

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON 12<sup>TH</sup> FEBRUARY 2018**

Present: Councillors L Morton (Chair)  
Councillors J Andrews, L Barrass, M Burn, W S Day,  
J Lee and J Smith

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: 6 members of the public and County Councillor A Surtees

EVPC  
17/18/286 **Apologies for Absence**  
Apologies for absence were received and APPROVED for  
Councillor T Murray

EVPC  
17/18/287 **Declarations of Interest on Items on the Agenda**  
There were no declarations of interest.

EVPC  
17/18/288 **Public Participation**  
A member of the public felt that the Thorpe Road Playing Field area was not being used to its full potential. The Chairman explained that one of the goalposts had been vandalised and removed and the Parish Council was looking into funding for replacement goal posts. Another member stated that there were a number of teams that used the field on a regular basis.

A member of the public enquired about the costing of the new bow top steel fence for the play area on the Village Green. He was advised that the cost was £7987 which included new fence, gate and installation.

He also enquired whether there was an update on the Kings Head Mews. As this was an issue that had been dealt with by County Councillor Boyes the Chairman allowed County Councillor Surtees to answer this question on his behalf. She advised that both the Care Quality Commission and the Police had attended the building and had undertaken investigations.

A member of the public enquired what the current position was with the former Shoulder of Mutton. Again, as this was being dealt with by Durham County Council the Chairman allowed County Councillor Surtees to answer this question. She advised that the property had been sold and the new owner was intending to install CCTV to the rear of the property and was considering submitting a new planning application for 13 residential units. She also advised that the 3-year timescale for the current planning permission was due to expire.

A member of the public enquired if there was an update on the post which had been installed opposite the Manor House Guest House, which to date had no sign installed. As this was a County Council matter which County Councillor Boyes had taken on at the last meeting the Chairman allowed County Councillor Surtees to answer this question on his behalf. She advised that

she had spoken to Councillor Boyes and the situation was being dealt with.

A member of the public advised that there was a problem with traffic parking on the junction of North Crescent and Thorpe Road and also referred to the persistent problem of dog fouling on the public right of way that goes through Craig Terrace.

County Councillor Surtees who was in attendance advised that she would make enquiries to see if any advisory white lines had been put in place at the junction as detailed, and would contact the Neighbourhood Wardens regarding the problem with dog fouling

**RESOLVED** that the information given be NOTED.

EVPC  
17/18/289

**Minutes of the Last Meeting held 8<sup>th</sup> January 2018**

**RESOLVED:** that the minutes be confirmed as a correct record, to be signed by the Chairman with the amendment to EVPC/17/18/286 to replace Councillor J Smith with Councillor M Burn

EVPC  
17/18/290

**Minutes of the Cemetery and Grounds Committee held on 16<sup>th</sup> January 2018**

**RESOVLED:** to APPROVE the minutes and the recommendations therein.

EVPC  
17/18/291

**Matters Arising**

EVPC  
17/18/259

**Public Participation** – The Clerk had contacted DCC to see whether the Parish Council would be able to use a streetlight for electricity to light a Christmas Tree. She had been advised that DCC no longer allowed streetlights to be used for Christmas Tree lighting and that a separate supply would need to be installed.

EVPC  
17/18/263

**Report of the County Councillor** – The Clerk had drafted a letter regarding the development in Easington Village for members consideration which would be circulated.

EVPC  
17/18/266

**Location of Salt Bins** – The Clerk was in the process of submitting an application for a salt bin at Stockton Road

EVPC  
17/18/268

**Footpaths on Village Green** – The Clerk together with Councillors Andrews, Day, Lee and Morton had attended a site meeting with County Councillors Boyes and Surtees and a DCC Highways Officer

EVPC  
17/18/275

**Planning Applications** – DM/17/03999/FPA  
the Clerk had submitted the Parish Council's  
objections.

**RESOLVED:** that the information given, be NOTED.

*Three members of the public left the meeting*

EVPC  
17/18/292

**Police Matters**

The Police were unable to attend the meeting. A report had been received which was read out for Members' consideration

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/293

**Report of the County Councillor**

County Councillor A Surtees was in attendance and reported on the following:-

- Nursery Gardens Planning Application – amended plans may be submitted within the next two weeks
- Street Lighting problems in Thorpe Road – enquiries had been made regarding the two faulty street lights
- Hawthorn Quarry Planning Application – the route to access the A19 would be through Easington Village
- Fennel Grove – there had been a number of problems regarding working hours, delivery wagons, parking, road cleaning. County Councillor Surtees is working with planning enforcement officers with regard to these issues.
- Traffic Management – County Councillor Surtees had spoken to the Strategic Traffic Management Department. They confirmed that every time a planning application for a housing development is received a survey is undertaken. She had raised specific concerns regarding safe crossings etc
- Rosemary Lane Nursery Parking – There had been an incident recently regarding problems with access and parking along Rosemary Lane.

**RESOLVED** that:-

- i) the information given, be noted;
- ii) the Parish Council submit objections to the Hawthorn Quarry Planning Application regarding access to the A19 via Easington Village;
- iii) the Parish Council working with County Councillor Surtees pursue a traffic survey for the village.

The Chairman thanked Councillor Surtees for her attendance and Councillor Surtees then left the meeting.

EVPC  
17/18/294

**Lease of Office 1**

Members considered a request from L G Therapy who currently lease a room in Seaton Holme. L G Therapy were to start a new lease for a larger room in Seaton Holme and have asked if they could have a reduction in rent for the first 3 months of the lease.

LG Therapy have confirmed that during the setting-up period they would still pay full rent on their current room.

**RESOLVED:** that L G Therapy be granted a 3 month period at half price.

EVPC  
17/18/295

**Outside Lighting and the Liddell Room**

The Clerk provided members with costs for the installation of a new light to the rear of Seaton Holme and also for a new light for the Liddell Room.

**RESOLVED:** that the Clerk make arrangements for the lighting to be purchased and installed.

EVPC  
17/18/296

**Report of the Cemetery Superintendent**

Members gave consideration to the Cemetery report which had been circulated previously.

**RESOLVED** that the information given, be NOTED;

EVPC  
17/18/297

**Allotments**

The Clerk advised Members that she had prepared a draft tenancy agreement which incorporated the rules for holding an allotment. It was agreed that a Working Party be set up to comprise of the Parish Clerk, two Councillors, two representatives from the Allotment Association Management Committee and two representatives from the Allotment holders. The Working party would look at the new tenancy agreements.

**RESOLVED** that:-

- i) Councillors J Lee and L Morton be the Parish Council representatives;
- ii) the Clerk advise the Allotment Associations Secretary of the decision and request details of their representatives;
- iii) the Clerk arrange for a notice to be placed at the allotment site to ask for two representatives from the Allotment holders

*Three members of the public left the meeting*

EVPC  
17/18/298

**Footpaths on Village Green**

The Clerk together with Councillors Andrews, Day, Lee and Morton had attended a site meeting with County Councillors Boyes and Surtees and a DCC Highways Officer. It was felt that some of the problems may have occurred from DCC vehicles crossing the green to collect rubbish. It was agreed that the Highways Officer would contact the relevant department to advise that this should not happen. The situation would be reviewed after a period of 2 to 3 months.

**RESOLVED** that the information given, be NOTED.

EVPC  
17/18/299

**Parish Council Financial Status – Bank Balances as at 31.01.18**

The Clerk reported that the bank balances as at 31.1.18 were £72,230.58 in the Savings Account and £1,135.00 in the Current

Account totalling £73,365.58

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/300

**Income and Expenditure Report to 31.01.18**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED:** that the report, be NOTED.

EVPC  
17/18/301

**Bank Transfers**

The Clerk informed Members that the Transfers for January were £17,381.99 from the Savings Account and £238.64 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers.

EVPC  
17/18/302

**Invoices for Endorsement for Payment**

**RESOLVED:** to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

**January 2018**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
9.1.18	Ignis	Service Fire Alarm & Emergency	£144.00	106271
11.1.18	Durham County Council	Grass cutting & Bin Servicing	£3328.57	106273
11.1.18	Cateraid	Boiler Filter replacement	£43.20	106274
12.1.18	Glasdon Uk	Ecoseats & fixing	£2699.42	106275
17.1.18	IOS	Stationery	£14.44	106276
19.1.18	IOS	Stationery Stamps, Bin Liners	£172.92	106277
22.1.18	Greenham	Hand Towels	£108.60	106278
31.1.18	IOS	Stationery	£27.85	106279
5.2.18	Harbro	Light Tubes	£41.34	106280
5.2.18	Builders Warehouse	Rocksalt	£47.88	106281
6.2.18	D & C Maintenance	Fence Repairs	£70.00	106282
30.01.18	Steelway Fensecure	Pedestrian Gate	£358.80	106283
30.01.18	Steelway Fensecure	Carriage	£119.09	106284
9.1.18	Concept	Photocopier Usage	£111.22	DD
9.1.18	B.T.	Line Rental Usage	£43.94	DD
12.1.18	N Power	Electricity	£198.00	DD
12.1.18	Unicom	Landline, Broadband, Fraud Defender	£59.89	DD
9.1.17	Barclays	Bank Charges	£6.00	DD
08.02.17	N Power	Gas - Seaton Holme	£1958.44	DD
22.1.18	Wave Northumbria Water	Cemetery usage, drainage fixed fee	£57.16	DD
22.1.18	Xerox	Photocopier Contract	£112.47	DD
5.2.18	Wave Northumbria Water	Petwell Allotments	£135.92	DD
18.1.18	Payroll	3 <sup>rd</sup> Party Payments - Month 9	£2417.83	DD
31.01.18	Payroll	Nett Pay - Month 10	£5375.91	DD
			£17652.89	

106272 - S.137 Donation - £20.00 - North of England Brass Band

**INCOME RECEIVED**

**January 2018**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Church Bingo	Room Hire	£18.00
Yoga	Room Hire	£30.00
Angela Jones	Room Hire	£48.00
M Broomfield	Bar Hire	£25.00
Scott's Memorials	Burial Fees	£14.00
J Delanoy	Burial Fees	£142.00
Member of Public	Room Hire	£42.00
WI	Room Hire	£45.00
Diane Robson	Room Hire	£84.00
Art Club	Room Hire	£50.00
U3A	Room Hire	£12.50
J Delanoy	Burial Fees	£142.00
Easington Regeneration	Funding Recharge	£150.00
Member of Public	Room Hire	£8.00
Member of Public	Room Hire	£8.00
	<b>Grand Total Jan.</b>	<b>£818.50</b>

**RESOLVED:** that information given, be NOTED.

**Planning Applications**

The Clerk advised that the following applications had been received:-

DM/18/0021/VOC – Proposed Variation of Condition 2 of Planning Approval DM/14/00077/FPA to Allow the Construction of a Detached Garden Room in the Rear Garden Area (in Association with the Construction of the Detached Dwelling and Garage) for Mr and Mrs Trueman

DM/18/0031/FPA – Proposed Change of Use of One Room within Health Club to a Tattoo Parlour for Miss K Harriman

DM/18/00225/FPA – Proposed Gas Fuelled Capacity Mechanism Embedded Generation Plant to Support the National Grid at Land to the North of Hackworth Road, North West Industrial Estate for Mr Simon Wheeler

**RESOLVED:** that

- i) the information given, be NOTED;
- ii) that the Clerk contact the Planning Agent for DM/18/00225/FPA to ask them to attend the next meeting of the Parish Council to provide details of the application

**Planning Approvals**

There were no planning approvals.

**RESOLVED:** that the information given, be NOTED.

**Planning Refusals**

There were no planning refusals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/307

**Planning Applications (Withdrawn)**

DM/17/03372/FPA – Proposed Erection of Detached Garden Room in Rear Garden Area at Plot 4, Little Thorpe Farm, Little Thorpe

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/308

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/309

**Queens Garden Party**

The Clerk advised that notification had been received from County Durham Association of Local Councils that the Parish Council's nomination to attend the Queens Garden Party had been unsuccessful.

**RESOLVED:** that the information given, be RECEIVED.

EVPC  
17/18/310

**Local Councils Charter Review LCGW Feedback**

Members gave consideration to correspondence received from County Durham Association of Local Councils (CDALC) regarding the above.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/311

**CDALC Events**

Members gave consideration to correspondence received from County Durham Association of Local Councils (CDALC) regarding the above.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/312

**Data Protection Policy**

Members gave consideration to the Data Protection Policy which had been previously circulated.

**RESOLVED** that the Data Protection Policy be ADOPTED.

EVPC  
17/18/313

**Personnel Policies**

The Clerk advised Members that a full range of personnel policies could be purchased from Durham County Council at a cost of £1,000. The policies could then be adapted for the Parish Council by the Clerk or if required in consultation with Durham County Council this could be undertaken under the current Service Level Agreement. Updates would be provided to the policies as part of the agreement.

Members felt that the package provided excellent value for money.

**RESOLVED:** that the Clerk contact Durham County Council Human Resources to organise the purchase of the policies.

EVPC  
17/18/314

**Parish Councillor Vacancy**

The Clerk advised that due to the non-attendance of Councillor Warin that Members would need to consider declaring a vacancy for a Parish Councillor.

**RESOLVED:** that

- i) a vacancy for a Parish Councillor be declared;
- ii) the Clerk advise Durham County Council of the vacancy

EVPC  
17/18/315

**Members Reports of their Attendance at Meetings/Events on Behalf of the Parish Council**

The Chairman advised that he and the Clerk had attended a site meeting with Network Rail regarding the pedestrian rail crossing at Hawthorn Dene.

Councillor Andrews had attended the Local Councils Advisory Seminar with the Clerk. She felt that the Seminar had provided a good insight into various aspects of risk management.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/316

**Date and Time of the Next Meeting**

The next meeting of the Parish Council will be held on Monday 12<sup>th</sup> March 2018 at 7.00 pm

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....