

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 12TH MARCH 2018**

Present: Councillor T Murray (Chair)
Councillors L Barrass, M Burn, W S Day, J Lee and J Smith

Staff: Mrs G M Crute (Parish Clerk), Mrs K Hall (Admin Assistant)

Also in Attendance: Mr B Aktins, 2 members of the public and County Councillor Boyes

EVPC
17/18/317 **Apologies for Absence**
Apologies for absence were received and APPROVED for Councillors J Andrews and L Morton

EVPC
17/18/318 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.

EVPC
17/18/319 **Enso Energy – Presentation**
Mr Ben Atkins from Enso Energy provided members with an overview of the proposal for a gas fuelled capacity mechanism embedded generation plant at land north of Hackworth Road North West Industrial Estate.
Members asked Mr Atkins a number of questions about the proposed generation plant to which he responded.
The Chairman thanked Mr Atkins for his attendance.
RESOLVED: that the information given, be RECEIVED.
Mr Atkins and 2 members of the public left the meeting

EVPC
17/18/320 **Public Participation**
There were no members of the public registered to speak under public participation.
RESOLVED that the information given be NOTED.

EVPC
17/18/321 **Minutes of the Last Meeting held 12th February 2018**
RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC
17/18/322 **Matters Arising**

EVPC
17/18/293 **Report of the County Councillor** – The Clerk had submitted the Parish Council's objection to the Hawthorn Quarry Planning Application

EVPC
17/18/294 **Lease of Office 1** – The Clerk had informed L G Therapy of the Parish Council's decision.

EVPC
17/18/295 **Outside Lighting and the Liddell Room**
The Clerk had made arrangements for the purchase and installation of the lighting

EVPC **Allotments** – The Clerk had received 3

17/18/297 nominations from the Allotment Association to sit on the Working Party, the 2 representatives were selected at random. The first meeting of the Working Party had taken place on Thursday 8th March.

EVPC
17/18/305 **Planning Applications** – DM/18/00225/FPA the Clerk had left several message for the Planning Agent but had not received any reply to date.

EVPC
17/18/314 **Personnel Policies** – the Clerk had contacted Durham County Council Human Resources to organised the purchase of the policies.

EVPC
17/18/315 **Parish Councillor Vacancy** – The Clerk had contacted Durham County Council regarding the vacancy. They had posted a notice of vacancy on their website. The Clerk had also posted this information on the Parish Council's noticeboard and website. The notice expired on 8th March.

RESOLVED: that the information given, be NOTED.

EVPC
17/18/323

Police Matters

The Police were unable to attend the meeting. A report had been received which was read out for Members' consideration

RESOLVED: that the information given, be NOTED.

EVPC
17/18/324

Report of the County Councillor

County Councillor Boyes was in attendance and reported on the following:-

- Hawthorn Quarry Planning Application
- Fennel Grove Development – Complaints regarding breach of planning conditions and condition of roads.
- Rosemary Lane Nursery Parking – Investigating possible funding streams
- Durham Lane near Half Moon Public Houses problems with speeding

A Member enquired when the yellow lines were to be installed near the former Village Inn and former Kings Head sites. Councillor Boyes said he would investigate and report back.

He advised that there had been a change of management at the former Kings Head site and some of the residents had been re-located.

Councillor Boyes advised that if there were still problems with vehicles driving over the Village Green then he and County Councillor Surtees may be able to provide some funding towards

an extension to the race-course fencing.

RESOLVED that:-

- i) the information given, be noted;
- ii) the Clerk investigate the cost of additional racecourse fencing to the Village Green

The Chairman thanked Councillor Boyes for his attendance and Councillor Boyes then left the meeting.

EVPC
17/18/325

Advertisement in Durham Miners Gala 2018

Members gave consideration to placing an advertisement in the 2018 Durham Miners Gala Brochure.

RESOLVED: that an advertisement be placed at a cost of £85 to be GRANTED under Section 142 of the Local Government Act, 1972.

EVPC
17/18/326

Review of Exclusive Bar Rights

The Clerk reported that the current agreement with Mr M Broomfield continued to work successfully and recommended that the current charges remain in place for the Bar Rights.

RESOLVED: that Mr M Broomfield be granted exclusive bar rights until 31st March 2019.

EVPC
17/18/327

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery report which had been circulated previously.

RESOLVED that the information given, be NOTED;

EVPC
17/18/328

Racecourse Fencing, Southside – Path Entrances

The Clerk advised Members of a quotation for an extension of the race-course fencing to narrow at the two entrances onto the Village Green from Southside, together with the cost of installing a bollard and the cost of a bollard. She advised that she was awaiting a response from Durham County Council with regard to permission to install the bollard as the footpaths were in their ownership.

RESOLVED that:-

- i) the works to extend the race-course fencing to the two entrances on the Southside of the Village Green be APPROVED;
- ii) the Clerk be authorised, subject to approval from Durham County Council, to have the necessary bollard installed to prevent vehicular access at this point;

EVPC
17/18/329

Parish Council Financial Status – Bank Balances as at 28.2.18

The Clerk reported that the bank balances as at 28.2.18 were £97,079.64 in the Savings Account and £1,000.00 in the Current Account totalling £98,079.64.

RESOLVED: that the information given, be NOTED.

EVPC
17/18/330

Income and Expenditure Report to 28.02.18

The Clerk updated Members on the Council's income and expenditure.

RESOLVED: that the report, be NOTED.

EVPC
17/18/331

Bank Transfers

The Clerk informed Members that the Transfers for February were £16,296.45 from the Savings Account and £41,281.07 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC
17/18/332

Invoices for Endorsement for Payment

RESOLVED: to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

February 2018

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
2.2.18	Integrated Office Systems	Stationery	£27.85	106279
5.2.18	Harbro	Light Tubes	£41.34	106280
5.2.18	Builders Warehouse	Rocksalt	£47.88	106281
6.2.18	D & C Maintenance	Fence Repairs	£70.00	106282
12.2.18	Steelway Fensecure	Gate	£358.80	106283
12.2.18	Steelway Fensecure	Carriage	£119.09	106284
20.2.18	ADT	BT Redcare Alarm System	£1077.76	106286
20.2.18	ADT	Credit Note inv34728374	-£833.21	106286
20.2.18	ADT	Credit Note inv37769450-61	-£39.36	106286
20.2.18	Wicksteed	Swing Parts	£162.24	106287
28.2.18	ITC	Remote Support IT	£84.00	106288
21.2.18	N Power	Gas Seaton Holme	£1958.44	DD
5.2.18	Wave Northumbria Water	Petwell Allotments	£135.92	DD
20.2.18	Unicome	Lline Bband Fraud Defender	£71.09	DD
27.2.18	Barclays	Bank Charges	£6.00	DD
8.2.18	B T	Phone Line	£34.20	DD
16.2.18	Payroll	3 rd Party Payments - Month 10	£2432.98	DD
27.2.18	Payroll	Nett Pay - Month 11	£5244.49	DD
			£10,999.51	

Chq 106285 Cancelled

EVPC
17/18/333

INCOME RECEIVED

February 2018

Name	Description	Amount
Church Bingo	Room Hire	£18.00
Yoga	Room Hire	£75.00
Angela Jones	Room Hire	£56.00
Lunch Club	Room Hire	£225.00
Hepworths	Burial Fees	£142.00
Hepworths	Burial Fees	£488.00

Member of Public	Crockery Hire	£20.00
J Delanoy	Burial Fees	£142.00
Member of Public	Room Hire	£16.00
Art Club	Room Hire	£50.00
U3A	Room Hire	£10.00
Member of Public	Room Hire	£8.00
Member of Public	Burial Plots	£204.00
Now to Wow	Room Hire	£100.00
	Grand Total Feb.	£1554.00

RESOLVED: that information given, be NOTED.

EVPC
17/18/334

Your Allotments, Your Community, Your Responsibility – County Durham and Cleveland Training Partnership

Members gave consideration to attendance at the above event to be held on Wednesday 11th April 2018 at Shotton Hall, Peterlee.

RESOLVED that the Clerk, Administration Assistant and Councillor Lee be AUTHORISED to attend this free event.

EVPC
17/18/335

Request for Donation – County Durham School Benevolent Fund

Members gave consideration to a request for a financial donation from County Durham School Benevolent Fund.

RESOLVED: that no donation be GRANTED.

EVPC
17/18/336

Planning Applications

The Clerk advised that the following applications had been received:-

DM/18/0039/FPA – Proposed Retention of Material Change of Use of Public Open Amenity Space to Enclosed Rear Garden at 25 Nursery Gardens, Easington for Mrs Joanne Munro

DM/18/00500/FPA – Proposed Two-Storey Side and Single-Storey Rear Extension (Re-submission) at Woodthorpe, Thorpe Road, Easington for Mr R Goodwin

RESOLVED: that the information given, be NOTED;

EVPC
17/18/337

Planning Approvals

There were no planning approvals.

RESOLVED: that the information given, be NOTED.

EVPC
17/18/338

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
17/18/339

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
17/18/340

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
17/18/341

Possible Reparation Work

Members gave consideration to correspondence received from County Durham Youth Offending Service.

RESOLVED: that there were no areas under the Parish Council's ownership which would benefit from the services. However, it be suggested that they could contact Durham County Council to assist with the strimming of public rights of way and bridleways.

EVPC
17/18/342

General Data Protection Regulations

Members gave consideration to correspondence received from National Association of Local Councils (NALC) regarding the above.

RESOLVED: that the information given, be NOTED.

EVPC
17/18/343

Corporate Risk Assessment 2018/19

The Clerk advised Members that the only amendment to the risk assessment was to point 10 – a contract of employment and job description and person specification is agreed for **all employees**

RESOLVED that the Corporate Risk Assessment be APPROVED.

EVPC
17/18/344

Parish Council Vacancy

The Clerk advised Members that she had received notification from Durham County Council Electoral Services that they had not received any request for an election. The next step to take would be for the Parish Council to advertise the vacancy and make an appointment at a future meeting. A copy of a Co-option Policy had been previously circulated to all Members.

RESOLVED that:-

- i) the information given, be NOTED
- ii) the Co-Option Policy be APPROVED
- iii) the Parish Councillor vacancy be advertised on the Parish Noticeboard, Website and social media

EVPC
17/18/345

Members Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

RESOLVED: that the information given, be NOTED.

EVPC
17/18/346

Date and Time of the Next Meeting

The next meeting of the Parish Council will be held on Monday 9th April 2018 at 7.00 pm

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date