

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 12TH DECEMBER 2016**

Present: Councillor L Morton (Chair)
Councillors M Burn, E Hopper, J Lee, T Murray and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor D Boyes

EVPC
16/17/200 **Apologies for Absence**
RESOLVED: Apologies RECEIVED and APPROVED for Councillors J Andrews and M Warin.

EVPC
16/17/201 **Declarations of Interest on Items on the Agenda**
Councillor J Smith declared a personal interest on item 11 (f) as she was a member of St Mary's PCC.

EVPC
16/17/202 **Public Participation**
There were no members of the public present.

EVPC
16/17/203 **Minutes of the Budget and last Meeting held on 14th November 2016**
RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC
16/17/204 **Minutes of the Meeting of the Cemetery and Grounds Sub-Committee held on 15th November 2016**
RESOLVED: that the minutes be APPROVED.

EVPC
16/17/205 **Matters Arising**

EVPC
16/17/173 Additional Floodlighting – the clerk had contacted the Contractor who would undertake the work in the near future.

EVPC
16/17/174 Office Accommodation – the clerk had advised the tenant of the Council's decision.

EVPC
16/17/176 Allocation of Allotment – the Clerk advised the Allotment Association of their decision.

EVPC
16/17/195 Councillor Correspondence – the Clerk had advised the Councillor of the Parish Council's decision.

RESOLVED: that the information given, be NOTED;

EVPC
16/17/206 **Police Matters**
There were no Police in attendance. However, a report had been submitted which the Clerk read out for Members information.

RESOLVED: that the information given, be NOTED;

EVPC
16/17/207

Report of the County Councillor

County Councillor D Boyes was in attendance and reported on the following:-

- 20 mph zones outside of schools scheme – Easington Colliery Primary School and Easington Academy to be included in the scheme. Councillor Boyes was hoping that this would be extended to Easington CE Primary School.
- Planning Application for housing development at Fennel Grove meeting had been held with residents
- Kings Head Development – he had been advised that 22 units had been purchased by Next Stage who would be using the units for 18-25 year olds who had social care requirements

RESOLVED that the information given, be noted.

The Chairman thanked County Councillor Boyes for his attendance at the meeting. County Councillor Boyes then left the meeting.

EVPC
16/17/208

Office Accommodation

Members noted correspondence received from A Ward Heating & Renewable Energy Limited giving three months notice to quit their tenancy.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/209

Report of the Cemetery Superintendent

Members gave consideration to the report of the Cemetery Superintendent which had been circulated previously.

RESOLVED that the information given, be NOTED

EVPC
16/17/210

Parish Council Financial Status – Bank Balances as at 30.11.16

The Clerk reported that the bank balances as at 30.11.16 were £130,398.05 in the Savings Account and £1000 in the Current Account totalling £131,398.05

RESOLVED: that the information given, be NOTED.

EVPC
16/17/211

Income and Expenditure Report to 30.11.16

The Clerk updated Members on the Council's income and expenditure.

RESOLVED: that the report, be NOTED.

EVPC
16/17/212

Bank Transfers

The Clerk informed Members that the Transfers for November were £12,555.24 from the Savings Account and £8,246.14 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC
16/17/213

Invoices for Endorsement for Payment

RESOLVED: to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

November 2016

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
17.11.16	Barclays	Bank Charges – BACS	£6.00	DD

15.11.16	Darlington Borough Council	Autumn Bedding 16	£1271.57	106112
11.11.16	Homecare DIY	DIY Goods	£18.87	106113
24.11.16	IOS Ltd	Metal Cupboard	£238.80	106114
24.11.16	IOS Ltd	Stationery/Stamps	£83.96	106114
17.11.16	Payroll	3 rd Party Payments – Month 7	£2522.14	DD
30.11.16	Payroll	Month 8 - Nett Wages	£6214.97	DD
01.11.16	Scottishpower	Electricity – Seaton Holme	£60.00	DD
14.10.16	Screwfix	Leaf Blower	£169.99	DD
23.11.16	Summerhill Books	Printing Book	£1500.00	106115
01.12.16	Durham County Council	Grasscutting	£1493.45	106116
07.12.16	British Telecom	Line Rental – Alarm Seaton Holme	£30.96	DD
09.12.16	Unicom	Line Rental & Broadband	£59.20	DD
		Invoice Total	£13669.91	

106117 – Petty Cash - £300.00

EVPC
16/17/214

INCOME RECEIVED

November 2016

Name	Description	Amount
Scotts Memorial	Cemetery Fees	£92.00
St Mary's Church	Room Hire	£36.00
Jan Burnham	Room Hire	£50.00
Angela Jones	Room Hire	£56.00
A Ward	Office Rent	£1562.50
Easington U3A	Room Hire	£12.50
Oldfield Events	Sponsorship/Rom Hire	£450
Cruse Bereavement	Room Hire	£150.00
M Broomfield	Bar Fee	£25.00
Women Aglow	Room Hire	£36.00
Easington Village WI	Room Hire	£45.00
Easington Luncheon Club	Room Hire	£100.00
St Mary's Church	Room Hire	£36.00
Easington Village WI	Room Hire x 2	£49.50
Easington U3A	Room Hire	£12.50
Art Group	Room Hire – October	£50.00
R Delanoy & Sons	Burial Fees	£284.00
Member of the Public	Seaton Holme Books	£14.00
Jan Burnham	Room Hire – November	£50.00
	Total Income Received	£3111.00

RESOLVED: that information given, be NOTED.

EVPC
16/17/215

St Mary's PCC

Members gave consideration to a request for a donation from St Mary's PCC which could be granted under Section 137 of the Local Government Act 1972. In previous years a donation of £100 had been granted. The Parish Council felt that an increased donation of £150 would be made and all subsequent requests would be considered on

their merit.

RESOLVED: that a donation of £150 be APPROVED.

EVPC
16/17/216

North of England Brass Band Championships

Members gave consideration to a request for a donation from North of England Brass Band Championships which could be granted under Section 137 of the Local Government Act, 1972. In previous year's a donation of £20.00 had been granted.

RESOLVED: that a donation of £20 be APPROVED.

EVPC
16/17/217

Easington Village CE Primary School

Members gave consideration to a request for a donation from Easington Village CE Primary School which could be granted under Section 137 of the Local Government Act, 1972. In previous year's a donation of £100.00 had been granted.

RESOLVED: that a donation of £100 be APPROVED.

EVPC
16/17/218

Zurich Risk Engineering – LCAS Seminar 2017

Members gave consideration to attendance at the above event to be held on 1st February 2017 at Shotton Hall, Peterlee; one free place was available and additional places were £30 plus VAT.

RESOLVED: that Councillor Andrews be delegated to attend if she was available.

EVPC
16/17/219

Planning Applications

The Clerk advised that the following planning applications had been received:-

DM/16/03647/FPA – Proposed 29 New Build Detached Dwellings with Associated Roads and Parking at Land to the North West of Dairy Houses, Little Thorpe for Mr George Simpson.

DM/16/03448/FPA – Proposed Extension and Refurbishment of Existing Garden Centre and Car Park at East Durham Garden Centre, Easington for Woodthorpe Hall Garden Centre Ltd

RESOLVED: that an objection be submitted in relation to application DM/16/03647/FPA.

EVPC
16/17/220

Planning Approvals

DM/16/02921/FPA – Proposed Erection of General Purpose Agricultural Building at Calf Close Farm, Durham Lane, Easington for Mrs Natalie Wilson

RESOLVED: that the information given, be NOTED.

EVPC
16/17/221

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/222

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/223

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/224

Councillor P Gibson

Members gave consideration to a letter of resignation received from Councillor Paul Gibson. The Clerk had informed Durham County Council Electoral Services of the resignation. This left a vacancy on the Parish Council which may be filled by Co-Option if the Parish Council wanted to.

RESOLVED: that the correspondence be received.

EVPC
16/17/225

Members Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

Councillor Murray had attended an Area Action Partnership meeting regarding the proposed rail halt at Horden and also the East Durham Trust Conference.

Councillor Morton had attended the Remembrance Service and laid a wreath on behalf of the Parish Council.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/226

Parish Council Website

The Clerk advised Members that she felt the three options available to the Parish Council were i) to take up the SLA with Durham County Council; ii) to appoint a reputable company to undertake the work; iii) a Parish Councillor be nominated to liaise with East Durham College to produce the website.

RESOLVED: that the Service Level Agreement be taken up with Durham County Council for 2017/18.

EVPC
16/17/227

Exclusion of the Press and Public

RESOLVED that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involved information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

EVPC
16/17/228

Parish Council Staffing

The Clerk advised Members that the Cemetery Superintendent was still on sick leave and his absence was being dealt with in line with Parish Council's Absence Management Policy.

The Clerk also advised that she would be absent for a minimum of 8 weeks following surgery which could take place very soon. She had contacted Kathryn Hall who had previously worked for the Parish Council to enquire if she would be available to provide some office cover during this absence. It was agreed that Mrs Hall be offered a temporary contract of 16 hours per week for a minimum of 8 weeks.

RESOLVED that:-

- i) the information given, be NOTED;
- ii) Mrs Hall be offered a temporary contract of 16 hours per week on salary point 14 for a minimum of 8 weeks.

EVPC
16/17/229

Date and Time of the Next Meeting

Due to the absence of the Parish Clerk the next meeting of the Parish Council would be confirmed at a later date.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date