

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON 12 NOVEMBER 2018**

Present: Councillor L Morton (Chair)  
Councillors J Andrews, M Burn, W S Day, J Lee, A Lumsden, T Murray,  
A Robson and J Smith

Staff: Mrs G M Crute (Parish Clerk), Mrs K Hall (Admin Assistant)

Also in Attendance: County Councillor A Surtees

EVPC **Apologies for Absence**  
18/19/173 There were no apologies for absence.

EVPC **Declarations of Interest on Items on the Agenda**  
18/19/174 Councillor J Lee declared a personal and prejudicial interest in item 9(d) and 10 (f) as she is a member and secretary of Easington Village Allotment Association  
Councillor A Lumsden declared a personal and prejudicial interest in item 8 (b) as she is a member of the Easington Village Millennium Luncheon Club

EVPC **Public Participation**  
18/19/175 There were no members of the public registered to speak under public participation.

**RESOLVED** that the information given, be NOTED.

EVPC **Minutes of the last Meeting held on 8<sup>th</sup> October 2018 and**  
18/19/176 **Minutes of the Pre-Budget Meeting held on 16<sup>th</sup> October 2018**  
**RESOLVED:** that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC **Matters Arising**  
18/19/177

EVPC **Trees near Mill Cottage** – The Clerk was waiting  
18/19/194 for a plan from the Tree Surgeon for the works.  
Once this was received, she would submit an application for permission for work to be carried out to the trees.

EVPC **Additional Cheque Signatories** – The paperwork  
18/19/133 had been submitted. However, there had been a problem with old signatories on the bank account which need to be addressed.

EVPC **Christmas Tree Event 2018** – The Clerk had  
18/19/143 met with the Head Teacher of Easington CE Primary School and he had agreed that a small choir would attend to sing at the tree lighting. All children of the school would be invited to attend. This would take place on Thursday 6<sup>th</sup> December 2018 at 3.30 pm. The Clerk advised that the cost of additional lights for the Christmas Tree would be £85.00 plus VAT plus delivery. Members

suggested that Mr Appleby be invited to undertake the countdown to the lighting of the Christmas Tree.

EVPC  
18/19/152

**Offices 2/3 – Heritage Statement** – The Clerk had successfully completed and submitted the Heritage Statement and the planning application had been validated.

**RESOLVED** that:-

- i) the information given, be NOTED
- ii) the Clerk purchase 2 sets of warm white lights;
- iii) the Clerk contact Mr Appleby, Head Teacher, Easington CE Primary School to invite him to undertake the countdown to the lighting of the Christmas Tree

EVPC  
18/19/178

**Police Matters**

The Police were unable to attend the meeting and no report had been submitted.

A Member expressed his concern about the lack of Police presence in Easington Village and the increase in crime in the area. He suggested that the Parish Council should write to both the Chief Constable and Police, Crime and Victim's Commissioner to express their concerns.

Members discussed the concerns raised and **RESOLVED** that:-

- i) the information given, be NOTED;
- ii) a letter be sent to the Chief Constable and Police, Crime and Victim's Commissioner to advise of the Parish Council's concerns.

EVPC  
18/19/179

**Report of the County Councillor**

County Councillor Angela Surtees was in attendance and reported on the following:-

- Planning Applications at Nursery Gardens, Sunderland Road Dog Track and Hawthorn Quarry – these applications were ongoing
- North Road Traffic Calming – road cushions and road markings are still to be completed
- Request for yellow lines at Thorpe Road. A site meeting was being arranged by County Councillor Boyes
- Street lighting at Sunderland Road – there was a problem with the underground cabling and this had been referred to Northern Power Grid (NPG) on the 15<sup>th</sup> October by Durham County Council. NPG had 35 days to action the repairs
- Consultations – The East Durham AAP were requesting residents, views on the upcoming priorities for the East Durham Area. Councillor Surtees would pass the information onto the Clerk
- NHS Durham Dales, Easington and Sedgefield CCG public consultation to ask local people to share their views and ideas on Improving 7 Day Access to Primary Care Services. Councillor Surtees would pass the information onto the Clerk
- As a result of a request received from a member of the public County Councillors Surtees and Boyes had agreed to provide funding for a defibrillator to serve Easington Village. Village News had agreed to provide the location, electricity and to complete the returns but were unable to be funded directly to purchase the

equipment. She requested whether the Parish Council would be able to act as the applicant for the funding. The Chairman advised that this had been agreed at a recent meeting as a priority for the Parish Council. Members **RESOLVED** that the Parish Council act as the applicant for the funding for the defibrillator.

- Easington Local Nature Reserve had recently received a prestigious award.

Members raised the following points:-

- Hatching on road surface in Thorpe Road junction had been completed but there was no red road surfacing
- Road marking of "No Left Turn" into Low Row on Seaside Lane heading up from the Colliery

Councillor Surtees would investigate and report back

- Kings Head site reports of inappropriate behaviour. Questions regarding how the site is run and the status of its residents. Issue of one of the doorways being full of cigarette ends. General concern over the running of the site.

Councillor Surtees advised that there are two parts of the site; the first part facing onto Low Row is made up of assured tenancies. The second part is a managed site. She would, however, look into the management and functions of the site and also liaise with the Police with regard to reported incidents. She would also arrange for the cigarette ends to be removed.

- Road Markings in Stockton Road. This was in the schedule of works to be undertaken
- Gas Fuelled Generator Planning Application. Concerns with the application and its effect on the area. Councillor Surtees advised that this would be considered by the Planning Committee in line with the National Planning Policy Framework.
- Fennel Grove issues with the condition of the road and the road not being cleaned properly by the housing developer. Councillor Surtees would investigate and report back
- Traffic Calming Scheme at North Crescent: the priority for the traffic was all in the same direction and needed investigating

**FURTHER RESOLVED** that the information given, be noted

The Chairman thanked Councillor Surtees for her attendance.

EVPC  
18/19/180

#### **Offices 4/5**

The Clerk advised Members that there had been no enquiries to date regarding the vacant office premises and she requested Members give consideration to what course of action they wanted to undertake. Members discussed the matter in great detail and it was **RESOLVED** that the Clerk continue to advertise through the Parish Council's social media, website and noticeboards.

EVPC  
18/19/181

#### **Review of Room Hire Fees**

The Clerk advised that there had been an increase in room hire charges in 2018. However, with the increase in on-costs that she felt an

increase should be made from 1<sup>st</sup> April 2019. Members agreed that an increase should be made as follows:-

General: The Liddell Room - £15.00 to £16.00; The Burn Room £11.00 to £12.00; The Milburn Room £9.00 to £10.00

Affiliated: The Liddell Room - £10.00 to £11.00; The Burn Room £8.00 to £9.00; The Milburn Room £6.00 to £7.00. Affiliation Fee to remain at £30.00.

The Clerk also advised that Easington Village Luncheon Club fee of £25.00 had not increased for several years. Members agreed that the Luncheon Club provided a vital service to residents of the Parish and felt that an increase should not be made.

Room Hire on a weekend should remain at £30.00 weekend charge with a minimum of 3 hours for a single room booking. Full hire of the downstairs of the building will remain at £40.00 per hour. No other increases to be made.

**RESOLVED:** that the above increases be effective from 1<sup>st</sup> April 2019.

EVPC  
18/19/182

**Report of the Cemetery Superintendent**

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

**RESOLVED** that the information given, be NOTED;

EVPC  
18/19/183

**National Tree Week Grant**

Members gave consideration to correspondence received from Durham County Council.

**RESOLVED:** that the Clerk try to obtain a grant for an oak tree to be placed on the Village Green and acquire costings for fencing to surround the tree.

EVPC  
18/19/184

**Burial and Cemetery Fees**

The Clerk advised that there had been no increase to the burial and cemetery fees since 2016. Members felt that an increase of 2% rounded up to the nearest pound be adopted.

**RESOLVED:** that the increase as detailed above be implemented from 1<sup>st</sup> April 2019.

EVPC  
18/19/185

**Allotment Rents**

The Clerk advised that the Allotment Rents had been increased in 2018. Members felt that the following increases be made:-

Lee Terrace	£10 to £12
Sunderland Road Full Plot	£30 to £40
Sunderland Road Half Plot	£15 to £20

**RESOLVED:** that the increase be effective from 1<sup>st</sup> October 2019.

EVPC  
18/19/186

**Parish Council Financial Status – Bank Balances as at 31.10.18**

The Clerk reported that the bank balances as at 31.10.18 were £122,829.24 in the Savings Account and £1,992.75 in the Current Account totalling £124,821.99

**RESOLVED:** that the information given, be NOTED

EVPC  
18/19/187

**Income and Expenditure Report to 31.10.18**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED:** that the report, be NOTED.

EVPC  
18/19/188

**Bank Transfers**

The Clerk informed Members that the Transfers for October were £10,069.99 from the Savings Account and £7581.64 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers

EVPC  
18/19/189

**Invoices for Endorsement for Payment**

**RESOLVED:** to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

**October 2018**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
31.10.18	ITC	Mail Box Cloud	£12.00	DD
22.10.18	Xerox	Photocopier Rental	£112.47	DD
12.10.18	BT	SH Phone line	£46.36	DD
11.10.18	Unicom	Landline, Broadband	£54.78	DD
25.10.18	Barclays	Bank Charges	£6.00	DD
17.10.18	Payroll	3 <sup>rd</sup> Party Payments – Month 6	£2817.28	DD
31.10.18	Payroll	Nett Pay – Month 7	£5553.63	DD
15.10.18	CDALC	Good Councillor Guides	£29.25	106389
19.10.18	Carrs Billington	Fertilizer New Choice x 8	£124.80	106390
22.10.18	T Jones	Door Repairs, Keypad reset, Fire & Boiler Fix	£318.98	106391
23.10.18	Homecare	Decorating Supplies	£31.94	106392
29.10.18	T Jones	Heating Repairs Milburn Rm	£270.00	106393
29.10.18	Rickerby Ltd.	Tractor Indicator Cover	£5.92	106394
31.10.18	Cateraid	Water Boiler Repair	£69.60	106395
05.11.18	IOS ltd	Cleaning	£35.09	106396
			<b>£9,453.01</b>	

EVPC  
18/19/190

**INCOME RECEIVED**  
**October 2018**

CUSTOMER NUMBER	Description	Amount
2	Room Hire	£186.00
3	Room Hire	£63.00
1	Room Hire	£16.00
9	Room Hire	£60.00
12	Room Hire	£25.00
6	Burial Fees	£448.00
19	Funding Recharge	£204.75
13	Room Hire	£90.00
4	Room Hire	£225.00
20	Room Hire	£144.00

1	Room Hire	£16.00
10	Room Hire	£15.00
	<b>Grand Total Oct.</b>	<b>£1492.75</b>

**RESOLVED:** that information given, be NOTED.

EVPC  
18/19/191

**Requests for Financial Assistance – Easington Village Allotment Association**

Members gave consideration to a request from Easington Village Allotment Association for a donation which could be granted under Section 137 of the Local Government Act, 1972.

**RESOLVED:** that a donation of £50.00 be GRANTED.

EVPC  
18/19/192

**Planning Applications**

The Clerk advised that the following applications had been received:-  
**DM/18/02414/FPA** Seaton Holme -Retain use of part of 1<sup>st</sup> floor for LG Therapy (Use Class D2)

**DM/18/02415/LB** – Seaton Holme – Internal alterations to allow use of part of 1<sup>st</sup> floor for LG Therapy (Use Class D2) (retrospective)

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/193

**Planning Approvals**

**DM/18/00992/OUT**-Land West of Delgarth, Durham Lane, Easington - Outline application for the erection of 1no detached dwelling with all matters reserved

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/194

**Planning Refusals**

There were no planning refusals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/195

**Planning Applications (Withdrawn)**

There were no planning applications withdrawn.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/196

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/197

**The Royal British Legion**

Members gave consideration to a letter of thanks that had been received from the Royal British Legion.

**RESOLVED:** that the correspondence be RECEIVED.

EVPC  
18/19/198

**Letter from Resident**

Members gave consideration to a letter received from a resident regarding the establishment of a heritage group for Easington Village which would look at archiving photographs, documents and other memorabilia from Seaton Holme archives and other sources.

**RESOLVED:** that the Parish Council offer free room hire during normal office hours and the assistance of the Parish Clerk.

EVPC  
18/19/199

**Network Rail – Hawthorn Hive Level Crossing**

Members gave consideration to correspondence received from Network Rail regarding the Hawthorn Hive Level Crossing and the public engagement event on 14<sup>th</sup> November.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/200

**Members’ Reports of their Attendance at Meetings/Events on Behalf of the Parish Council**

Councillor Morton advised that the he had attended the Remembrance Day Service at St Mary’s Church and laid a wreath on behalf of the Parish Council.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/201

**Highways**

Members discussed the problems that had been encountered with the junctions of Seaside Lane/Thorpe Road and Seaside Lane/Sunderland Road and it was

**RESOLVED:** the Clerk contact the County Councillors to request their assistance in facilitating a meeting with the relevant Officers at Durham County Council to look at traffic management for Easington Village.

EVPC  
18/19/202

**Dog Fouling**

Councillor Alan Robson had requested this item be raised at the Parish Council meeting for discussion. He advised of persistent problems with dog fouling in the vicinity of Craig Terrace and felt that some action should be taken to identify the offenders.

**RESOLVED:** that the Clerk contact Durham County Council and request their assistance in a strategy to deal with this problem.

EVPC  
18/19/203

**Date and Time of Next Meeting**

The next meeting of the Parish Council will be held on Monday 10<sup>th</sup> December 2018 with the Precept meeting on the same date and the Budget Meeting be held on Tuesday 27<sup>th</sup> November at 11.30 am.

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....