

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 13TH MARCH 2017**

Present: Councillor L Morton (Chair)
Councillors M Burn, E Hopper, J Lee, T Murray, J Smith and M Warin

Staff: Mrs G M Crute (Parish Clerk); Mrs K Hall

Also in Attendance: County Councillor D Boyes, A Delandre, N Frain and PC P Pringle

EVPC
16/17/254 **Apologies for Absence**
RESOLVED: Apologies RECEIVED and APPROVED for Councillor J Andrews

EVPC
16/17/255 **Declarations of Interest on Items on the Agenda**
Councillor E Hopper declared a personal interest on item 12c on the agenda.

EVPC
16/17/256 **Public Participation**
Mr N Frain spoke about the boundary to his allotment at the Sunderland Road Allotment Site.
The Clerk advised that Mr Frain raise this with the Allotment Management Committee as they managed the site.

EVPC
16/17/257 **Minutes of the last Meeting held on 13th January 2017**
RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC
16/17/258 **Matters Arising**

EVPC 16/17/232	Public Participation – The Clerk would progress the matter within the coming weeks.
EVPC 16/17/236	Office Accommodation – The Clerk had written to Dalton Homes regarding a new tenancy.
EVPC 16/17/238	SLA – Safety and Maintenance Specifications – The Clerk had entered into an SLA on the Parish Council’s behalf.
EVPC 16/17/251	Bucking Palace Garden Parties 2017 – Councillor Murray’s name had been submitted However, he had been unsuccessful on this occasion.

RESOLVED: that the information given, be NOTED;

EVPC
16/17/259 **Police Matters**
PC P Pringle was in attendance at the meeting and reported on incidents that had occurred in the last month. There had been a complaint received regarding motorbikes travelling in a loop around the Village. This had been reported to the Police inceptors. An investigation was ongoing into reports of the suspicious activity of a man in the area calling door to door. A member reported that a trial bike had been travelling at speed around the village and colliery. PC

Pringle would advise the Neighbourhood Team.

RESOLVED: that the information given, be NOTED;

The Chairman thanked PC Pringle for his attendance at the meeting. PC Pringle then left the meeting.

EVPC
16/17/260

Report of the County Councillor

County Councillor D Boyes was in attendance and reported on the following:-

- Fennel Grove Planning Application would be considered by the Planning Committee on 11th April.
- The traffic calming scheme in North Terrace had been delayed due to objections from residents regarding the siting of the cushions
- Fly Tipping at Andrews Hill – prosecutions were in place.

A Member spoke about an AAP meeting he had attended where Peterlee and Seaham Masterplans were discussed by County Council Officers and there was no mention of Easington Village. The Member felt that Easington Village was losing its identity and was becoming overrun with new housing developments. Councillor Boyes stated that if the Parish Council wished to engage in a Neighbourhood Plan then he could request a representative from Durham County Council to give a presentation to the Parish Council. Members felt that this would be a good idea and that the Clerk work with Councillor Boyes in this regard.

RESOLVED that

- i) the information given, be noted;
- ii) that the Clerk work with County Councillor Boyes with regard to arranging for a representative from Durham County Council to attend a future meeting of the Parish Council regarding Neighbourhood Planning.

The Chairman thanked County Councillor Boyes for his attendance at the meeting. County Councillor Boyes then left the meeting.

EVPC
16/17/261

New Lighting – The Liddle Room

The Clerk advised that one of the areas for improvement in Seaton Holme was new lighting in the Liddle Room and requested approval to purchase new lights. She also enquired whether any Councillor would like to choose the new lights with her.

RESOLVED: that

- i) the Clerk be authorised to purchase new lights and organise their installation;
- ii) Councillor Smith assist the Clerk in choosing new lighting.

EVPC
16/17/262

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery report which had been circulated previously. A Member requested that more "No Parking" signs be installed on the Village Green

RESOLVED that

- i) the information given, be NOTED;

- ii) the Clerk organise for more “No Parking” signs to be installed on the Village Green

EVPC
16/17/263

Parish Council Financial Status – Bank Balances as at 28.2.17
The Clerk reported that the bank balances as at 28.02.17 were £105,781.19 in the Savings Account and £1397 in the Current Account totalling £107178.19.
RESOLVED: that the information given, be NOTED.

EVPC
16/17/264

Income and Expenditure Report to 28.02.17
The Clerk updated Members on the Council’s income and expenditure.
RESOLVED: that the report, be NOTED.

EVPC
16/17/265

Bank Transfers
The Clerk informed Members that the Transfers for January were £13,361.82 from the Savings Account and £2941.23 from the Current Account and for February were £7,514.82 from the Savings Account and £5,315.36 from the Current Account.
RESOLVED: to ENDORSE the Transfers.

EVPC
16/17/266

Invoices for Endorsement for Payment
RESOLVED: to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

January 2017

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
09.01.17	Concept Group	Photocopier	£40.30	DD
29.11.16	Harbro	Door Chime	£25.33	106130
14.12.16	Builders Warehouse	Timber Joists Rocksalt	£88.13	106131
12.01.16	Unicom	Landline BB Fraud detect	£54.16	DD
20.01.17	T J Heating & Home Impr	Ceiling Lights toilets	£169.70	106132
10.01.17	N POWER	Elect. St Mary’s	£118.18	DD
09.01.17	Homecare	Paint	£46.95	106133
19.01.17	Barclays	Bank Charges – BACS	£6.00	DD
17.01.17	Northumbrian Water	Water Rates – Petwell All	£212.88	DD
31.1.17	T J Heating & Home Imp	Adj inv. 31 re VAT	£4.15	106140
01.01.17	Scottishpower	Electricity – Seaton Holme	£43.00	DD
23.01.17	Xerox	Photocopier Rental	£112.47	DD
19.01.17	Payroll	3 rd Party Payments – Month 9	£2,549.09	DD
31.01.17	Payroll	Month 10 – Nett Wages	£6219.06	DD
		Invoice Total	£9,686.40	

February 2017

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
29.1.17	TJ Heating & Improvements	Emergency Call Out Tank Replacement x 2	£499.94	106134
6.1.17	Cateraid	Filter Change E83 Boiler	£42.00	106135
16.11.16	ALCC	Subscription	£10.00	106136
16.11.16	SLCC	Subscription	£187.00	106137
31.1.17	J Dent	Skip Hire Allotments	£192.00	106138
30.1.17	Greenham	Large Refuse Sacks (Cem)	£89.48	106141
3.2.17	DCC	Play Equipment Inspection	£74.40	106142

20.2.17	DCC	Doctor's Appointment	£50.00	106143
28.2.17	Hutton Fire Protection	Fire Extinguisher Service - Cemetery	£28.08	106144
28.2.17	Wicksteed	Replacement Seats/Paint	£156.24	106145
28.2.17	Hutton Fire Protection	Fire Extinguisher Service - Seaton Holme	£58.74	106147
01.03.17	East Durham Trust	Enhanced DRBS	£5.00	106148
16.2.17	Barclays	Bank Charges	£6.00	DD
7.2.17	BT	Line Rental Alarm Seaton Holme	£30.96	DD
10.2.17	Unicom	Landline Broadband Fraud Detect	£53.51	DD
10.1.16	Scottish Power	Seaton Holme Electricity	£43.00	DD
23.1.17	XEROX	Photocopier	£112.47	DD
19.02.17	Payroll	3 rd Party Payments - Month 10	£2176.29	DD
28.02.17	Payroll	Month 11 - Nett Wages	£6711.19	DD
		Invoice Total	£10526.30	

EVPC
16/17/267

INCOME RECEIVED

January 2017

Name	Description	Amount
Cruse Bereavement	Room Hire	£80.00
Easington Colliery Regeneration Partnership	Xmas Event	£100.00
Member of the Public	Function hire 21 st Jan	£132.00
Member of Public	Room Hire 11/2/17	£87.00
Member of public	Easington book x 19	133.00
Jan Burnham	Room Hire - December	£25.00
Angela Jones	Room Hire - December	£56.00
Now to Wow	Room Hire	£518.00
Village News	Seaton Holme Book x 10	£50.00
Women Aglow	Room Hire 9.1.17	£36.00
Art Group	Room Hire 6.1.17/ 13.1.17	£25.00
Member of the Public	Room Hire add 1 hr 11/2/17	£14.00
Art Group	Room Hire 20.1.17/ 27.1.17	£25.00
U3A	Room Hire 25.1.17	£12.50
Church Bingo	Room Hire Jan 17	£18.00
Delanoy F S	Burial Fees	142.00
Cochranes F S	Burial Fees	£284.00
	Total Income Received	£2219.00

February 2017

Name	Description	Amount
Angela Jones	Room Hire	£48.00
Easington WI	Room Hire	£27.00
Art Group	Room Hire	£12.50
Members of the Public	Seaton Holme Book	£7.00

Alan Ward Heating	Rent	£1562.50
Luncheon Club	Room Hire	£75.00
St. Mary's Bingo	Room Hire	£18.00
East Durham Funeral Service	Internment	£33.00
Village News	Books	£25.00
Women Aglow	Room Hire	£36.00
Art Group	Room Hire	£12.50
Steven Bell Mem	Inscription	£14.00
Cruse Bereavement	Room Hire	£210.00
U3A Art	Room Hire	£22.50
Art Group	Room Hire	£25.00
Members of the Public	Room Hire - 11.3.17	£93.00
Member of the Public	Room Hire - 6.3.17	£150.00
Mick Bloomfield	Bar Hire	£25.00
Easington WI	Room Hire	£27.00
	Total Income Received	£2423.00

RESOLVED: that information given, be NOTED.

EVPC
16/17/268

Planning Applications

The Clerk advised that the following planning applications had been received:-

DM/16/02239/FPA – Proposed Erection of Dwelling at Plot 3 Land to the East of Dairy Houses, Little Thorpe for Mrs L Blower

DM/17/00449/FPA – Proposed Erection of Two Storey Extension to Side at 2 Burn Gardens, Easington for Mr and Mrs A Smith

DM/17/00444/OUT – Proposed Outline application with All Matters Reserved for the Erection of Approximately 59 No Residential Units at Land to the Rear of 5 to 8 Lauren Court, Easington Village for Mr Oliver

DRC/17/00059 – Proposed Discharge of Conditions 6, 7, 8, 9, 10 and 12 Pursuant to PLAN/2006/0335: Conversion of Existing Public House and Construction of New Accommodation to create 23 No.

Apartments (Revised Application) for Mr P MacFarlane

DM/17/00420/FPA – Proposed Change of Use from Agricultural Smallholding to Dog Agility Training at Moor House Farm, Durham Lane for Miss S Kitching

DM/17/00398/FPA – Proposed Raised Roof Height to Create First Floor Extension Incorporating Dormer Window to Front, Render to all Elevations and Alterations to Openings at Fairview, Clappersgate, Easington for Mrs A Dawson

DRC/17/00043 – Proposed Discharge of Conditions Nos 4, 5, 6 and 7 Pursuant to Planning Permission DM/15/03117/PNC for Mr W Hunter

RESOLVED: that the Clerk submit objections in respect of planning application DM/17/00444/OUT.

EVPC
16/17/269

Planning Approvals

DM/16/02239/FPA – Proposed Erection of Dwelling at Plot 3, Land to the East of Dairy Houses, Little Thorpe for Mrs L Blower

DM/16/03370/FPA – Proposed Erection of Detached House and Garage at 4 Dairy Houses, Little Thorpe for Mr and Mrs Munro

DRC/16/00427 – Proposed Formation of Ponds and Upgrading of Existing Footpaths – discharge of conditions 3, 4 and 6 at Land East of

Thorpe Road, Easington for Nathaniel Lichfield and Partners

RESOLVED: that the information given, be NOTED.

EVPC
16/17/270

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/271

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/272

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/273

The Parish Church of St Mary the Virgin, Easington Village

Members gave consideration to a letter of thanks received from St Mary's Church PCC.

RESOLVED: that the correspondence be RECEIVED.

EVPC
16/17/274

Charter and Charter Revision

Members gave consideration to correspondence received from County Durham Association of Local Councils regarding the current Charter between Durham County Council and Parish/Town Councils and the work being undertaken to update the Charter.

RESOLVED: that the correspondence be NOTED.

EVPC
16/17/275

Facebook

Members gave consideration to correspondence received from Councillor E Hopper who had requested that she be allowed to continue with her work on the Parish Council's facebook page once she retires from the Parish Council in May. The Clerk advised that she could change the permissions so that Councillor Hopper would still be able to post on the page but the Clerk would need to authorise the posts before they were shown on the Facebook page.

RESOLVED that:-

- i) Councillor Hopper be allowed to submit posts to the Parish Council's Facebook Page;
- ii) the Clerk compile a social media policy for the Parish Council for approval at a future meeting

EVPC
16/17/276

Aerial Photograph

Members gave consideration to a request received for use of the Parish Council's land for a drone to take off and land on in order to take photographs of Easington Village. The applicant had public liability insurance and had a permission for commercial operations which is a requirement of the Civil Aviation Authority.

The Clerk advised that enquiries had been made with Durham County Council to see if they had a policy on the use of drones and had been advised that they were compiling one.

Members felt that it would be prudent for the Clerk to ascertain whether there would be any liability to the Parish Council if such permission was granted.

RESOLVED that:-

- i) the Clerk advise Mr Scott that the Parish Council would be making further investigations on his request;
- ii) the Clerk make enquiries with the Council's insurers to see if there were any liability issues.

EVPC
16/17/277

Consultation on Proposal to Remove Street Lights

Members gave consideration to correspondence received from Durham County Council regarding the removal of street lights along the B1432 Thorpe Road from a point 45m south of the Nursery Garden junction midpoint in a southerly direction of 157m. The Parish Council had submitted its objections to the removal of these streetlights. However, the four streetlights were to be removed in line with Durham County Council's Street Lighting Policy.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/278

Election Timetable

The Clerk had submitted a copy of the election timetable for the forthcoming Parish Council Elections scheduled to take place in May 2017.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/279

Easter Bank Holiday Trot

Members gave consideration to correspondence received by Sgt P Footes. Members discussed the options available to them on this occasion and it was **RESOLVED** that:-

- i) the Clerk contact Durham Constabulary to request a Police presence
- ii) the Clerk contact County Councillors D Boyes and A Surtees regarding the hot food van and assistance with cleaning the area after the event by Durham County Council's Clean and Green Team.

EVPC
16/17/280

Section 106 – Former Council Offices Site, Easington

The Clerk advised that she had requested an update on the Section 106 monies for the Former Council Offices Site from Durham County Council.

RESOLVED: that the Clerk continue pursue this matter with Durham County Council

EVPC
16/17/281

Purchase of New Computer Equipment

The Clerk provided Members with a quotation from ITC for a new computer for the Parish Office with set up and off-site storage.

RESOLVED: that the Clerk organised the purchase of the new PC, software and storage as detailed in the quotation.

EVPC
16/17/282

Members Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

Councillor Murray had attended an AAP Meeting which had received a presentation regarding the Peterlee and Seaham Masterplans. He had raised concerns at the meeting with Durham County Council Officers.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/283

Exclusion of the Press and Public

RESOLVED that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded

from the meeting for the following item of business on the grounds that it involved information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

EVPC
16/17/284

Staffing Update

The Clerk updated Members with regards to the sickness absence of the Cemetery Superintendent and personnel issues regarding the Apprentice. She also advised that she was continuing with a phased return for at least another six weeks and during this time Mrs K Hall would continue with her temporary employment.

RESOLVED: that the information given, be NOTED.

EVPC
16/17/285

Date and Time of the Next Meeting

The next meeting of the Parish Council will be held on Monday 10th April 2017 at 7.00 pm.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date