

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 9TH NOVEMBER 2015**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, P Gibson, E M Hopper, J Lee, T Murray,
J Smith and M Warin

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: Mr I Craggs, Alzheimers Society, PCSO L Gutcher, PC T Hill, County
Councillor D Boyes and Mr N Frain

EVPC **Apologies for Absence**
15/16/150 There were no apologies for absence.

EVPC **Declarations of Interest on Items on the Agenda**
15/16/151 Councillor J Lee declared a personal interest in item 14(c) as she is a
member of the Allotment Association.

EVPC **Public Participation**
15/16/152 There were no representations from members of the public.

EVPC **Minutes of the Special Meeting held on 7th October 2015**
15/16/153 **RESOLVED:** that the minutes be confirmed as a correct record, to be
signed by the Chairman.

EVPC **Minutes of the last Meeting held on 12th October 2015**
15/16/154 **RESOLVED:** that the minutes be confirmed as a correct record,
subject to the removal of (iv) "the developer be advised that the Parish
Council wanted the area to remain cobbled" from the resolution under
minute EVPC 15/16/147, to be signed by the Chairman.

EVPC **Matters Arising**
15/16/155

EVPC **UK Sustainable Energy Limited** – The Clerk had
15/16/089 contacted Durham County Council Planning
Department regarding Councillor Murray's query and
had been advised that there is no planning
requirement for the applicant to provide "financial
benefit".

EVPC **Allotment Site** – The Clerk had written to both the
15/16/129 tenant and Allotment Association outlining the Parish
Council's decision.

EVPC **"No Parking" Signs for the Village Green** – This
15/16/131 item is on as a separate agenda item.

EVPC **Easington C of E Primary School** – The Clerk had
15/16/137 advised the School of the Parish Council's decision.

EVPC **County Durham Volunteer Awards 2015** – the
15/16/143 Clerk had organised for the presentation of the
certificates on 21st October 2015.

EVPC
15/16/147

Low Row Highway (Front of the Former Shoulder of Mutton) – the Clerk was in the process of obtaining quotations and the other information requested and would make a full report to the next meeting.

RESOLVED: that the information given, be NOTED;

EVPC
15/16/156

Police Matters

PC T Hill introduced PCSO L Gutcher as a new member of the Easington Team. PC Hill reported that there had been an increase in burglaries recently, however, two people had been remanded in custody for these offences.

He report that PCSO A Leigh had been giving attention to the problem of parking on the Village Green and would continue to do so.

County Councillor Boyes commented on the fantastic work undertaken by the Easington Policing Team and the Durham constabulary as a whole. This was reiterated by members of the Parish Council.

RESOLVED: that the information given, be NOTED.

The Chairman thanked for PC Hill and PCSO Gutcher for their attendance. They then left the meeting.

EVPC
15/16/157

Dementia Friends

Mr Ian Craggs provided Members with a presentation on the Dementia Awareness Project that was currently being undertaken from the Robin Todd Centre in South Hetton.

Members asked Mr Craggs a number of questions to which he responded.

RESOLVED: that the information given, be NOTED

The Chairman thanked Mr Craggs for his attendance. He then left the meeting.

EVPC
15/16/158

Report of the County Councillor

County Councillor Boyes was in attendance and updated Members on the following matters:-

- The recent success of the covert CCTV cameras in Easington Village
- White lining scheme at St Thomas Close had been postponed following further consultations with residents and would be monitored
- Update on the Devolution proposals

RESOLVED: that the information given, be noted.

The Chairman thanked County Councillor Boyes for his attendance at the meeting. He then left the meeting.

EVPC
15/16/159

Review of Room Hire Fees – Seaton Holme

The Clerk advised Members that it was good practice to review the room hire fees annually. She felt that there was no requirement to increase the fees this year with the exception of the charges for the kitchen facilities and outlined the changes she felt would be beneficial to the running of Seaton Holme; that crockery would be charged at 12p per item and cutlery 6p per item and the charge for use of the kitchen be increased to £15 and the charge for tea/coffee making should be increased to £20 per booking. The other charges should be removed as they were no longer relevant.

RESOLVED: that the changes to the room hire fees as detailed be APPROVED.

EVPC
15/16/160

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had previously been circulated.

RESOLVED that the information given, be NOTED.

EVPC
15/16/161

“No Parking” Signs for the Village Green

The Clerk advised Members of the cost for the “No Parking” signs for the Village Green and sought approval of the proof for the signs and locations where they would need to be erected.

Members debated the wording on the signs and whether the wording “no unauthorised parking” or “no parking” should be included in the sign. Members voted on this item. 4 Members were in favour of “no unauthorised parking” and 5 Members were in favour of “no parking”.

RESOLVED that

- i) the Clerk go ahead with the purchase of 8 signs and organise installation once received.
- ii) the Clerk investigate the Parish Council’s legal position with regard to charging for damage caused to the Village Green.

EVPC
15/16/162

Tree Week 2015

The Clerk advised Members of the £150 grant that could be obtained from Durham County Council. Members considered areas where the grant could be used. It was felt that the grant may be used towards hawthorn hedging along Thorpe Road playing field.

RESOLVED that the Clerk enquire whether hawthorn hedging would meet the criteria of the grant application and, if so, submit an application for funding.

EVPC
15/16/163

Parish Council Financial Status – Bank Balances as at 31.10.15

The Clerk reported that the bank balances as at 31.10.15 were £125,441.27 in the Savings Account and £1266.00 in the Current Account totalling £126,707.27

RESOLVED: that the information given, be NOTED.

EVPC
15/16/164

Income and Expenditure Report to 31.10.15

The Clerk updated Members on the Council’s income and expenditure.

RESOLVED: that the report, be NOTED.

EVPC
15/16/165

Bank Transfers

The Clerk informed Members that the Transfers for October were £17,468.94 from the Savings Account and £1508.70 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC
15/16/166

Invoices for Endorsement for Payment

RESOLVED: to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

INVOICES – OCTOBER 2015

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
29.09.15	Homecare DIY	Paints/Brushes	£42.96	105992
15.10.15	IOS	Stationery & Stamps	£84.95	105993
18.10.15	Plants R Ross	45 x bags of Compost	£216.00	105994
14.10.15	S Ferguson Electrical Servc	Replacement Timer for Floodlights	£120.00	105995
02.11.15	Broxap Limited	Cast Iron Seat – Village Green	£826.80	105996
15.10.15	Northumbria Water	Water Rates – Allotments	£282.03	DD
19.10.15	Barclays	Bacs Charges – September 2015	£6.00	DD
17.10.15	Payroll	3 rd Party Payments – Month 6	£2345.62	DD
30.10.15	Payroll	Month 7 - Nett Wages	£5547.08	DD
01.10.15	Scottishpower	Electricity – Seaton Holme	£96.00	DD
09.10.15	N-Power	Electricity – St Marys Floodlights	£52.89	DD
04.11.15	Concept	Cost per copy	£59.63	DD
03.11.15	N-Power	Gas – Seaton Holme	£965.62	DD
		Invoice Total October 2015	£10645.58	

EVPC
15/16/167

INCOME RECEIVED

October 2015

Name	Description	Amount
A Jones	Room Hire – September	£32.00
Member of the Public	Cemetery Fees	£100.00
Women Aglow	Room Hire – October	£27.00
Member of the Public	Room Hire	£120.00
Co-operative Funerals	Cemetery Fees	£32.00
S Bells Memorials	Cemetery Fees	£45.00
Easington U3A	Room Hire	£10.00
Art Group	Room Hire – October	£50.00
Easington U3A	Room Hire	£12.50
		£428.50

RESOLVED: that information given, be NOTED.

EVPC
15/16/168

Easington C of E Primary School

Members gave consideration to a request for a donation to the above organisation under Section 137 of the Local Government Act, 1972.

RESOLVED: that a donation of £50.00 be GRANTED.

EVPC
15/16/169

North of England Brass Band Championships Committee

Members gave consideration to a request for a donation to the above organisation under Section 137 of the Local Government Act, 1972.

RESOLVED: that a donation of £20.00 be GRANTED.

- EVPC
15/16/170
- Planning Applications**
DM/15/03117/PNC – Proposed Conversion of an Agricultural Building to Residential at Land and Buildings west of Hallfield Drive, Hall Walks, Easington Village
DM/15/03039/OUT – Proposed Extension of Existing Garden Centre at Plants R Ross, South Hetton Road, Easington, Peterlee
RESOLVED: that the information given, be NOTED
- EVPC
15/16/171
- Planning Approvals**
DM/15/02916/TCA – Proposed Crow Lift Major Limbs on Ash Tree and Balance Remaining Limbs at Churchyard of St Mary C of E Church for Mrs P Kirk.
RESOLVED: that the information given, be NOTED.
- EVPC
15/16/172
- Planning Refusals**
There were no planning refusals.
RESOLVED: that the information given, be NOTED.
- EVPC
15/16/173
- Planning Applications (Withdrawn)**
There were no planning applications withdrawn.
RESOLVED: that the information given, be NOTED.
- EVPC
15/16/174
- Planning Appeals**
There were no planning appeals.
RESOLVED: that the information given, be NOTED.
- EVPC
15/16/175
- Christmas Lights Switch On**
Members gave consideration to the request received by Easington C of E Primary School to change the timing of the switching on of the Christmas tree lights. The Clerk advised that she had spoken to the Millennium Luncheon Club and they felt that as their members hadn't stayed during the last 2 years then it would not be a problem if the timing of the event was put back.
RESOLVED:
i) the Christmas Tree Lighting timing be changed to 3.45 pm;
ii) the Clerk contact Steph Houghton to see whether she would be available to undertake the official switch on of the lights.
- EVPC
15/16/176
- Butterwick Hospice Care**
Members gave consideration to a letter of thanks from Butterwick Hospice Care for the Parish Council's recent donation.
RESOLVED: that the information given, be NOTED.
- EVPC
15/16/177
- Easington Village Allotment Association**
Members considered the request from Easington Village Allotment Association's request for a meeting with the Parish Council.
RESOLVED: that a meeting be arranged for Wednesday 18th November at 7.00 pm at Seaton Holme.
- EVPC
15/16/178
- North East Combined Authority – Devolution Proposal**
Members noted the invitation to attend the above event to be held on Monday 9th November 2015 at 6.00 pm at County Hall, Durham.
RESOLVED: that the information given, be NOTED.

EVPC
15/16/179

Parish Council's Five Year Plan

Members gave consideration to the Parish Council's five year plan.

RESOLVED: that the plan be ADOPTED.

EVPC
15/16/180

Representatives to Outside Bodies

There had been no attendance by representatives to outside bodies.

RESOLVED: that the information given, be NOTED.

EVPC
15/16/181

Date and Time of the Next Meeting

The next meeting of the Parish Council will be held on Monday 14th December 2015 at 7.00 pm and a meeting of the Budget Committee will be held at 6.30 pm.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date