

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 12TH SEPTEMBER 2016**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, P Gibson, E M Hopper, J Lee, L Morton,
T Murray and M Warin

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor D Boyes, Mr N Frain, Mr H Lamb, Mr P Wood and PC
R Ramshaw

EVPC
16/17/086 **Apologies for Absence**
RESOLVED: Apologies RECEIVED and APPROVED for Councillor J
Smith

EVPC
16/17/087 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.

EVPC
16/17/088 **Public Participation**
Mr N Frain was in attendance and spoke about the appointment of a
Parish Council representative to the Allotment Association Committee.
The Clerk advised that the Parish Council was asked for a
representative from the Parish Council to the Allotment Association
Management Committee. Councillor P Gibson, was nominated and his
role within the Allotment Association Management Committee would be
subject to their procedures.

EVPC
16/17/089 **Matters Arising**

EVPC
16/17/048 **Request for Financial Assistance** –The Clerk
advised that she had not received payment details
from the event organiser and had not received any
further communication regarding the event.
Therefore, no cheque for financial assistance had
been given.

EVPC
16/17/064 **Planning Application – DM/16/01970/FPA –
Proposed 80 No. Dwellings (C3) with
Associated Infrastructure, Landscaping and
Car Parking at Land to the West of Fennel
Grove, Easington Village for Persimmon
Homes** - The Clerk had submitted the Parish
Council's objections to the proposed development.

EVPC
16/17/066 **Seaton Holme** – The Clerk was awaiting a
quotation for the costs of installing of floodlights at
Seaton Holme. She was also waiting to find out if
planning permission would be required for the
aforementioned floodlights.

EVPC
16/17/067 **Report of the Cemetery Superintendent** – The
"slippery paths" signs had been cleaned and the
wood varnished. Instructions had been given to

the Cemetery Superintendent regarding the installation of new "no parking" signs. The work would be undertaken when workloads permitted.

EVPC
16/17/068

Hanging Basket and Floral Container Competition 2016

The judging had taken place and the winners notified. All applicants had received a certificate of commendation. The presentation of the certificate and prizes was scheduled for 12th September at 6.30 pm.

EVPC
16/17/74

CDAPTC – Training Event – Your Council, Your Finances, Your Responsibility – 8th September 2016

– The Clerk had booked places for herself, Councillor Morton and Councillor Murray.

EVPC
16/17/083

Members Reports of their attendance at meetings/events on behalf of the Parish Council

– The Clerk had contacted both Durham Constabulary and Durham County Council inviting them to October's meeting.

RESOLVED: that the information given, be NOTED;

EVPC

Police Matters

16/17/090

PC R Ramshaw was in attendance and reported on the following:-

- Details of incidents since 11th July
- Off-road bikes team now cover Durham and Cleveland. An off-road bike had been seized recently in Easington Division
- Unauthorised encampment at Little Thorpe roundabout
- PACT Priority – Off-Road Bikes
- East Durham Horse Fair over the August Bank Holiday weekend had passed without incident
- PACT Meeting – 16th November at Easington Welfare Hall

A Member stated that there had been incidents with youths swinging from the goal posts at Thorpe Road Playing Fields during school lunch times. PC Ramshaw would look into the matter and report back to the Councillor.

The Chairman thanked PC Ramshaw for his attendance at the meeting, who then left the meeting.

EVPC
16/17/091

Report of the County Councillor

County Councillor D Boyes was in attendance and reported on the following:-

- Speed limit for schools 20mph zones. Announcement to be made shortly.
- East Durham Horse Fair – no adverse reports.
- Nature Reserve had been successful with funding for interpretation boards, picnic area and more paths.

- A resident had been in contact regarding an ongoing problem with street lighting Thorpe Road/Seaside Lane. If this was not resolved shortly then he would arrange a site visit to the area.

The Clerk updated members on a report from County Councillor Surtees regarding the unresolved planning issues at the former Kings Head site.

RESOLVED that the information given, be noted.

The Chairman thanked County Councillor Boyes for his attendance at the meeting. County Councillor Boyes then left the meeting.

EVPC
16/17/092

Flagpole

The Clerk advised that she was awaiting advice from Durham County Council Planning Department on whether Planning Permission or Listed Buildings Consent would be required.

RESOLVED: that

- i) the information given, be NOTED.
- ii) the Clerk would continue to progress this matter.

EVPC
16/17/092

Additional Floodlighting

The Clerk advised that she was awaiting advice from Durham County Council Planning Department on whether Planning Permission or Listed Buildings Consent would be required. She was also in the process of obtaining an estimate for the installation of additional floodlights.

RESOLVED that

- i) the information given, be NOTED.
- ii) the Clerk would continue to progress this matter.

EVPC
16/17/093

Re-Surfacing of Rear Car Park

The Clerk advised that she had received a quotation from a company who were undertaking re-surfacing works in the area. Following consultation with the Chairman the company was instructed to carry out the re-surfacing of the main areas of the rear car park.

RESOLVED: that the actions of the Clerk and Chairman be ENDORSED.

EVPC
16/17/094

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had been circulated previously.

RESOLVED that the information given, be NOTED

EVPC
16/17/095

Parish Council Financial Status – Bank Balances as at 31.08.16

The Clerk reported that the bank balances as at 31.08.16 were £155,619.75 in the Savings Account and £2,893.50 in the Current Account totalling £158,513.25

RESOLVED: that the information given, be NOTED.

EVPC
16/17/096

Income and Expenditure Report to 31.08.16

The Clerk updated Members on the Council's income and expenditure.

RESOLVED: that the report, be NOTED.

EVPC

Bank Transfers

16/17/097

The Clerk informed Members that the Transfers for July were £10,824.36 from the Savings Account and £4,177.15 from the Current Account; Transfers for August were £16,769.48 from the Savings Account and £1,973.44 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC

16/17/098

Invoices for Endorsement for Payment

RESOLVED: to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

July 2016

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
19.07.16	Barclays	Bacs Charges – July 16	£6.00	DD
19.06.16	Payroll	3 rd Party Payments – Month 4	£2561.64	DD
30.06.16	Payroll	Month 4 - Nett Wages	£5764.78	DD
08.06.16	Scottishpower	Electricity – Seaton Holme	£60.00	DD
19.07.16	ADT Fire & Security Plc	Intruder Alarm Check	£170.40	106072
13.07.16	Northumbrian Water	Water Rates – Cemetery	£44.43	DD
07.07.16	Northumbrian Water	Water Rates – Seaton Holme	£565.50	DD
11.07.16	N-Power	Electricity – St Mary’s Church Lights	£144.30	DD
11.07.16	N-Power	Electricity- Cemetery	£53.28	DD
21.07.16	TJs Heating & Home Impro	Lights/Kitchen plumbing	£144.00	106070
05.07.16	Trees 2 My Door Ltd	Horse Chestnut Tree	£54.00	106071
29.07.16	Miller Roadways	Tarmac to Car Park Seaton Holme	£6663.00	106074
21.07.16	Xerox Finance	Photocopier Rental	109.20	DD
11.07.16	Unicome	Phone/Broadband	£70.60	DD
		Invoice Total July 2016	£16411.13	

106067 – Petty Cash - £98.50

August 2016

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
16.08.16	BDO LLP	External Audit 2015/16	£480.00	106076
02.08.16	Cateraid	Call out replacement Filter	£42.00	106077
02.08.16	Darlington Borough Council	Summer Bedding Plants	£1431.86	106078
31.07.16	IOS LTD	Stationery	£53.66	106079
21.07.16	Smith of Derby Ltd	St Mary’s Clock Service	£222.00	106080
31.07.16	CDS Security & Fire	Maintenance Cemetery Alarms	£198.00	106081
18.06.16	Harbro Electrical Ltd	Light Bulbs	£24.12	106082
01.09.16	RBS	Omega – Support/Maintenance	£559.20	106083
01.08.16	Homecare DIY	DIY Supplies	£45.88	106084
23.08.16	Crystal Cuisine	Catering	£88.80	106085
18.06.16	Harbro Electrical Ltd	Light Bulbs	£-22.68	CREDIT
22.08.16	British Telecom	Phone Line – Redcare	£30.96	DD
14.08.16	Barclays	BACS Charges	£6.00	DD
02.08.16	N Power	Seaton Holme Gas	1349.54	DD
26.07.16	Northumbrian Water	Water Rates Allotment	211.66	DD
09.08.16	N-Power	Electricity – St Mary’s Church Lights	£59.82	DD
14.08.16	Payroll	3 rd Party Payments – Month 4	£2561.84	DD
31.08.16	Payroll	Month 5 - Nett Wages	£5741.97	DD

08.08.16	Scottishpower	Electricity – Seaton Holme	£60.00	DD
10.08.16	Unicom	Phone/Broadband	£68.78	DD
07.09.16	British Telecom	Phone – Redcare	£30.96	DD
11.09.16	TJ’s Heating & Home Impr	Boiler Services – Seaton Holme	£496.00	106086
01.09.16	Cathedral Leasing Ltd	½ year Hygiene Services	£187.20	106087
30.07.16	IOS Ltd	Stationery	£124.74	106088
01.09.16	Greenhams	Cleaning/Hygiene Supplies	£180.49	106090
		Invoice Total for August	£11,109.96	

106075– Petty Cash - £300.00

106089 – Petty Cash - £300.00

EVPC
16/17/099

INCOME RECEIVED

July 2016

Name	Description	Amount
Easington U3A	Room Hire	£12.50
Member of the Public	Room Hire	£36.00
A Jones	Room Hire	£24.00
Women Aglow	Room Hire & Affiliation Fee	£66.00
J Burnham	Room Hire	£62.50
Diane Robson	Room Hire	£80.00
Easington Village WI	Room Hire	£27.00
Easington Village WI	Room Hire	£22.50
Luncheon Club	Room Hire	£125.00
Luncheon Club	Room Hire	£75.00
Member of the Public	Memorial Seats	£926.35
Member of the Public	Room Hire	£100.00
Angela Jones	Room Hire	£24.00
Church Bingo	Room Hire	£36.00
Art Group	Room Hire	£62.50
Easington U3A	Room Hire	12.50
		£1691.85

August 2016

Name	Description	Amount
Jan Burnham	Room Hire – July	£50.00
A Ward Heating	Room Rent & PAT Testing	£1597.50
Durham County Council	Room Hire – Elections	£250.00
Scotts Memorials	Headstone	£46.00
Church Bingo	Room Hire - August	£36.00
Member of the Public	China Bowl	£30.00
Art Group	Room Hire – August	£50.00
Easington U3A	Room Hire – August	£12.50
		£2072.00

RESOLVED: that information given, be NOTED.

EVPC
16/17/100

Audit for the Year Ended 31st March 2016

Members gave consideration to the external auditor’s report, for the year ended 31st March 2016, a copy of which had been previously

circulated.

RESOLVED: that the external auditor's report be APPROVED.

EVPC
16/17/101

Medium Term Financial Planning and 2017/18 Budget Setting
Members gave consideration to correspondence received from Durham County Council regarding the above.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/102

Standards and Code of Conduct – Wednesday 21st September 2016

Members gave consideration to attendance at the above free event.

RESOLVED: that Councillor L Morton attend.

EVPC
16/17/103

Poverty and Workplace Conference – Friday 23rd September 2016

Members gave consideration to attendance at the above free event.

RESOLVED: that no-one was available to attend.

EVPC
16/17/104

Planning Applications

The Clerk advised that the following planning application had been received:-

DM/16/02239/FPA – Proposed Erection of Dwelling at Plot 3, Land to the East of Dairy Houses, Little Thorpe for Mrs L Blower

DM/16/02251/FPA – Proposed Erection of Single Storey Extension at Side of Building to Provide Hairdressing Salon for Mrs Y Keegan

RESOLVED: that the information given, be NOTED.

EVPC
16/17/105

Planning Approvals

DM/16/02251/FPA – Proposed Erection of Single Storey Extension at Side of Building to Provide Hairdressing Salon for Mrs Y Keegan

RESOLVED: that the information given, be NOTED.

EVPC
16/17/106

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/107

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/108

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/109

Community Reparation

Members gave consideration to correspondence received from County Durham Youth Offending Service.

RESOLVED: that there were no suitable projects within the Parish.

EVPC
16/17/110

Highway to the Front of Former Shoulder of Mutton

Members gave consideration to correspondence received from Michael Lavender Architect.

RESOLVED: that

- i) the Clerk advise Michael Lavender that there were no records that the land in question was in the ownership of the Parish Council;
- ii) the Clerk make enquiries to find out who owned the land in question.

EVPC
16/17/111

Allotment Activities for All – Awards for All Application

The Clerk reported that the application had been unsuccessful. However, she was working with the Allotment Association to try and secure funding from another source.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/112

Letter of Thanks

Members gave consideration to the letter of thanks.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/113

Letter of Thanks

Members gave consideration to the letter of thanks.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/114

Members Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

Councillor J Andrews reported that she had attend a seminar Your Council, Your Finances, Your Responsibilities with the Clerk and found it to be informative.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/115

Register of Disclosable Pecuniary Interest

Members noted the correspondence from Durham County Council which had been circulated to each individual member for them to complete or update their register of Interest Form. The Clerk advised that this was a legal requirement and was the responsibility of the individual Councillor and not that of the Clerk.

RESOLVED: that the information given be NOTED and Councillors ensure that their Disclosable Pecuniary Interest forms were up to date.

EVPC
16/17/116

Parish Council Website

The Clerk advised that she had met with representatives of East Durham and Houghall Community College who advised that they would be able to provide students to produce a new website for the Parish Council at no cost. The Clerk had enquired about a number of issues including on-going maintenance of the site. She advised that although there would be no charge for the site it would mean a greater involvement of the Clerk than if a company were to create a new site. The financial impact of this would need to be taken into consideration.

The Clerk also advised that she had received some correspondence from Durham County Council regarding training for the new website. There had been no signed agreement with the County Council regarding the provision of a new website and she was awaiting a response from the County Council to clarify the situation with regards to the new website.

RESOLVED: that

- i) the Clerk make enquiries with Durham County Council with regard to the new website and potential financial costs;
- ii) the Clerk contact East Durham and Houghall Community College to draw up a proposal for the provision of a new website and on-going support;
- iii) the Clerk report back to the next meeting

EVPC
16/17/117

Proposed Planning Committee

Members gave consideration to the report of the Clerk, a copy of which had previously been circulated.

RESOLVED: that

- i) the information given, be NOTED;
- ii) the current process of dealing with planning applications be continued. However, the Clerk would e-mail all Councillors on e-mail with the planning e-mails that she received.

EVPC
16/17/118

Section 106 Application – Play Equipment for the Village Green

The Clerk advised members that the proposals from the play providers had been displayed at Easington CE Primary School and the children had placed stickers on their favourite pieces of play equipment. There was unanimous support for one the proposals. Members felt that considering the numerous consultation events this would be a suitable scheme to submit for the Section 106 funding. It was felt any remaining funding should be used towards replacing the old seats throughout the parish with new ones similar to the seat installed last year at Stockton Road. Other potential schemes included replacing and extending the racecourse fencing along the Village Green.

RESOLVED that:-

- i) the Clerk contact the Planning Department at Durham County Council to progress the application for funding for the play equipment scheme;
- ii) costs be obtained for replacement of the seats within the Parish;
- iii) costs be obtained for replacement fencing and possible extension of fencing.

EVPC
16/17/119

Christmas Tree and Christmas Tree Lighting Service

The Clerk requested Members give consideration to the purchase of a Christmas tree and consider a date for the tree lighting service.

Following discussion it was **RESOLVED** that

- i) the date be set as Wednesday 7th December commencing at 3.30 pm with Reverend Kate being invited to do the official countdown for the lights;
- ii) the Clerk arrange for the purchase of a Christmas tree

EVPC
16/17/120

Date and Time of the Next Meeting

The next meeting of the Parish Council will be held on Monday 10th October 2016 at 7.00 pm with a Special Meeting to be held at 6.30 pm on the same date.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date