

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 14th SEPTEMBER 2015**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, P Gibson, E M Hopper, T Murray, J Smith and M Warin

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: Mr N Frain, PC P Pringle, County Councillor A Surtees, Mr D Lord and Mr J Hall (UKSE), Mr I Stobbart and Mr T McCabe (Tithe Barn Cottages) and Mr P Wood (Oldfields)

EVPC
15/16/083 **Apologies for Absence**
RESOLVED: Apologies RECEIVED and APPROVED for Councillor J Lee.

EVPC
15/16/084 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest on items raised at the meeting.

EVPC
15/16/085 **Public Participation**
Mr I Stobbart and Mr T McCabe spoke about the proposed conversion of the Tithe Barn into holiday units. Mr Stobbart detailed the proposal and Members then asked a series of questions to which Mr Stobbart and Mr McCabe gave answers.

EVPC
15/16/086 **Minutes of the Last Meeting held on 13th July 2015**
RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC
15/16/087 **Minutes of the Cemetery and Grounds Sub-Committee held on 21st July 2015**
RESOLVED: that the minutes and recommendations be APPROVED.

EVPC
15/16/088 **Matters Arising**

EVPC 15/16/058	Report of County Councillor – The Clerk had contacted Councillor Boyes who would update members at the meeting.
EVPC 15/16/061	Seaton Holme – The Clerk had authorised the works with D Palmer Decorations and T J's Heating and Home Improvements and the works had been carried out.
EVPC 15/16/063	Trees in the Cemetery – The Clerk had authorised the works and they had been carried out.
EVPC 15/16/069	The Parish Church of St Mary the Virgin, Easington Village – The Clerk had forwarded the donation.
EVPC 15/16/080	Potential Schemes to be Funded from Section 106 Monies – The Clerk, Chairman and Vice-Chairman had met with Wickstead Playgrounds and this item was placed on the agenda as a separate item.

RESOLVED: that the information given, be NOTED.

EVPC
15/16/089

UK Sustainable Energy Limited

Mr D Lord and Mr J Hall from UK Sustainable Energy Limited gave members an outline of the proposed planning application for 5mw of solar powered units at land north of Mill Hill, North West Industrial Estate. Members asked a series of questions with regard to the development to which answers were given.

The Chairman thanked Mr Lord and Mr Hall for their attendance and they then left the meeting.

RESOLVED: that

- i) the information given, be NOTED
- ii) the Parish Council write to the Planning Department requesting that hedging be installed as part of the scheme.

EVPC
15/16/090

Police Matters

PC P Pringle updated Members on incidents that had taken place over the last two months. He also advised that there had been no problems at the recent Horse Fair that took place on a field off the South Hetton Road over the August Bank holiday weekend. Members advised that motorbikes were causing a nuisance again on a Saturday and Sunday afternoon doing the usual circuit from Little Thorpe around the village and down the A19. PC Pringle advised he would contact the relevant Police unit in this regard.

RESOLVED: that the information given, be NOTED.

The Chairman thanked PC Pringle for his attendance. He then left the meeting.

EVPC
15/16/091

Report of the County Councillor

County Councillor Surtees was in attendance and she reiterated PC Pringle's sentiments on the success of the recent horse fair. She also stated that she had attended the Scarecrow Competition Presentation and that it had been an honour to award one of the trophies. The Competition was a huge success and a credit to organiser Alice Morton.

After reports from a resident with regard to the condition of two footpaths in the St Marys Close area one of which was adopted and the other not. She was currently liaising with the Clean and Green Team in relation to the areas and ascertaining the responsibility for the unadopted pathway.

She also advised members that the old school site at Easington Colliery had the listed building consent removed and the owner was now able to apply for a demolition order.

Investigations were still on-going for the covert CCTV cameras that had been placed within the Easington Division to apprehend those individuals who were fly-tipping.

RESOLVED: that the information given, be noted.

The Chairman thanked County Councillor Surtees for her attendance at the meeting. She then left the meeting.

EVPC
15/16/092

Promotion of Seaton Holme

Mr Peter Wood, Oldfields Events, request they be able to promote Seaton Holme as a potential venue for weddings etc any bookings would be dealt with through the Parish Clerk in line with current procedures.

RESOLVED: that Oldfields Events be AUTHORISED to promote Seaton Holme as a venue.

EVPC
15/16/093

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had previously been circulated.

RESOLVED that the information given, be NOTED.

EVPC
15/16/094

Trees in the Penfold

The Clerk advised on the request for works to be carried out to the tree in the Penfold. It was felt that the Tree Surgeon's opinion be sought on the most suitable course of action to be undertaken to resolve this matter. Members also discussed the numerous requests for works to trees in the Parish Council's ownership. The Clerk suggested that a tree policy be introduced.

RESOLVED that:-

- i) the Clerk contact the Tree Surgeon to seek advice on the most appropriate course of action with regard to the tree in the Penfold
- ii) the Cemetery and Grounds Sub-Committee look at producing a Tree Policy

EVPC
15/16/095

Parish Council Financial Status – Bank Balances as at 31.08.15

The Clerk reported that the bank balances as at 31.08.15 were £141,519.27 in the Savings Account and £2782.50 in the Current Account totalling £144,301.77.

RESOLVED: that the information given, be NOTED.

EVPC
15/16/096

Income and Expenditure Report to 31.08.15

The Clerk updated Members on the Council's income and expenditure.

RESOLVED: that the report, be NOTED.

EVPC
15/16/097

Bank Transfers

The Clerk informed Members that the Transfers for July were £11,216.27 from the Savings Account and £2259.23 from the Current Account and for August were £11073.34 from the Savings Account and Nil from the Current Account

RESOLVED: to ENDORSE the Transfers.

EVPC
15/16/098

Invoices for Endorsement for Payment

RESOLVED: to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

INVOICES – JULY 2015

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
14.07.15	ADT Fire & Security Plc	Alarm Call Out	£373.20	105959
21.07.15	Arco Ltd	Micro Fleece	£38.36	105960
12.07.15	Barclays	Bacs Charges – July 2015	£6.00	DD
22.07.15	BDO LLP	Annual Return/Audit	£516.00	105961
14.07.15	County Durham Assoc of Local Councils	Training Courses	£60.00	105962
20.07.15	D Palmer Decorators	Painting/Decoration Seaton Holme	£660.00	105963
27.07.15	Darlington Borough Council	Summer Bedding 2015	£1306.80	105968
21.07.15	J J Tooby & Co	Grease	£28.80	105965
19.07.15	Kala Services	Repairs to Oven	£60.00	105966
17.07.15	Payroll	3 rd Party Payments – Month 3	£2284.21	DD
31.07.15	Payroll	Month 4 - Nett Wages	£5769.02	DD
24.06.15	Sam Turner & Sons	Machinery Parts	£13.68	105967
01.07.15	Scottishpower	Electricity – Seaton Holme	£96.00	DD
08.07.15	Unicom	Phones/Broadband	£62.00	DD
20.07.15	Cateraid	Repairs to Boiler	£131.28	105969
31.07.15	Smiths of Derby	St Mary's Church Clock Service	£216.00	105971
31.07.15	CDS Security & Fire	Alarm Maintenance – Cemetery	£198.00	105970
28.07.15	Northumbrian Water	Water – Allotments	£304.62	DD
01.07.15	Npower	Electricity Cemetery	£113.30	DD
03.07.15	Information Comm Office	Data Controller REg 15/16	£35.00	DD
		Invoice Total July 2015	£12272.27	

105954 – Petty Cash - £400.00

105958 – T Jones - £501.00 (Re-issued Cheque)

105964 – DBC – Cancelled

INVOICES – AUGUST 2015

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
19.08.15	Barclays	Bacs Charges – August 2015	£6.00	DD
06.08.15	Concept	Cost per copy	£42.25	DD
03.08.15	N-Power	Gas – Seaton Holme	£1045.93	DD
17.08.15	Payroll	3 rd Party Payments – Month 4	£2572.14	DD
28.08.15	Payroll	Month 5 - Nett Wages	£5814.02	DD
01.08.15	Scottishpower	Electricity – Seaton Holme	£96.00	DD
10.08.15	Unicom	Phones/Broadband	£65.30	DD
09.09.15	Unicom	Phones/Broadband	£67.27	DD
01.08.15	Xerox	Photocopier Rental – 2 nd Qtr	£108.00	DD
19.08.15	A1 Trophies & Engraving	Scarecrow Competition Shield/Rosettes	£45.40	105972
01.09.15	Cathedral Hygiene	Half Year Hygiene Services	£187.20	105973
20.08.15	Durham County Council	Non-Domestic Rates – 2015/16	£283.20	105974
20.08.15	Durham County Council	Non-Domestic Rates – 2011 to 2015	£879.49	105974
28.08.15	TJs Heating & Home Improvement	Repairs to Shutters – Burn Room	£75.00	105975
09.09.15	D Palmer	Decoration – Seaton Holme	£2375.00	105977
28.08.15	TJs Heating & Home Impro	Service to Boilers – Seaton Holme	£390.00	105978
01.09.15	RBS Business Solution Ltd	Omega – Software/Maintenance	£546.00	105979
		Invoice Total August 2015	£14598.20	

105976 – Petty Cash - £200.00

INCOME RECEIVED

July 2015

Name	Description	Amount
Jan Burnham	Room Hire	£40.00
Easington Village WI	Room Hire	£27.00
Main	Room Hire	£75.00
Women Aglow	Room Hire	£27.00
Member of the Public	WWW Book	£5.00
J Delanoy & Sons	Room Hire	£156.00
Easington U3A	Room Hire	£12.50
Art Group	Room Hire – July	£62.50
Easington Luncheon Club	Room Hire – July	£125.00
Member of the Public	Room Hire	£224.00
Angela Jones	Room Hire – July	£64.00
Easington Village WI	Room Hire – July	£22.50
Jan Burnham	Room Hire – July	£50.00
Durham Constabulary	Building Hire	£590.50
Dalton Homes	Room Rent	£100.00
Sunderland CC	Room Hire	£255.60
LG Therapy	Room Rent – July	£291.66
		£2128.26

August 2015

Name	Description	Amount
M Broomfield	Bar	£50.00
Member of the Public	Room Hire Deposit	£50.00
A Ward Heating	Room Rent	£1596.50
Member of the Public	Room Hire	£200.00
Easington U3A	Room Hire	£12.50
Art Club	Room Hire	£37.50
Tees & Esk NHS Trust	Room Hire	£132.00
		£2078.50

RESOLVED: that information given, be NOTED.

Audit for the Year Ended 31st March 2015

Members gave consideration to the external auditor's report, for the year ended 31st March 2015, a copy of which had been previously circulated.

RESOLVED: that the external auditor's report be APPROVED.

Hartlepool and District Hospice

Members gave consideration to granting a donation to the above organisation under Section 137 of the Local Government Act, 1972.

RESOLVED: that a donation of £50.00 be GRANTED.

EVPC
15/16/102

Butterwick House

Members gave consideration to granting a donation to the above organisation under Section 137 of the Local Government Act, 1972.
RESOLVED: that a donation of £25.00 be GRANTED.

EVPC
15/16/103

East Durham Community Transport Ltd

Members gave consideration to granting a donation to the above organisation under Section 137 of the Local Government Act, 1972.
RESOLVED: that a donation of £25.00 be GRANTED.

EVPC
15/16/104

St Benedict's Hospice

Members gave consideration to granting a donation to the above organisation under Section 137 of the Local Government Act, 1972.
RESOLVED: that no donation be GRANTED.

EVPC
15/16/105

Medium Term Financial Planning and 2016/17 Budget Setting

The Clerk provided Members with the potential implications of the Parish Council's budget setting process. It was noted that the budget could not be set until December 2015/January 2016 when Easington Village Parish Council would be given details of its Council Tax Base.
RESOLVED: that the information given, be NOTED

EVPC
15/16/106

Family and Childcare Trust – Focus on Kinship Care

Members gave consideration to attendance at the above event to be held at Durham Community Association, Durham on Wednesday 23rd September at nil cost.
RESOLVED: that no-one was available to attend.

EVPC
15/16/107

Planning Applications

DM/15/02117/FPA – Proposed Access Road and Hardstanding/Parking to Serve Existing Agricultural Building at Land to the West of Hallfield Drive, Easington Village for Mr W Hunter
DM/15/02142/RM – Proposed Phase 1 of Residential Development – 360 dwellings (Reserved Matters) at Land North of Lowhills Road and West of Thorpe Road for Theakston Land
DM/15/02222/FPA – Proposed Conversion of Part of Dwelling to Granny Flat including Minor Alterations to Rear Elevation at Hope House, Seaside Lane, Easington Village for Mr B Smithson
DM/15/02334/FPA – Proposed Single Storey Pitched Roof Extension to Side and Rear of Existing Dwelling at 9 The Spinney, Easington Village for Mr K Wood
DM/15/02401/FPA – Proposed Formation of a SUDs Pond at land to the East of Thorpe Road for Southlands Management Ltd
DM/15//02290/FPA Proposed Development of a 5MW Solar Farm at Land North of Mill Hill, North West Industrial Estate for Mr D Lord
DM/15/02154/FPA – Proposed Change of Use, Partial Demolition and Rebuild/Extension of Public House to provide 13 residential units at Shoulder of Mutton, Low Road, Easington for Michael Lavender Ltd
DM/15/02495/FPA – Proposed Change of Use from Offices to Three Holiday Let Units at The Tithe Barn, Hall Works for Mr T McCabe
DM/15/02496/LB – Proposed Change of Use from Offices to Three Holiday Let Units at The Tithe Barn, Hall Works for Mr T McCabe

RESOLVED: that

i) the information given, be NOTED

- ii) DM/15/02401/FPA comments be made with regard to concerns over ownership and future maintenance of the site. The drainage system used by in line with the recommendation of the County Council's drainage engineer.
- iii) DM/15//02290/FPA comments be made that the site have suitable hedging to act as screening around the development.
- iv) DM/15/02154/FPA comments be made with regard to access over the highway to the front of the development.

EVPC
15/16/108

Planning Approvals

DM/15/01800/FPA – Proposed Erection of Single Storey Storage Extension between Existing Sports Hall and Plant Room at Easington Academy, Stockton Road for Easington Academy
 DM/15/01852/FPA – Proposed Erection of Single Storey Extension to Rear, Porch to Front and Pitched Roof Over Existing Integral Garage at 27 St Mary's Close for Mr M Dale
 DM/15/01390/FPA – Proposed Single Storey Rear Extension, Internal Changes to Layout and Repositioning of external bin Store for South Side Social Club, South Side, Easington for Southside Social Club
 DM/15/02117/FPA – Proposed Access Road and hardstanding/Parking to Serve Existing Agricultural Building at Land to the West of Hallfield Drive, Easington Village for Mr W Hunter
 DM/15/02222/FPA – Proposed Conversion of Part of Dwelling to Granny Flat including Minor Alterations to Rear Elevation at Hope House, Seaside Lane, Easington Village for Mr B Smithson

RESOLVED: that the information given, be NOTED.

EVPC
15/16/109

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
15/16/110

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
15/16/111

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
15/16/112

Christmas Lights Switch On

Members gave consideration to correspondence received from County Durham Council. Members considered that the Christmas Lights Switch On be held on Wednesday 9th December 2015 at 2.30 pm.

RESOLVED: the information given, be NOTED.

EVPC
15/16/113

Award Nominations: RBL Supports Chronicle Armed Forces Community Champion 2015

Members gave consideration to correspondence received from East Durham AAP regarding the above scheme.

RESOLVED: the information given, be NOTED.

EVPC
15/16/114

Potential Schemes to be Funded from Section 106 Monies

Members gave consideration to the information that had been previously circulated with regard to outdoor gym equipment that could be placed on the Village Green and also examples of play equipment that would supplement those already on site.

The Clerk advised that the cost of installation of a dropped kerb would be in the region of £800 to £1000 and that match funding may be available if there was a route allocated for the dropped kerbs.

She also advised that a consultation process should be undertaken to assess the needs and likelihood of residents using outdoor gym equipment.

RESOLVED: that the Clerk make the necessary arrangements to organise a consultation on the outdoor gym equipment.

EVPC
15/16/115

Representatives to Outside Bodies

Councillor T Murray had attended an AAP event with regard to Dementia Friends and suggested that Julie Bearpark who was running the Scheme be invited to a future Parish Council meeting to give a presentation to Members.

RESOLVED: that the Clerk extend an invitation to Ms Bearpark to attend a future meeting of the Parish Council.

EVPC
15/16/116

Date and Time of the Next Meeting

The next meeting of the Parish Council will be held on Monday 12th October 2015 and a special meeting of the Parish Council would be held on Wednesday 7th October 2015.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date