

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON 11<sup>TH</sup> APRIL 2016**

Present: Councillor L Morton (Chair)  
Councillors J Andrews, P Gibson, E M Hopper, J Lee, L Morton,  
T Murray, J Smith and M Warin

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor A Surtees, PCSO L Norris, Mr P Wood

EVPC **Apologies for Absence**  
15/16/317 **RESOLVED:** Apologies RECEIVED and APPROVED for Councillor M Burn

EVPC **Declarations of Interest on Items on the Agenda**  
15/16/318 There were no declarations of interest on the agenda.

EVPC **Public Participation**  
15/16/319 There were no members of the public registered to speak in public participation.

EVPC **Minutes of the last Meetings held on 14<sup>th</sup> March 2016**  
15/16/320 **RESOLVED:** that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC **Minutes of the Cemetery and Grounds Committee held on 15<sup>th</sup> March 2016**  
15/16/321 **RESOLVED:** that the minutes and recommendations be APPROVED.

EVPC **Matters Arising**  
15/16/322

EVPC **Exclusive Bar Rights** – The Clerk had written to Mr  
15/16/292 Bloomfield offering exclusive bar rights for Seaton  
Holme until March 2017.

EVPC **Room Hire – Church Bingo** – The Clerk had  
15/16/293 written to St Mary’s Church PCC advising them that  
should they wish to continue using Seaton Holme  
then they would be charged for bookings after 12<sup>th</sup>  
April.

EVPC **Review of Allotment Tenancy for Plot 21** – The  
15/16/296 Clerk had served a notice to quit on the tenants.

EVPC **SLCC Road Show – 6<sup>th</sup> July 2016**– The Clerk had  
15/16/302 booked a place on the course.

EVPC **Durham County Council’s Children and Young  
15/16/311 People Chairman’s Medal** – The Clerk had  
submitted a nomination for Miss A Morton.

EVPC **Easington Village Allotment Association** – the  
15/16/312 Clerk had been working with the Allotment  
Association and the bid was near completion.

**RESOLVED:** that the information given, be NOTED;

EVPC  
15/16/323

**Police Matters**

PCSO L Norris was in attendance and gave an update on incidents that had occurred since the last meeting. He also advised that the next PACT meeting would take place on 20<sup>th</sup> April 2016.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/324

**Village Green – Horse Fayre – Easter Monday**

The Chairman stated that this item would be moved up the agenda to be discussed while both the Police and County Councillor were present. The Chairman advised that correspondence had been received from residents regarding the Horse Fayre that was held on Easter Monday on the Village Green. This event did not have the permission of the Parish Council, Councillor Boyes and PCSO Leigh had requested the Licensing Team and police be in attendance.

A Member advised that there had been a burger van on the Village Green that had subsequently moved to the Shoulder of Mutton car park. There had been incidents of horses and traps entering Low Row from Rosemary Lane in the wrong direction.

County Councillor Surtees advised that she had contacted the Licensing Enforcement and they had advised that burger vans etc were prohibited from the area surrounding the Village Green, and further advised that if they are contacted before future events they will attend and take appropriate action.

PCSO Norris that because of the Bank Holiday it is possible that insufficient police would have been available to attend.

Members felt that the same issues arose every year associated with the Horse Fayre and that in future issues must be addressed. Further, Members felt that residents should be advised that the event was unauthorised.

**RESOLVED** that:-

- i) the Clerk make arrangements for a meeting to be held with the relevant organisations, and the Chairman and Clerk of the Parish Council, to assess at the issues raised with regard to the annual Easter Monday horse event;
- ii) the Clerk write to the correspondents advising of the Parish Council's actions

The Chairman thanked PCSO Norris for his attendance at the meeting. PCSO Leigh then left the meeting.

EVPC  
15/16/325

**Report of the County Councillor**

County Councillor Angela Surtees updated Members on the following matters:-

- Caravans at Little Thorpe had been reported and subsequently moved. The area they were parked on was private land.
- The proposed removal of streetlighting along the B1432 Stockton Road would not now be removed.
- There had been a number of prosecutions for fly tipping at

Andrews Hill and Petwell Lane

- The Kings Head site was still on the blight list and letters sent to the owner had been returned unopened
- Following reports of fly tipping at the Shoulder of Mutton the County Council had been in contact with the developer of the site who had advised the site would be cleared up and the boundaries would be made secure

County Councillor Surtees request that the Parish Council consider allowing Seaton Holme to be used for children's activities ie story telling during the summer holidays. Members felt that this request would be agreeable in principle.

**RESOLVED** that:-

- i) the information given, be noted.
- ii) authority be given for the Clerk to work with County Councillor Surtees to organise an event in the summer holidays to be based at Seaton Holme

The Chairman thanked County Councillor Surtees for her attendance at the meeting. County Councillor Surtees then left the meeting.

EVPC  
15/16/326

**Seaton Holme**

The Clerk advised that the new alarm upgrade was taking place at present and updated Members on decorating works that had been undertaken by the Groundstaff.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/327

**Report of the Cemetery Superintendent**

Members gave consideration to the report of the Cemetery Superintendent which had been previously circulated.

**RESOLVED** that the information given, be NOTED.

EVPC  
15/16/328

**Parish Council Financial Status – Bank Balances as at 31.03.16**

The Clerk reported that the bank balances as at 31.03.16 were £90,313.64 in the Savings Account and £1,105.22 in the Current Account totalling £91,418.86.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/329

**Income and Expenditure Report to 31.03.16**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED:** that the report, be NOTED.

EVPC  
15/16/330

**Bank Transfers**

The Clerk informed Members that the Transfers for March were £343.40 from the Savings Account and £9772.40 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers.

EVPC  
15/16/331

**Invoices for Endorsement for Payment**

**RESOLVED:** to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE
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				NO/DD
13.03.16	Barclays	Bacs Charges – Feb/March 16	£6.00	DD
23.03.16	G Fletcher	Internal Audit 2015/16	£640.00	106036
18.03.16	Homecare	Paint	£106.91	106034
24.03.16	IOS Ltd	Stationery	£108.36	106035
24.03.16	Northumbrian Water	Water Rates – Seaton Holme	£566.04	DD
17.03.16	Payroll	3 <sup>rd</sup> Party Payments – Month 11	£2380.35	DD
31.03.16	Payroll	Month 12 - Nett Wages	£5569.52	DD
08.03.16	Scottishpower	Electricity – Seaton Holme	£60.00	DD
16.03.16	TJs Heating & Home Impr	Door Closers, Removal of Lights	£311.79	106037
16.03.16	TJs Heating & Home Impr	Replace Heating Timers/ Thermostats	£431.66	106037
16.03.16	TJs Heating & Home Impr	Heating Repairs – Burn Room	£946.76	106037
10.03.16	Unicom	Phone & Broadband	£64.48	DD
31.03.16	Northumbrian Water	Water Rates – Cemetery	£28.20	DD
		<b>Invoice Total March 2016</b>	£11220.07	

106041 – Petty Cash - £250.00

#### **INVOICES – APRIL 2016**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
08.03.16	Durham County Council	Non-Domestic Rates – Office	£285.56	106038
08.03.16	Durham County Council	Non-Domestic Rates – Cemetery	£774.00	106039
06.04.16	Easington Colliery PC	Kubota 2160 Ride on Tractor and Cutting Deck	£1,300.00	106040
			£2,359.56	

#### **INCOME RECEIVED**

#### **March 2016**

Name	Description	Amount
Angela Jones	Room Hire – February	£24.00
Jan Burnham	Room Hire – February	£50.00
Ladies Circle	Room Hire – February	£18.00
Women Aglow	Room Hire – March	£36.00
Easington Village WI	Room Hire – March	£22.50
Jan Burnham	Room Hire – March	£62.50
Member of the Public	Books	£14.99

EVPC  
15/16/332

Easington U3A	Room Hire - March	£12.50
Member of the Public	Burial Fees	£45.00
Art Group	Room Hire – March	£37.50
Angela Jones	Room Hire – March	£80.00
Member of the Public	Burial Fees	£45.00
		£447.99

**RESOLVED:** that information given, be NOTED.

EVPC  
15/16/333

**Internal Audit Annual Report**

Members gave consideration to the report of the internal auditor and noted the action points identified.

**RESOLVED:** that the action points identified be completed within the timescale detailed in the report.

EVPC  
15/16/334

**County Durham Citizens Advice**

Members gave consideration to a request for a donation to the above appeal under Section 137 of the Local Government Act, 1972.

**RESOLVED:** that a donation of £50 be GRANTED.

EVPC  
15/16/335

**County of Durham School Benevolent Fund**

Members gave consideration to a request for a donation to the above appeal under Section 137 of the Local Government Act, 1972.

**RESOLVED:** that no donation be given.

EVPC  
15/16/336

**Contract for Lease of Photocopier**

Members gave consideration to the report of the Clerk which had been previously circulated. She advised Members that company 3 had advised they would match the cost per copy of company 2. Company 3 was the Parish Council's current supplier and had always provided excellent customer care.

**RESOLVED:** that Company 3, Concept Group Limited, be given the contract for lease of a new photocopier over 3 years.

EVPC  
15/16/337

**Planning Applications**

PL/5/2013/0106 – Proposed Discharge of Conditions 5, 6 and 7 Pursuant to application ref PL/5/2013/0106 – Land to the North of Lowhills Road and West of Thorpe Road, Little Thorpe for Southland Management Ltd (Enclosed)

DM/16/00782/TCA – Proposed Removal of Eucalyptus Tree at Oddicombe, Hall Walks, Easington for Mrs H Cowie

**RESOLVED:** that the information given, be NOTED

EVPC  
15/16/338

**Planning Approvals**

There were no planning approvals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/339

**Planning Refusals**

There were no planning refusals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/340

**Planning Applications (Withdrawn)**

There were no planning applications withdrawn.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/341

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/342

**Proposed Outline Approval of 26 New Dwellings with Associated Access and Parking at Land to the North West of Dairy Houses, Little Thorpe**

Members gave consideration to correspondence received from Durham County Council regarding attendance at the Planning Committee.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/343

**Withdrawal of the County Durham Plan**

Members gave consideration to correspondence which had been previously circulated.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/344

**Durham County Council – Consultation on Proposal to Remove Street Lights**

The Clerk advised that following successful representations by the Parish Council and County Councillor Surtees that the street lights along the stretch of road from Easington to Hawthorn were now to be kept.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/345

**Representatives to Outside Bodies**

Councillor Hopper advised that she had attended the Association of East Durham Parish and Town Councils and updated Members on items discussed at the meeting.

**RESOLVED:** that the information given, be NOTED.

EVPC  
15/16/346

**Date and Time of the Next Meeting**

The next meeting of the Parish Council will be held on Monday 9<sup>th</sup> May 2016 at 6.30 pm. The meeting of the Annual Assembly of Electors would be held the same day at 6.15 pm.

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....