

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 11TH MARCH 2019**

Present: Councillor L Morton (Chair)
Councillors M Burn, W Day, J Lee, A Lumsden and A Robson

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor A Surtees

EVPC
18/19/282 **Apologies for Absence**
Apologies were RECEIVED and APPROVED for Councillors J Andrews, T Murray and J Smith.

EVPC
18/19/283 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.

EVPC
18/19/284 **Public Participation**
There were no members of the public registered to speak under public participation.

RESOLVED that the information given, be NOTED.

EVPC
18/19/285 **Minutes of the last Meeting held on 11th February 2019**
RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC
18/19/286 **Matters Arising**

EVPC
18/19/218 **Footpaths** – Quotations received and Contractor to be appointed.

EVPC
18/19/267 **Request for Financial Assistance** – The Clerk had forwarded the donation.

EVPC
18/19/249 **Planning Application** – The Clerk had forwarded the Parish Council’s comments on DM/18/00171/FPA

EVPC
18/19/275 **Proposed “No Waiting at any Time”** - The Clerk had advised Durham County Council of the Parish Council’s views.

EVPC
18/19/279 **Thorpe Road School Gate** – The Clerk had written to the Head Teacher of Easington Academy.

RESOLVED that the information given, be NOTED

EVPC
18/19/287 **Police Matters**
There had been no Police report received. A Member reported a recent incident at the Southside Social Club involving threatening behaviour. Although this matter had been reported to the Police it was felt that the Clerk should highlight the Parish Council’s concern with the Policing Team.

RESOLVED: that the Clerk bring this matter to the attention of the Policing Team for Easington.

EVPC
18/19/288

Report of the County Councillor

County Councillor A Surtees was in attendance and updated Members on the following:-

- Nursery Gardens Planning Application was to be considered by the Planning Committee on 12th March
- Funding had been granted by County Councillors Surtees and Boyes for the setting up of a Youth Group in St Marys Church Hall
- Highways Meeting – there was nothing to update on since the meeting
- Former Shoulder of Mutton Public House planning application
- Easington Nature Reserve – new footpaths had been installed which allowed access for people with limited mobility
- Children’s Easter Activities – St Mary’s Church Hall – 2 films to be shown over the holidays plus other activities to be finalised
- Seaton Holme Bungalows wall – it is not structurally unsafe and will be scheduled for works when funding becomes available

A Member raised the ongoing problems at Fennel Grove with the lack of road sweeping being undertaken by the Developer. Also pot holes at the entrance to Fennel Grove.

RESOLVED:

- i) the information given, be NOTED;
- ii) County Councillor Surtees would action the issues raised.

The Chairman thanked County Councillor Surtees for her attendance. She then left the meeting.

EVPC
18/19/289

Advertisement in Durham Miners Gala 2019

Members gave consideration to placing an advertisement in the 2019 Durham Miners Gala Brochure.

RESOLVED: that an advertisement be placed at a cost of £85 to be GRANTED under Section 142 of the Local Government Act, 1972.

EVPC
18/19/290

Review of Exclusive Bar Rights

The Clerk reported that the current agreement with Mr M Bloomfield continued to work successfully and recommended that the current charges remain in place for the Bar Rights.

RESOLVED: that Mr M Bloomfield be granted exclusive bar rights until 31st March 2020.

EVPC
18/19/291

Polling Station

Members gave consideration to correspondence received from Durham County Council regarding the review of Polling Stations and the continued use of Seaton Holme as a Polling Station.

RESOLVED: that the Clerk complete the form to allow Seaton Holme to be used as a Polling Station.

EVPC
18/19/292

Charity Event

Members gave consideration to correspondence received regarding a Charity Event to be held at Seaton Holme. There would be limited outlay for the Parish Council in allowing use of the rooms, therefore,

Members felt that a reduced room hire rate of £50.00 could be granted on this occasion.

RESOLVED that the Clerk contact the organiser to advise of the Parish Council's decision.

EVPC
18/19/293

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

RESOLVED that the information given, be NOTED;

EVPC
18/19/294

Parish Council Financial Status – Bank Balances as at 28.2.19

The Clerk reported that the bank balances as at 28.2.19 were £82,704.85 in the Savings Account and £1,000.00 in the Current Account totalling £83,705.85

RESOLVED: that the information given, be NOTED

EVPC
18/19/295

Income and Expenditure Report to 28.2.19

The Clerk updated Members on the Council's income and expenditure.

RESOLVED that the information given, be NOTED.

EVPC
18/19/296

Bank Transfers

The Clerk informed Members that the Transfers for February were £14,520.80 from the Savings Account and £2,359.42 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC
18/19/297

Invoices for Endorsement for Payment

RESOLVED: to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

February 2019

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
8.2.19	Durham County Council	Website Support	£707.92	106428
7.2.19	Hutton Fire Protection	Extinguisher Service	£91.20	106429
20.2.19	Richardsons Garden Centr	Oak Trees, Stakes, Ties, Delive	£108.96	106430
25.2.19	T Jones	Boiler Replacement	£4652.00	106431
18.2.19	Homecare DIY	Bolts, Brushes, Paint, Tape Me	£102.42	106432
22.2.19	Phillip Lamplough	Loading Ramps Fabrication	£250.00	106433
5.3.19	Durham County Council	Play Equipment	£446.40	106435
10.03.19	Gordon Fletcher	Audit Fee 18/19	£640.00	106436
08.03.19	Amberol Ltd	Barrel Planter x 3 plus carriage	£1130.40	106437
8.2.19	N Power	Electric Church	£89.54	DD
8.2.19	N Power	Electric Cemetery	£24.43	DD
8.2.19	BNP Leasing Solutions	Telephone Admin & Rental	£207.60	DD
8.2.19	BNP Leasing Solutions	Telephone Rental	£39.60	DD
11.2.19	Unicom	Landline B/Band Fraud Defend	£60.62	DD
7.2.19	Wave	Water Allotments	£29.96	DD
31.1.19	Chaser Communications	Telephones	£90.78	DD
19.2.19	Barclays	Bank Charges	£6.00	DD
27.2.19	BT	Line Rental Final	£8.03	DD

8.2.19	BT	Line Rental SH	£37.44	DD
31.12.18	ITC	Mailbox x 2	£12.00	DD
19.2.19	Payroll	3 rd Party Payment – Month 10	£2579.72	DD
28.2.19	Payroll	Net Pay – Month 11	£5599.69	DD
28.2.19	ITC	Mail Box	£12.00	DD

S137 Donation 106427 £50

EVPC
18/19/298

INCOME RECEIVED
February 2019

CUSTOMER NUMBER	Description	Amount
8	Burial Fees	£46.00
23	Chq Cancelation Fee	£12.50
4	Room Hire	£150.00
2	Room Hire	£186.00
10	Room Hire	£12.00
9	Room Hire	£45.00
1	Room Hire	£16.00
3	Room Hire	£99.00
12	Room Hire	£25.00
10	Room Hire	£15.00
	Grand Total.	£606.50

RESOLVED: that information given, be NOTED.

EVPC
18/19/299

Requests for Financial Assistance – Easington Village Heritage Group

Members gave consideration to a request from Easington Village Heritage Group for a donation which could be granted under Section 137 of the Local Government Act, 1972.

RESOLVED: that a donation of £100 be GRANTED.

EVPC
18/19/300

Planning Applications

DM/19/00477/TCA – Proposed Work to 1 No. Elm Tree at land adjacent to Mill Cottage, Thorpe Road, Easington Village for Easington Village Parish Council

DM/19/00240/FPA – Proposed Change of Use from Public House with Living Space above to 6 Individual Flats at Shoulder of Mutton, Low Row, Easington Village for Mr Colin Walker

RESOLVED: that the information given, be NOTED.

EVPC
18/19/301

Planning Approvals

DM/19/00477/TCA – Proposed Work to 1 No. Elm Tree at land adjacent to Mill Cottage, Thorpe Road, Easington Village for Easington Village Parish Council

DM/19/0028/FPA – Proposed Single Storey Utility Room Extension to Side of Property at 9 Hallfield Drive, Easington Village for Mrs E West

DM/18/03645/FPA – Proposed Retention of material Change of Use from Barbers Shop (A1) to Barbers Shop and Tattoo Studio at Monty Blues Barber shop, Seaside Lane, Easington Village (Sui Generis) for Mr D Garside

DM/18/03425/AD – Proposed Advertisement at the entrance gate (amended description) at Moor House Farm, Durham Lane for Mrs S Kitching

DRC/18/00278 – Proposed Discharge of Conditions 3(External Materials), 4 (Means of Enclosure), 5 (Hardstandings), 6 (Disposal of Foul and Surface Water) 7 (Scheme of Contamination) and 10 (Tree Protection Measures) for Mr G Simpson (Part APV)

RESOLVED: that the information given, be NOTED.

EVPC
18/19/302

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
18/19/303

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
18/19/304

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
18/19/305

The Public Sector Bodies (Website and Mobile Applications) (No.2) Accessibility Regulations 2019

Members gave consideration to correspondence which had been received regarding the above.

RESOLVED: that the information given be NOTED.

EVPC
18/19/306

Barclays Peterlee Branch

Members gave consideration to correspondence which had been received from Barclays Bank. The Clerk advised Members on the implications for the Parish Council.

RESOLVED: that the information given, be NOTED.

EVPC
18/19/307

Letter from Resident

Members gave consideration to correspondence received from a member of the public who objected to the extension of the race course fencing along the north and west sides of the Village Green. They stated that the fence would impede their access, stop access down the Green when there was significant snowfall which would cause damage to vehicles, property and possible injury, stop access for refuse collection, that the road had not been the required width for a rural road.

The Parish Clerk advised Members that when the fencing had been installed on the Village Green extra space had been given between the fencing and the edge of the road. It had not made the road narrower. The access the resident referred to during snowfall is a public footpath and should not have been used for vehicular access. The path is for the use of pedestrians; the width of the road has not been reduced so access by the refuse wagons should not change. The road is not an adopted road.

RESOLVED: that the Clerk write to the resident advising of the above.

EVPC
18/19/308

Members' Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

Councillors Morton had attended a meeting of Easington Village Allotment Association and updated members on the meeting.

RESOLVED: that the information given, be NOTED.

EVPC
18/19/309

Easington Village Event Proposal

Members gave consideration to a proposal regarding an event in Easington Village in the autumn. The organiser requested the Parish Council's initial consent to use the Village Green and Seaton Holme for the event, prior to submission of their funding application to East Durham Creates.

RESOLVED: that approval be granted, subject to the organiser consulting and obtaining approval from the Safety Advisory Group and also providing risk assessments and insurance for the event.

EVPC
18/19/310

Corporate Risk Assessment 2019/20

The Clerk advised Members that the only amendment to the risk assessment was to point 7 – to increase 3 to 5 for authorised signatories and point 12 – the inclusion of the GDPR policy and procedures.

RESOLVED that the Corporate Risk Assessment be APPROVED.

EVPC
18/19/311

Exclusion of the Press and Public

RESOLVED that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

EVPC
18/19/312

2018/19 NJC Pay Scales

The Clerk advised Members of the changes to the NJC Pay Grades and the effects that had on the Parish Council's establishment. She explained that some of the old grades fell between different grades on the new pay grades.

Members considered the old and new grades and the following was agreed:

Administration Assistant – SCP 4/6
Cemetery Superintendent – SCP 12
Groundsman – SCP 2/3
Caretaker – SCP 1

The Clerk advised that the increases to the full payroll had been considered and included in the Budget for 2019/20.

The Parish Clerk left the meeting

In considering the Parish Clerk's pay grade the Chairman advised Members on the increase in responsibility since the Clerk was appointed. It was felt that the Clerk should be appointed to LC2 Above Substantive SCP 29-32. This would be an increase of 2 spinal points

and would not have a financial effect on the parish Council until the next financial year.

RESOLVED: that the above paygrades become effective from 1st April 2019.

EVPC
18/19/313

Date and Time of Next Meeting

The next meeting of the Parish Council will be held on Monday 8th April 2019.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date