

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON 9<sup>th</sup> JANUARY 2017**

Present: Councillor L Morton (Chair)  
Councillors J Andrews, M Burn, E M Hopper, J Lee, T Murray and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor A Surtees, A Delandre, K F Lawson, I Stobart, T McCabe and J Lawson

EVPC  
16/17/230 **Apologies for Absence**  
**RESOLVED:** Apologies RECEIVED and APPROVED for Councillor M Warin

EVPC  
16/17/231 **Declarations of Interest on Items on the Agenda**  
There were no declarations of interest on items on the agenda.

EVPC  
16/17/232 **Public Participation**  
Mr I Stobart was in attendance and spoke about the problems to the rear of Seaton Holme from traffic using the car park as a short cut.  
**RESOLVED:** that

- i) signage be displayed advising "no thoroughfare" and "private car park"
- ii) the Clerk write to the school asking that they ask parents not to use the car park at Seaton Holme as a thoroughfare.
- iii) the situation be monitored for report back to a future meeting.

EVPC  
16/17/233 **Minutes of the Precept and last Meeting held on 12<sup>th</sup> December 2016**  
**RESOLVED:** that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC  
16/17/233 **Matters Arising**

EVPC  
16/17/199 Precept for 2017/2018 – the Clerk had notified Durham County Council of the Parish Council's precept request for 2017/18.

EVPC  
16/17/215 St Mary's PCC – the Clerk had forwarded the donation cheque.

EVPC  
16/17/216 North of England Brass Band Championships – the Clerk had forwarded the donation cheque.

EVPC  
16/17/217 Easington Village CE Primary School – the Clerk had forwarded the donation cheque.

EVPC  
16/17/218 Zurich Risk Engineering – LCAS Seminar – the Clerk had contacted Councillor Andrews to see if she would like to attend on behalf of the Parish Council.

EVPC  
Planning Applications – DM/16/03647/FPA the

16/17/219	Clerk had submitted the Parish Council's objections.
EVPC 16/17/226	Parish Council Website – the Clerk was in the process of signing the agreement with DCC.
EVPC 16/17/228	Parish Council Staffing – Mrs Hall had started her employment with the Parish Council on 13 <sup>th</sup> December 2016.

**RESOLVED:** that the information given, be NOTED;

EVPC  
16/17/234

**Police Matters**

There were no Police available to attend the meeting. However, a report had been submitted which the Clerk read out for Members' information.

**RESOLVED:** that the information given, be NOTED;

EVPC  
16/17/235

**Report of the County Councillor**

County Councillor A Surtees was in attendance and reported on the following:-

- Fly-tipping had been reported in a number of areas.
- Work had commenced on the SUDS pond and footpaths on the Lowhills Development with building work to commence in the spring
- Fennel Grove Planning Application: the Planning Department had requested a flood risk assessment.

A Member stated that he felt that the replacement street lighting along Southside was inadequate. Councillor Surtees advised that as part of Durham County Council's policy on street lighting and efficiency all street lights would eventually be replaced by LED lights. She would, however, make enquiries regarding the specification of the lights in this area.

A Member reported that there were loose tiles on the roof of the former Shoulder of Mutton Public House and that the metal cellar door on the public footpath was unlocked. Councillor Surtees would report the issues to Planning Enforcement.

A Member felt that there had been an increase in incidents of dog fouling in the village, particularly on the Village Green, and requested some additional signage be installed. Councillor Surtees would request additional signage in this area.

A Member reported the poor condition of the footpath along Stockton Road from the school towards the A19 on the left hand side. Councillor Surtees would report this to the Highways Department.

**RESOLVED** that the information given, be noted.

The Chairman thanked County Councillor Surtees for her attendance at

the meeting. County Councillor Surtees then left the meeting.

EVPC  
16/17/236

**Office Accommodation**

The Clerk advised that A Ward Heating and Renewable Energy Limited had withdrawn their notice of termination. She also advised that the tenancy with Dalton Homes was due to be renewed. It was proposed to offer them a 5 year tenancy with an increase of £500 per annum or a 3 year lease with an increase of £750 per annum.

**RESOLVED:** that

- i) the information given, be NOTED;
- ii) the Clerk negotiate the terms for a new lease with Dalton Homes as detailed above.

EVPC  
16/17/237

**Report of the Cemetery Superintendent**

Members gave consideration to the report of the Cemetery Superintendent which had been circulated previously.

**RESOLVED** that the information given, be NOTED

EVPC  
16/17/238

**Service Level Agreement (SLA) – Safety and Maintenance Specifications**

Members gave consideration to the SLA with Durham County Council regarding playground inspections. The Clerk advised that this would provide a professional service at a reasonable cost and would recommend that this agreement be entered into.

**RESOLVED:** that the SLA for Safety and Maintenance Specifications be entered into.

EVPC  
16/17/239

**Parish Council Financial Status – Bank Balances as at 31.12.16**

The Clerk reported that the bank balances as at 30.12.16 were £118,402.24 in the Savings Account and £1000 in the Current Account totalling £119,402.24.

**RESOLVED:** that the information given, be NOTED.

EVPC  
16/17/240

**Income and Expenditure Report to 31.12.16**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED:** that the report, be NOTED.

EVPC  
16/17/241

**Bank Transfers**

The Clerk informed Members that the Transfers for December were £12,705.42 from the Savings Account and £284.97 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers.

EVPC  
16/17/242

**Invoices for Endorsement for Payment**

**RESOLVED:** to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

**December 2016**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
30.11.16	ADT Fire & Security Plc	Alarm 2016/17	£1189.41	106121
15.12.16	CDALC	Good Councillor Guide	£19.80	106122

09.12.16	Durham County Council	Servicing of Dog Bins 2016/17	£1786.51	106123
15.12.16	Crystal Cuisine	Catering - 15.12.16	£110.00	106124
15.12.16	T J Heating & Home Impr	Replace Handwash Heater	£145.26	106125
20.12.16	Greenham	Toilet Rolls/Black Bags	£84.79	106126
22.12.16	IOS	Tripod Screen	£210.00	106127
12.12.16	Barclays	Bank Charges - BACS	£6.00	DD
20.12.16	Northumbrian Water	Water Rates - Seaton Holme	£439.06	DD
16.12.16	Payroll	3 <sup>rd</sup> Party Payments - Month 8	£2654.00	DD
21.12.16	Payroll	Month 9 - Nett Wages	£6150.63	DD
01.12.16	Scottishpower	Electricity - Seaton Holme	£60.00	DD
19.12.16	Scottish Power	Electricity - Seaton Holme	£-230.92	credit
14.01.17	RBS	Cemetery Software Maintenance	£216.00	106128
07.01.17	BT	Phone Line - Alarm	£40.00	DD
		<b>Invoice Total</b>	<b>£12,880.54</b>	

106117 - Petty Cash - £300.00

EVPC  
16/17/243

**INCOME RECEIVED**

**December 2016**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Cruse Bereavement	Room Hire	£75.00
Angela Jones	Room Hire - November	£80.00
Delanoy & Sons	Room Hire x 2	£127.40
Art Group	Room Hire - November	£50.00
Members of the Public	Seaton Holme Book x 29	£203.00
Scotts Memorials	Burial Fees	£28.00
Luncheon Club	Room Hire	£125.00
St. Mary's Bingo	Room Hire	£18.00
East Durham Funeral Service	Internment 142.00 Plots x 2 204.00	£346.00
Village News	Books	£100.00
Member of the Public	EV1826 Burial Fees	£42.00
Art Group	Room Hire	£37.50
	<b>Total Income Received</b>	1231.90

**RESOLVED:** that information given, be NOTED.

EVPC  
16/17/244

**Planning Applications**

The Clerk advised that the following planning applications had been received:-

DRC/16/00427 - Proposed Formation of Ponds and Upgrading of Existing Footpaths - discharge of conditions 3, 4 and 6 at Land East of Thorpe Road, Easington for Nathaniel Lichfield and Partners

**RESOLVED:** that no objections be made.

EVPC  
16/17/245

**Planning Approvals**

DM/16/03000/FPA - Proposed Demolition of Existing Garage and Outbuildings and Erection of New Detached Double Garage with Attic Rooms at Thorncliffe, Durham Lane for Mr and Mrs R Weightman  
DM/16/03472/FPA - Proposed Subdivision of Property into two

Separate Dwellings and Change of Use of Land to Rear to Provide New Vehicle Access to Hawthorn House at Richmond House, Easington for Mr J Froud

**RESOLVED:** that the information given, be NOTED.

EVPC  
16/17/246

**Planning Refusals**

There were no planning refusals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
16/17/247

**Planning Applications (Withdrawn)**

There were no planning applications withdrawn.

**RESOLVED:** that the information given, be NOTED.

EVPC  
16/17/248

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
16/17/249

**Poppy Appeal**

Members gave consideration to correspondence received from the 2016 Poppy Appeal.

**RESOLVED:** that the correspondence be received.

EVPC  
16/17/250

**North of England Brass Band Championships**

Members gave consideration to a letter of thanks received from the North of England Brass Band Championships.

**RESOLVED:** that the correspondence be received.

EVPC  
16/17/251

**Buckingham Palace Garden Parties 2017 – 23 May 2017**

Members gave consideration to correspondence received from the County Durham Association of Local Councils.

**RESOLVED:** Councillor T Murray's name be submitted to the County Durham Association of Local Councils.

EVPC  
16/17/252

**Members Reports of their Attendance at Meetings/Events on Behalf of the Parish Council**

There was no attendance at meetings on behalf of the Parish Council.

**RESOLVED:** that the information given, be NOTED.

EVPC  
16/17/253

**Date and Time of the Next Meeting**

The next meeting of the Parish Council will be held on Monday 13<sup>th</sup> March 2017 at 7.00 pm.

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....