

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON 9<sup>TH</sup> APRIL 2018**

Present: Councillor L Morton (Chair)  
Councillors J Andrews, L Barrass, M Burn, W S Day, J Lee  
and T Murray

Staff: Mrs G M Crute (Parish Clerk), Mrs K Hall (Admin Assistant)

Also in Attendance: 1 members of the public and County Councillor Surtees

EVPC  
17/18/347 **Apologies for Absence**  
Apologies for absence were received and APPROVED for  
Councillor J Smith

EVPC  
17/18/348 **Declarations of Interest on Items on the Agenda**  
There were no declarations of interest

EVPC  
17/18/349 **Public Participation**  
There were no members of the public registered to speak under  
public participation.  
**RESOLVED** that the information given be NOTED.

EVPC  
17/18/350 **Minutes of the Last Meeting held 12<sup>th</sup> March 2018**  
**RESOLVED:** that the minutes be confirmed as a correct record,  
to be signed by the Chairman.

EVPC  
17/18/351 **Matters Arising**

EVPC  
17/18/324 **Report of the County Councillor** – The  
Clerk obtain costs for additional racecourse  
fencing on the Village Green

EVPC  
17/18/325 **Advertisement in Durham Miners Gala  
2018** – The Clerk had completed the form for  
an advertisement to be placed in the 2018  
Gala Brochure

EVPC  
17/18/326 **Review of Exclusive Bar Rights**  
The Clerk had written to Mr Bloomfield  
advising him that he had been granted a  
further 12 months bar rights for Seaton  
Holme.

EVPC  
17/18/328 **Racecourse Fencing, Southside** – The  
Clerk had authorised the work to be  
undertaken to the entrances from Southside  
to the Village Green, which had recently been  
completed.

EVPC  
17/18/341 **Possible Reparation Work** – the Clerk had  
advised County Durham Youth Offending  
Service of the Parish Council's suggestions.

EVPC  
17/18/344

**Parish Councillor Vacancy** – The Clerk had advertised the vacancy on the Parish Council's noticeboard, website and social media.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/352

**Police Matters**

The Police were unable to attend the meeting. A report had been received which was read out for Members' consideration

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/353

**Report of the County Councillor**

County Councillor Surtees was in attendance and reported on the following:-

- Kings Head site – Innes House – provided an update on the issues raised from the last meeting and details of action to be taken.
- Former Shoulder of Mutton Public House – there had been no further activity and the current planning permission was in force until December 2019
- Nursery Gardens Planning Application – Durham County Council Planners were in discussions with developers regarding the application. If no alteration in the situation then this would potentially be heard at the May/June Planning Committee
- Fennel Grove – ongoing issues and matters being dealt with through Planning Enforcement
- Sunderland Road Dog Track Planning Application– nature surveys need to be undertaken by applicant prior to consideration
- Hawthorn Quarry Planning Application – No decision or Committee date at present time
- Village Green Traffic Issues – Highways Officer has advised that double yellow lines are to be installed opposite bus stop on Low Row
- Thorpe Road Street Lights have been replaced
- Anti-Social Behaviour in Carlton/Craig Terrace – Police are working with local schools
- Carlton/Craig Terrace advisory lines to be installed on junctions
- Parking Problems at Rosemary Lane Nursery is ongoing
- Parking Lines on Seaside Lane was stopped due to inclement weather and will be installed once the weather improves
- Traffic Calming Scheme in North Terrace should be installed soon
- Request for Salt Bins at Stockton Road and Seaton Close are being evaluated to assess if they meet the necessary criteria

A Member advised that the footpath near 18 Thorpe Road had a sink that needed repairing and reported damage to the bus stop at West View.

A Member advised that there was a blocked gully on the road that ran along the top of the Village Green.

Councillor Surtees advised she would report the issues as detailed above.

A Member enquired whether there was an update on the dropped kerb that had been installed at the new housing development. Councillor Surtees would investigate and report back.

A Member mentioned the recent flooding along the A1086 and enquired if the new housing development at the Lowhills site would alleviate this problem. Councillor Surtees advised that the SUDS pond had already been installed which should have assisted with the problem, however, there may have been an issue with the becks in this location that had caused the problem.

**RESOLVED** that the information given, be noted

The Chairman thanked Councillor Surtees for her attendance and Councillor Surtees then left the meeting.

EVPC  
17/18/354

**Seaton Holme**

The Clerk advised that new lights had been installed to the Liddell Room. She also advised that following a request from a Member regarding the footpaths outside Seaton Holme she had contacted Durham County Council Planning Department to enquire whether there would be any restrictions on replacing the footpaths as the building is Grade I Listed.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/355

**Report of the Cemetery Superintendent**

Members gave consideration to the Cemetery report which had been circulated previously.

**RESOLVED** that the information given, be NOTED;

EVPC  
17/18/356

**Draft Allotment Lease**

Members gave consideration to the draft allotment lease, a copy of which had been previously circulated.

**RESOLVED** that allotment lease be APPROVED in principle.

EVPC  
17/18/357

**Allotment Plot 10**

The Clerk advised that she had visited the allotment plot on 3<sup>rd</sup> April and taken photographs, which had then been circulated to members for their consideration.

Members felt that a considerable improvement had been made to clear the site and that a further review should be carried out by the Clerk in July to ensure that work to the plot had been completed.

**RESOLVED:** that the Clerk carry a further inspection of the plot

in July and report back to the Parish Council meeting.

*The member of the public then left the meeting*

EVPC  
17/18/358

**Parish Council Financial Status – Bank Balances as at 31.3.18**

The Clerk reported that the bank balances as at 31.3.18 were £90,081.70 in the Savings Account and £1,175.00 in the Current Account totalling £91,256.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/359

**Income and Expenditure Report to 31.03.18**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED:** that the report, be NOTED.

EVPC  
17/18/360

**Bank Transfers**

The Clerk informed Members that the Transfers for March were £9,317.71 from the Savings Account and £2273.80 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers.

EVPC  
17/18/361

**Invoices for Endorsement for Payment**

**RESOLVED:** to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

**March 2018**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
12.3.18	EDS	Searchlight	£719.88	106289
12.3.18	Greenham	Toilet Rolls Kitchen Towels	£62.39	106290
1.4.18	Durham County Council	Business Rates	£918.33	106291
12.3.18	Mrs T P Turner	Manual Handling Awareness Course	£150.00	106292
12.3.18	Hutton Fire Protection	Annual Fire Extinguisher Serv	£12.00	106293
12.3.18	Hutton Fire Protection	Annual Fire Extinguisher Serv	£42.00	106294
12.3.18	A Ferri	Buffet 9.3.18	£66.95	106295
19.3.18	Groundplay Ltd	Installation of Fencing	£4080.00	106297
12.3.18	Cathedral Leasing	Supply of Hygiene Services	£187.20	106298
21.3.18	Zurich Management Serv	LCAS Seminar	£72.00	106300
22.3.18	T Jones	Door & Lock Repairs Replacement	£173.98	106301
29.3.18	ITC	IT Engineer On-Site Office Mov	£144.00	106302
22.3.18	Home Care DIY	Paint & Accessories	£57.90	106303
19.3.18	N/bria Water Wave	Water Rates Seaton Holme	£513.34	DD
22.3.18	BT	Line Rental Usage	£34.20	DD
19.3.18	Unicom	Landline, Broadband, Fraud Defender	£70.97	DD
9.4.18	T Jones	Repairs Heating System	£255.00	106305
3.4.18	AAA Stationery	Office Furniture	£371.97	106306
6.4.18	Durham Miners Gala Broc	Advert	£85.00	106307
7.3.18	Barclays	Bank Charges	£6.00	DD
20.3.18	N Power	Church Electricity	£338.93	DD

20.3.18	N Power	Cemetery Electricity	£48.32	DD
20.3.18	N Power	Seaton Holme Electricity	£922.48	DD
16.3.18	Payroll	3 <sup>rd</sup> Party Payments – Month 11	£2392.67	DD
29.3.18	Payroll	Nett Pay – Month 12	£5244.49	DD
			<b>£14,286.48</b>	

Petty Cash Chq. 106299 £315.00

EVPC  
17/18/362

### **INCOME RECEIVED**

**March 2018**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Church Bingo	Room Hire	£18.00
Yoga	Room Hire	£45.00
Angela Jones	Room Hire	£32.00
J Delanoy	Burial Fees	£33.00
J Delanoy	Sponsorship	£110.00
Member of Public	Burial Fees	£51.00
Steven Bell Memorials	Burial Fees	£28.00
WI	Room Hire	£22.50
Diane Robson	Room Hire	£56.00
Art Club	Room Hire	£37.50
U3A	Room Hire	£12.50
Scott Memorials	Burial Fees	£14.00
WI	Room Hire	£30.00
M Bloomfield	Bar Hire	£25.00
Lunch Club	Room Hire	£175.00
	<b>Grand Total Mar.</b>	<b>£689.50</b>

**RESOLVED:** that information given, be NOTED.

EVPC  
17/18/363

### **Effectiveness of Internal Control**

Members gave consideration to the report of the Clerk on the effectiveness of internal control.

**RESOLVED** that the report be RECEIVED.

EVPC  
17/18/364

### **Internal Audit Annual Report**

Members gave consideration to the report of the internal auditor and advised that no action points had been identified.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/365

### **Request for Donation – Women’s Banner Group**

Members gave consideration to a request for a financial donation from County Durham School Benevolent Fund.

**RESOLVED:** that a donation of £50.00 be GRANTED.

EVPC  
17/18/366

### **Parish Office – New Computer and Software**

The Clerk advised that the hard drive on her computer was having problems and that a new tower would be required with a new software package. The Clerk provided options and costs for a new computer, software and installation. The Clerk also

requested that Members approve £2500 to be set aside for the implementation of the General Data Protection Regulations (GDPR)

**RESOLVED:** that

- i) the higher specification computer with associated software and installation be APPROVED up to a cost of £1,000.
- ii) £2,500 be set aside for the implementation of General Data Protection Regulations (GDPR)

EVPC  
17/18/367

**Parish Council Reserves**

The Clerk advised Members that there was no money to be allocated to Parish Council reserves. This was due to the approved expenditure for additional fencing.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/368

**Insurance Renewal**

The Clerk provided details of insurance renewal quotations. The cheapest quotation was received from Zurich Insurance, which was a saving of £1,500 from the previous years

**RESOLVED:** that a three year agreement with Zurich Insurance be entered into.

EVPC  
17/18/369

**Planning Applications**

The Clerk advised that the following applications had been received:-

DM/18/00797/FPA – Proposed Extension of Existing UV/Filtration Building at Hawthorn Pumping Station, Sunderland Road, Hawthorn for Mr P Wood

DRC/18/00108 – Proposed Discharge of Conditions 3 (Materials), 4 (tree protection measurers), 5 (replacement planting) and 6 (contaminated land) pursuant to DM/17/00982/FPA for the erection of a single dwelling at Land to the South West of West View, Stockton Road, Easington Village for Mr D and Mrs K Delanoy

DM/18/00943/FPA – Proposed Retention of Storage Building (20mx20m) at Janus International, Davy Drive, NW Industrial Estate for Mr C Jeromson

**RESOLVED:** that the information given, be NOTED;

EVPC  
17/18/370

**Planning Approvals**

There were no planning approvals.

DRC/18/00092 – Proposed Discharge of Conditions 10, 11 and 22 of PL/5/2013/0106 at land to the North of Lowhills Road and West of Thorpe Road, Little Thorpe for Samantha Marlow

DRC/18/00076 – Proposed Discharge of Conditions 14, 15 and 21 of PL/5/2013/0106 at land to the North of Lowhills Road and West of Thorpe Road, Little Thorpe for Samantha Marlow

DM/17/04108/FPA – Proposed new Glasshouse and Warehouse at East Durham Garden Centre for Keir Architecture Ltd

DM/18/00392/TCA – Proposed Sycamore(T1) and Elm (T2) – Crown Lift to a height of around 6 metres at Briglea, South Side,

Easington for Mr J Cummings  
DM/17/00420/FPA – Proposed Change of Use from Agricultural  
Smallholding to Dog Agility Training (D2) including new vehicular  
access at Moor House Farm, Durham Lane for Miss S Kitching

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/371

**Planning Refusals**

There were no planning refusals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/372

**Planning Applications (Withdrawn)**

There were no planning applications withdrawn.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/373

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/374

**Donation to Food Emergency East Durham (FEED)**

Members gave consideration to a letter of thanks received from  
Food Emergency East Durham.

**RESOLVED:** that the letter be RECEIVED.

EVPC  
17/18/375

**Members Reports of their Attendance at Meetings/Events  
on Behalf of the Parish Council**

**RESOLVED:** that the information given, be NOTED.

EVPC  
17/18/376

**Date and Time of the Next Meeting**

The next meeting of the Parish Council will be held on Monday  
14<sup>th</sup> May 2018.

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....