

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON 11<sup>th</sup> JUNE 2018**

Present: Councillor L Morton (Chair)  
Councillors J Andrews, M Burn, W S Day, J Lee,  
T Murray and A Robson

Staff: Mrs G M Crute (Parish Clerk), Mrs K Hall (Admin Assistant)

Also in Attendance: 2 members of the public and County Councillor Surtees

EVPC  
18/19/042 **Apologies for Absence**  
Apologies for absence were RECEIVED and APPROVED for  
Councillor J Smith.

EVPC  
18/19/043 **Declarations of Interest on Items on the Agenda**  
There were no declarations of interest

EVPC  
18/19/044 **Public Participation**  
There was one member of the public registered to speak under  
public participation. The following items were raised:-

Shoulder of Mutton – Planning Permission for 13 residential units  
is valid until December this year. It was queried whether or not  
the applicants would need to declare use of the units.

As this is a matter for Durham County Council the Chairman  
allowed County Councillor Surtees to answer the residents  
questions.

She advised that no they did not have to declare what the units  
would be used for.

He also asked who owned the building? County Councillor  
Surtees advised that there had been a change of ownership and  
she would contact the resident direct with the information.

The resident also requested an update on their request for  
Christmas Lights for the Village Green.

The resident was advised that this would be discussed at the  
autumn meeting prior to budget setting for 2019/20.

The resident also enquired about the new goalposts for Thorpe  
Road Playing Fields.

The resident was advised that these would be in place for the  
summer.

**RESOLVED** that the information given, be NOTED.

*The two members of the public then left the meeting.*

EVPC  
18/19/045 **Minutes of the Annual Assembly of Electors held on 14<sup>th</sup>  
May 2018**  
**RESOLVED:** that the minutes, be NOTED.

EVPC  
18/19/046 **Minutes of the Annual General Meeting and last Meeting  
held on 14<sup>th</sup> May 2018**  
**RESOLVED:** that the minutes be confirmed as a correct record,  
to be signed by the Chairman.

EVPC  
18/19/047

**Minutes of the Cemetery and Grounds Committee held on 22<sup>ND</sup> May 2018**

**RESOLVED:** that the minutes and recommendations be APPROVED.

EVPC  
18/19/048

**Matters Arising**

EVPC 18/19/014 **Public Participation** – The Clerk had responded to the member of public.

EVPC 18/19/030 **Request for Donation – Harbour Support Services** – The donation had been forwarded.

EVPC 18/19/031 **Planning Application – DM/18/01041/FPA**  
The Clerk had submitted the Parish Council's comments.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/049

**Police Matters**

The Police were unable to attend the meeting. A report had been received which was read out for Members' consideration. The Clerk also supplied Members with information received from Sgt Footes regarding a recent a visit by Durham Constabulary Traffic Section to the Village.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/050

**Report of the County Councillor**

County Councillor Angela Surtees was in attendance and reported on the following:-

Low Row – Double Yellow Lines – this takes 18 months to process

Village Inn – Lines – will chase up with the appropriate Council Department

Dropped Kerb on new estate – this is with the Planning Department

Planning Application – Nursery Gardens – there have been revised plans submitted and the main changes are reduction in numbers from 126 to 98 houses. The entry road has been moved. All objections submitted previously will still be considered and additional objections can be raised.

Fennel Grove new development – Breach of conditions has been served on Persimmon Homes

Planning Application – Sunderland Road Dog Track – nothing further to report

AAP – Funding received via Public Health Fund to tackle social isolation. There would be £75,000 available for East Durham over 3 years

AAP – Holiday Provision Grant – There would be a Summer Activities Programme for the Easington Division over 4 weeks in the summer

Nature Reserve – Planning Application had been submitted for a circular footpath.

**RESOLVED** that the information given, be noted

The Chairman thanked Councillor Surtees for her attendance.

EVPC  
18/19/051

**Parish Patch Magazine - Advertisement**

Members gave consideration to correspondence received regarding the placing of an advertisement in the Parish Patch Magazine for 2018/19.

**RESOLVED:** that a quarter page advertisement be placed at a cost of £15.00.

EVPC  
18/19/052

**Potential Office Lease – Policy on Dogs**

The Clerk advised that she had received an enquiry about the lease of an office in Seaton Holme and whether they would be allowed to have their dog in the office.

**RESOLVED:** that a policy of no dogs except guide dogs be allowed.

EVPC  
18/19/053

**Report of the Cemetery Superintendent**

Members gave consideration to the Cemetery report which had been previously circulated.

**RESOLVED** that the information given, be NOTED;

EVPC  
18/19/054

**Parish Council Financial Status – Bank Balances as at 31.05.18**

The Clerk reported that the bank balances as at 31.05.18 were £186,298.43 in the Savings Account and £1,366.00 in the Current Account totalling £187,664.43.

**RESOLVED:** that the information given, be NOTED

EVPC  
18/19/055

**Income and Expenditure Report to 31.05.18**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED:** that the report, be NOTED.

EVPC  
18/19/056

**Bank Transfers**

The Clerk informed Members that the Transfers for May were £18,615.63 from the Savings Account and £74,231.71 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers

EVPC  
18/19/057

**Invoices for Endorsement for Payment**

**RESOLVED:** to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

**May 2018**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
17.5.18	EDS	Candle Bulbs	£59.04	106324

18.5.18	IOS	Cleaning Product, Stationery	£24.06	106325
3.6.18	TJ's	Battery Replacement	£170.00	106326
4.6.18	ITC Service Ltd	Cloud Office 365	£24.38	106327
4.6.18	Wicksteed	Single Tier Cradle Seat	£325.50	106328
4.6.18	EDS	42w Halogen Candle Bulbs	£59.04	106329
5.6.18	Durham County Council	Advice HR	£144.00	106332
4.6.18	ICO	Data Protection Annual Fee	£35.00	DD
16.5.18	Unicome	Landline, Broadband, Fraud Defender	£223.63	DD
24.5.18	Barclays	Bank Charges	£6.00	DD
16.5.18	Payroll	3 <sup>rd</sup> Party Payments – Month 1	£2362.93	DD
31.5.18	Payroll	Nett Pay – Month 2	£6225.66	DD
			<b>£9,659.24</b>	

EVPC  
18/19/058

### **INCOME RECEIVED**

#### **May 2018**

<b>CUSTOMER NUMBER</b>	<b>Description</b>	<b>Amount</b>
1	Room Hire	£32.00
2	Room Hire	£66.00
3	Room Hire	£18.00
4	Room Hire	£100.00
5	Training	£140.00
6	Burial Fees	£66.00
6	Photocopying	£1.60
7	Rent	£1140.00
8	Burial Fees	£46.00
9	Room Hire	£60.00
10	Room Hire	£25.00
11	Burial Fees	£284.00
12	Room Hire & Affiliation Fee	£80.00
	<b>Grand Total May</b>	<b>£2,058.60</b>

**RESOLVED:** that information given, be NOTED.

EVPC  
18/19/059

### **Request for Donation – East Durham Community Transport**

Members gave consideration to a request for a financial donation from East Durham Community Transport.

**RESOLVED:** that a donation of £50 be GRANTED.

EVPC  
18/19/060

### **Request for Donation – Alice House Hospice**

Members gave consideration to a request for a financial donation from Alice House Hospice.

**RESOLVED:** that a donation of £50 be GRANTED.

EVPC  
18/19/061

### **Planning Applications**

The Clerk advised that the following applications had been received:-

DM/17/01963/FPA – Proposed Erection of 129 No. two storey 2, 3 and 4 bedroom semi and detached dwellings at land to the South of Nursery Gardens, Easington – Revised Amendments  
**RESOLVED:** that the Clerk reiterate the Parish Council’s objections as previously given and raise additional concerns regarding highway concerns, parking and school places.

EVPC  
18/19/062

**Planning Approvals**

DM/18/01328/TCA – Proposed Crown Lift to 1 No. Ash Tree plus Felling and Removal of 1 No. Ash Tree at Twincross, St Thomas Close, Easington Village

DM/18/01340/TCA – Proposed Felling and Removal of 1 No. Rowan Tree at 1A Thorpe Road, Easington

DRC/18/00108 – Discharge of Conditions 3 (materials), 4 (tree protection), 5 (replacement planting) and 6 (contaminated land) pursuant to DM/17/00982/FPA for the erection of a single dwelling at land to the South of West View, Stockton Road, Easington

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/063

**Planning Refusals**

There were no planning refusals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/064

**Planning Applications (Withdrawn)**

There were no planning applications withdrawn.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/065

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/066

**Review of Durham County Council’s Gambling Statement**

Members gave consideration to correspondence received by Durham County Council.

**RESOLVED:** that the correspondence be NOTED

EVPC  
18/19/067

**Easington Colliery Local Nature Reserve**

Members gave consideration to a request from Heritage Coast Partnership for a letter of support towards their funding application.

**RESOLVED:** that a letter of support be given.

EVPC  
18/19/068

**Thank You Letter – Harbour**

Members gave consideration to a letter of thanks that had been received from Harbour.

**RESOLVED:** that the correspondence be RECEIVED

EVPC  
18/19/069

**Thank You Letter – Women’s Banner Group**

Members gave consideration to a letter of thanks that had been received from Women’s Banner Group.

**RESOLVED:** that the correspondence be RECEIVED

EVPC  
18/19/070

**Members' Reports of their Attendance at Meetings/Events on Behalf of the Parish Council**

There had been no meetings/events that Councillors had attended.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/071

**Resignation of Parish Councillor**

The Clerk advised Members that a letter of resignation had been received from Councillor Barrass. She had informed Electoral Services at Durham County Council and a Notice of Vacancy was being advertised until 27<sup>th</sup> June.

**RESOLVED** that the information given, be NOTED.

EVPC  
18/19/072

**New Tractor**

The Clerk advised on quotations received for a new tractor. Councillors Day and Morton had visited the companies to look at the tractors. Councillor Morton and Day provided a verbal report on the three different tractors and the costs involved.

**RESOLVED** that an Iseki Tractor and Trailer be purchased

EVPC  
18/19/073

**Allotment Management Software**

Members gave consideration to the advantages to be gained from the purchase of allotment Management Software. The Clerk advised that since the quotation had been received she had negotiated a reduction of £125 for the training.

**RESOLVED** that the Allotment Management Software be purchased.

EVPC  
18/19/074

**Village Green – Racecourse Fencing**

The Clerk advised on costs to complete the racecourse fencing around the main part of the Village Green and also advised that matched funding of £2,000 may be available from County Councillors Surtees and Boyes' Neighbourhood Budget. A request had also been received from a resident regarding fencing around the area of Village Green to the front of Brampton Court. The resident complained that cars were parking on the grassed area over the weekend.

**RESOLVED:**

- i) Subject to successful grant funding racecourse fencing be extended around the Village Green;
- ii) Costs be obtained for additional fencing around the areas of Village Green to the front of Low Row

EVPC  
18/19/075

**Hanging Basket Competition 2018**

The Clerk advised that Tithe Barn Cottages were willing to sponsor the Competition again this year and that judging take place week commencing 23<sup>rd</sup> July. Entry Forms would be available Seaton Holme, the Post Office (Village News) and the Parish Council's website or via e-mail

**RESOLVED:** that Councillors Lee and Smith undertake the judging.

EVPC

**Grit Bin – Stockton Road**

18/19/076

Councillor Murray request that a Grit Bin be purchased by the Parish Council to be placed along Stockton Road near the entrance on the righthand side past the bridge. The Clerk advised on the cost of grit bins and salt.

**RESOLVED** that a Grit Bin be purchased at a cost of £177.82.

EVPC  
18/19/077

**Speed Visors**

Councillor Murray requested that consideration be given to the installation of speed visors at the other entrances to the Village. Members considered the correspondence received from the Highways Section at Durham County Council regarding the installation and costs.

**RESOLVED:** that a request be made to Durham County Council for consideration of speed visors at Stockton Road, Sunderland Road, Seaside Lane and Hall Walks.

EVPC  
18/19/078

**Provision of Planning Information**

Councillor Murray suggested that the Parish Council request documentation regarding major planning applications from developers/planning agents that could then made available for residents to view at Seaton Holme. He suggested that a room should be available at set times when members of the public could inspect the planning application documentation.

**RESOLVED:** the Clerk would try to obtain any planning documentation direct from applicants of large planning developments which would be made available for residents to views subject to appointment.

EVPC  
18/19/079

**Committee Vacancies**

The Clerk advised that consideration be given to appointing Councillor Robson to the Staffing Committee and also advised that there was a vacancy to be filled on the Cemetery and Grounds Committee.

**RESOLVED** that:-

- i) Councillor Robson be appointed to serve on the Staffing Committee;
- ii) Councillor Robson be appointed to serve on the Cemetery and Grounds committee

EVPC  
18/19/080

**Date and Time of Next Meeting**

The next meeting of the Parish Council will be held on Monday 9<sup>th</sup> July 2018.

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....