

Members gave consideration to the report of the Cemetery Superintendent which had previously been circulated.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/352

**Cemetery Noticeboard**

The Clerk advised Members that the cost for a wooden notice board, which would need to be erected on posts, with engraving would be £637.10 with plain lettering and £645.80 for coloured lettering. A silver anodised noticeboard which could be mounted on the railings

including text and the Council's logo would cost approximately £295.00  
A Member recommended that enquiries be made with A1 Trophies and Engraving to see if they were able to produce a noticeboard.

**RESOLVED:** that:-

- i) the Clerk make enquiries with A1 Trophies and Engraving;
- ii) if A1 Trophies and Engraving are unable to supply a noticeboard at a more competitive price then the Silver anodised noticeboard by purchased as detailed above.

EVPC  
14/15/353

**Parish Council Financial Status – Bank Balances as at 31.03.15**

The Clerk reported that the bank balances as at 31.03.15 were £2359.16 in the Savings Account and £70,894.31 in the Current Account £70,894.31 totalling £73,253.47.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/354

**Income and Expenditure Report to 31.03.15**

The Clerk updated Members on the Council's income and expenditure. She advised that there would be approximately £7,500 available to go into reserves. The Clerk advised that £1,000 was already earmarked to go into the election account. The remaining money be allocated as follows:-

Seaton Holme: £2,000  
New Plant Equipment: £3,000

The remainder of the balances to go into the General Fund.

**RESOLVED:** that the report, be NOTED and the funds identified by allocated to reserves as detailed.

EVPC  
14/15/355

**Bank Transfers**

The Clerk informed Members that the Transfers for March were £8298.91 from the Savings Account and £4026.14 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers.

EVPC  
14/15/356

**Invoices for Endorsement for Payment**

**RESOLVED:** to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

**INVOICES – MARCH 2015**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
31.03.15	N-Power	Electricity – Church Clock	-£100.57	CREDIT
12.03.15	Barclays	Bank Charges – March	£6.00	DD
17.03.15	Payroll	3 <sup>rd</sup> Party Payments – Month 11	£2346.80	DD
31.03.15	Payroll	Month 12 - Nett Wages	£4627.28	DD
09.03.15	Scottishpower	Electricity – Seaton Holme	£96.00	DD
09.03.15	Unicom	Phones/Broadband	£82.16	DD
31.03.15	Northumbrian Water	Water Rates – Seaton Holme	£470.58	DD
31.03.15	N-Power	Electricity – Church Clock	£232.04	DD
31.03.15	N-Power	Electricity – Cemetery	£29.64	DD
31.03.15	Northumbrian Water	Cemetery – Water	£30.90	DD
24.03.15	Chris Edwards Plastering	Plastering – Seaton Home	£250.00	105912
11.03.15	Durham County Council	Servicing Dog Bins	£867.05	105913

25.03.15	Tree & Garden Maint	Tree Work in Cemetery	£1205.00	105914
25.03.15	Gordon Fletcher	Internal Audit 14/15	£640.00	105915
22.03.15	TJ's Heating & Home Impro	Repair & Replace Heating timers (including Rewiring)	£690.00	105916
22.03.15	T J's Heating & Home Impr	Repairs to Floodlights/Doors/Radiators	£654.60	105916
27.03.15	Crystal Cuisine	Buffet x 11	£46.75	105917
27.03.15	Berties Direct Ltd	Churchill Crockery	£921.90	105918
31.03.15	Durham County Council	Occupational Health Appointment	£45.00	105919
31.03.15	IOS	Stationery/First Aid Kits	£103.12	105920
24.03.15	Pat Bland	Churchill Crockery	£400.00	105921
30.03.15	ADT Fire & Security PLC	New Alarm Fobs	£117.60	105923
31.03.15	J Dent	6 yd Skip - Allotments	£160.00	105924
31.03.15	S Ferguson Electrical Serv	Electrical Inspection - Seaton Holme	£750.00	105926
		<b>Invoice Total March 2015</b>	<b>£14671.85</b>	

## INVOICES – APRIL 2015

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
09.03.15	Durham County Council	Cemetery Rates 2015/16	£768.00	105922
10.04.15	NEREO	Advisory Service 15/16	£354.00	105925
		<b>Invoice Total</b>	<b>£1122.00</b>	

EVPC  
14/15/357

### **INCOME RECEIVED**

#### **March 2015**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Diane Robson	Room Hire	£24.00
Luncheon Club	Room Hire	£100.00
Easington Village WI	Room Hire – Feb	£20.00
Women Aglow	Room Hire	£24.00
Member of the Public	Room Hire	£54.00
Jan Burnham	Room Hire – Feb	£32.00
Member of the Public	Books/Postcards	£31.99
Ladies Circle	Room Hire	£15.00
L G Therapy	Rent – February	£291.66
K F Training	Room Hire	£222.00
Member of the Public	Room Hire	£187.50
Member of the Public	Room Hire	£114.00
Main	Room Hire	£40.00
Jan Burnham	Room Hire – March	£32.00
Easington Village WI	Room Hire – March	£20.00
Easington U3A	Room Hire – March	£10.00
Luncheon Club	Room Hire	£100.00
Angela Jones	Room Hire	£78.00
R Delanoy & Sons	Floral Tubs Sponsorship	£220.00
Art Group	Room Hire – March	£40.00
Dalton Homes	Room Rent	£2100.00
Tyne & Wear Care Alliance	Room Hire & Refreshments	208.00
Tyne & Wear Care Alliance	Room Hire & Refreshments	210.40
Tyne & Wear Care Alliance	Room Hire &	184.00

	Refreshments	
		£4358.55

**RESOLVED:** that information given, be NOTED.

EVPC  
14/15/358

**Audit for the Year Ended – 31<sup>st</sup> March 2014**

Members gave consideration to the external auditor's report, a copy of which had been previously circulated, for the year ended 31<sup>st</sup> March 2014.

**RESOLVED:** that the external auditor's report be APPROVED.

EVPC  
14/15/359

**Internal Audit Annual Report**

Members gave consideration to the report of the internal auditor, a copy of which had been previously circulated.

**RESOLVED:** that the recommendations as detailed in the report be APPROVED.

EVPC  
14/15/360

**Planning Applications**

There had been no planning applications received.

**RESOLVED:** that the information given, be NOTED

EVPC  
14/15/361

**Planning Approvals**

DM/15/00454/FPA – Proposed new Shop Front at Albion House, Low Row, Easington for Mr J Lee.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/362

**Planning Refusals**

There were no planning refusals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/363

**Planning Applications (Withdrawn)**

There were no planning applications withdrawn

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/364

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/365

**Durham County Brass Band Association**

Members gave consideration to a letter of thanks from Durham County Brass Band Association for the Parish Council's recent donation.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/366

**Police and Crime Plan 2015/17**

Members considered the information received the Police and Crime Commissioner.

**RESOLVED** that the information given, be NOTED.

EVPC  
14/15/367

**LCWG Meeting Key Points**

Members considered correspondence from the Local Councils Working Group a copy of which had been previously circulated.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/368

**Welfare Assistance Scheme**

Members gave consideration information received regarding the Welfare Assistance Scheme.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/369

**Representatives to Outside Bodies**

Councillor Hopper had attended the East Durham Association of Parish and Town Councils.

**RESOLVED:** that the information given, be NOTED.

EVPC  
14/15/370

**Exclusion of the Press and Public**

**RESOLVED** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involved information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

EVPC  
14/15/371

**Sickness Absence**

The Clerk updated Members on a long term sickness absence.

**RESOLVED:** that approval be GRANTED for the Clerk to seek specialist personnel services, if required.

EVPC  
14/15/372

**Date and Time of the Next Meeting**

The next meeting of the Parish Council will be held on Monday 11<sup>th</sup> May 2015.

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....