

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 9TH SEPTEMBER 2019**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, W S Day, A Lumsden, T Murray and
A Robson

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: County Councillor A Surtees, Rebecca Marshall – Believe Housing,
Inspector R Stockdale

EVPC **Apologies for Absence**
19/20/103 Apologies were RECEIVED and APPROVED FOR Councillor J Lee and J
Smith

EVPC **Declarations of Interest on Items on the Agenda**
19/20/104 There were no declarations of interest.
RESOLVED: that the information given, be NOTED.

EVPC **Public Participation**
19/20/105 There were no members of the public registered to speak under public
participation.
RESOLVED that the information given, be NOTED.

EVPC **Possible Residential Development at Seaside Lane, Easington**
19/20/106 Rebecca Marshall, Development Project Manager, Believe Housing was
in attendance and gave members a presentation on the possible
development at Seaside Lane, which would be a mixed development of
rent to buy, rent and bought homes.
Members asked Ms Marshall a number of questions regarding the
development which she answered.

RESOLVED: that the information given, be NOTED.

The Chairman thanked Ms Marshall for her attendance and she then left
the meeting.

EVPC **Minutes of the last Meeting held on 8th July 2019**
19/20/107 **RESOLVED:** that the minutes be confirmed as a correct record, to be
signed by the Chairman.

EVPC **Matters Arising**
19/20/108

EVPC **St Mary's Church – Floodlighting and Church**
19/20/081 **Clock** – a 1 year contract for electricity had been
entered into.

EVPC **L G Therapy** – the tenant had been advised to
19/20/083 remove the lettering. This had been done.

EVPC **Allotment Management** – a letter had been
19/20/085 forwarded to tenants advising of the changes to
the management of the site.

EVPC
19/20/086 **Low Row** – Councillor Surtees had advised that the cobbled area was not in the ownership of Durham County Council

EVPC
19/20/092 **Request for Financial Assistance – Haswell and District Mencap** – A cheque had been forwarded.

EVPC
19/20/101 **Councillor Attendance** – the Clerk had written to Councillor Smith advising that she had been granted a 3 months extension to her leave of absence

RESOLVED that the information given, be NOTED

EVPC
19/20/109

Police Matters

Inspector Rachel Stockdale introduced herself to Members and explained that she had been in post since April 2019. She asked members about their concerns within the Parish area and discussion ensued on what measures and initiatives could be taken.

A police reported was circulated for Members consideration.

RESOLVED that the information given, be NOTED

The Chairman thanked Inspector Stockdale for her attendance and she then left the meeting.

EVPC
19/20/110

Report of the County Councillor

County Councillor A Surtees was in attendance and reported on the following:-

- Thorpe Road parking at school time. Advisory notices had been installed and it was hoped that these markings would help with the parking problem at this location.
- Zig-Zag markings on Hall Walks outside of Easington C E Primary school had been extended and advisory signs had been put in place
- Consultation on the traffic measures outside of Easington Nursery had been completed
- Children’s Summer Activity Programme had been very successful
- Consultation on Doctors Surgery
- Dropped Kerb at Thorpe Road was still with the Planning Department
- Memorial Garden Plaques at the Council Offices Site. A management company had been established for the site and they would be responsible for the maintenance of the memorial garden It had been suggested that a small wall for the plaques to be displayed on could be installed and this could be purchased through S.106 funding.

RESOLVED:-

- i) the information given, be NOTED;

- ii) the Parish Council agree in principle to apply for Section 106 funding for the installation of a memorial wall for the plaques to be displayed.

The Chairman thanked County Councillor Surtees for her attendance. She then left the meeting.

EVPC
19/20/111

L G Therapy

The Clerk advised Members that L G Therapy had recently held a very successful charity event. The event was held at Seaton Holme and there had been no staffing implications or costs to the Parish Council. Mrs Garside was requesting retrospective use of Seaton Holme.

RESOLVED: that free use be GRANTED.

EVPC
19/20/112

Trees – Seaton Holme

The Clerk advised that she had met with the Tree Officer from Durham County Council regarding the trees around Seaton Holme, in particular those that are close to the building and are affecting the paths and guttering.

RESOLVED: that the Clerk obtain costs for the works and submit an application for Tree Works to Durham County Council.

EVPC
19/20/113

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

RESOLVED that the information given, be NOTED;

EVPC
19/20/114

Request to Keep Bees at Sunderland Road Allotments

Members gave consideration to a request to keep bees at Sunderland Road Allotments. A Member gave details regarding regulations and best practice on the keeping of bees on an allotment site.

RESOLVED: that

- i) the Clerk make further enquiries regarding the Parish Council's liabilities if authority was granted and the suitability of an allotment site;
- ii) the Clerk request further information from the tenant regarding their experience and qualification to keep bees.

EVPC
19/20/115

Allotment Management

Members gave consideration to the Allotment Management Policy which had been previously circulated to Members, together with the allotment tenancy agreement and co-worker policy.

RESOLVED: that the Allotment Management Policy be APPROVED.

EVPC
19/20/116

Parish Council Financial Status – Bank Balances as at 31.08.19

The Clerk reported that the bank balances as at 31.08.19 were £138,767.33 in the Savings Account and £1,000.00 in the Current Account totalling £139,767.33

RESOLVED: that the information given, be NOTED

EVPC
19/20/117

Income and Expenditure Report to 31.08.19

The Clerk updated Members on the Council's income and expenditure.

RESOLVED that the information given, be NOTED.

EVPC
19/20/118

Bank Transfers

The Clerk informed Members that the Transfers for July were £13,795.61 from the Savings Account and £2,956.46 from the Current Account and for August were £10,900.61 from the Savings Account and £966.00 from the Savings Account.

RESOLVED: to ENDORSE the Transfers.

EVPC
19/20/119

Invoices for Endorsement for Payment

RESOLVED:

i) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;

July 2019

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
15.5.19	Wybonne Ltd	Steel litter Bin & Carriage	£333.59	106488
12.7.19	Rickerby Ltd	Tractor Mirror & Arm + Deliver	£181.77	106490
16.7.19	Anton-EU	Warning Beacon for trailer	£23.48	106491
16.7.19	Fuzhan ziguana Tech	Aluminium Vehicle Sign	£26.99	106491
19.7.19	T J Heating & HI	Supply & Replace Batteries Ro	£170.00	106493
26.7.19	Crystal Cuisine	Buffet	£105.00	106495
9.7.19	N Power	Electric Cemetery 1-29 May	£14.20	DD
9.7.19	N Power	Electric Cemetery 29 May-11Ju	£9.72	DD
9.7.19	N Power	Electric Church 29 May-11June	£25.00	DD
10.7.19	BNP Paribas	Telephones	£39.60	DD
17.7.19	Chaser Comm	Telephones	£55.27	DD
18.7.19	Barclays	Bank Charges	£6.00	DD
17.8.19	Payroll	3 rd Part Payments – Month 3	£2737.15	
31.7.19	Payroll	Net. Pay - Month 4	£5947.20	
		TOTAL	£9,674.97	

Petty Cash - 106484 £150
S137 Donation - 106487 £50
106489 replaced 106486 £47
Petty Cash - 106494 £300

August 2019

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
31.7.19	ITC	Cloud Mail Box	£12.00	DD
28.7.19	WAVE	Allotment Water Rates	£334.59	DD
2.8.19	N Power	Gas SH	£737.97	DD
31.7.19	Chaser Communications	Telephones	£50.70	DD
9.8.19	N Power	Cemetery Electric	£21.56	DD
9.8.19	N Power	Church Electric	£8.82	DD
10.8.19	BNP Paribas	Telephones	£39.60	DD
19.8.19	Barclays	Bank Charges	£6.00	DD
18.9.19	Payroll	3 rd Part Payments – Month 4	£2720.66	DD
30.8.19	Payroll	Net. Pay - Month 5	£5822.59	DD
31.7.19	Rickerby Ltd	Tractor Parts & Delivery	£47.03	106496
30.7.19	Darlington Bor. Council	Summer Bedding & Compost	£1403.35	106497

31.7.19	CDS Fire & Security	Intruder Alarm Maintenance	£198.00	106498
7.8.19	JD Creative	Craft Session Alice	£60.00	106499
12.8.19	Mazars	Audit Fee	£528.00	106500
14.8.19	IOS	Laminator & Stationery	£78.76	106501
19.8.19	Greenham	Toilet Rolls Hand Towels	£62.15	106504
27.8.19	A1 Trophies & Engraving	Aluminium Sign	£148.15	106505
1.9.19	RBS	Omega Support & Maintenance	£596.40	106506
31.8.19	IOS	Stamps/Pens	£70.23	106507
5.9.19	Auto Roll	2 x Autoroll doors – Cem Bldg	£980.00	106508
3.9.19	Cathedral Leasing Ltd	½ Year Hygiene Services	£187.20	106509
5.9.19	Rickerby Ltd	Tractor Mirror	£25.44	106510
14.08.19	Lloyd Ltd	Repairs – Strimmer	£210.61	106511
		TOTAL	£14349.81	

Petty Cash Cheque 106502 £240

Cancelled Cheque 106503

EVPC
19/20/120

Income Received

July 2019

CUSTOMER NUMBER	Description	Amount
2	Room Hire	£150.00
4	Room Hire	£100.00
9	Room Hire	£70.00
11	Burial Fees	£145.00
1	Room Hire	£18.00
3	Room Hire	£15.00
6	Book Sales	£8.00
31	Admin Re Charge	£360.00
22	Room Hire	£16.00
12	Room Hire	£27.50
10	Room Hire	£17.50
1	Room Hire	£18.00
	Grand Total.	£962.50

August 2019

CUSTOMER NUMBER	Description	Amount
8	Burial Fees	£15.00
9	Room Hire	£87.50
32	Room Hire	£48.00
4	Room Hire	£50.00
1	Room Hire	£18.00
21	Bar Hire 1/2	£25.00
19	Income Recharge Alice	£210.00
3	Room Hire	£40.00
2	Room Hire	£200.00
11	Burial Fees	£145.00
4	Room Hire	£50.00
10	Room Hire	£17.50

	Grand Total.	£906.00
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RESOLVED: that information given, be NOTED.

EVPC
19/20/121

Royal British Legion Poppy Appeal

Members gave consideration to a final donation to the 2019 Poppy Appeal under Section 137 of the Local Government Act, 1973

RESOLVED: that a donation of £60.00 be GRANTED

EVPC
19/20/122

Audit for the Year Ended 31st March 2019

Members gave consideration to the external auditor's report for the year ended 31st March 2019, a copy of which had been previously circulated.

RESOLVED: that the external auditor's report be APPROVED.

EVPC
19/20/123

Letter of Thanks – Haswell and District Mencap

Members gave consideration to a letter of thanks from Haswell and District Mencap for the £50 donation.

RESOLVED: that the information given, be NOTED.

EVPC
19/20/124

Planning Applications

DM/19/02179/PND – Proposed Further information received in determination of prior approval for the demolition of various structures and buildings within the site (some to be retained) at Hexion Speciality Chemicals, Mill Hill North West Industrial Estate, Peterlee for Hexion Speciality Chemicals

DM/19/02591/VOC – Proposed Variation of Conditions 2 (approved plans) and 10 (landscaping) of Planning Permission APP/X1355/W/18/3205662 for a revision to the site layout and reduction in number of generator units at land to the north of Hackworth Road, North West Industrial Estate for Pegasus Group Ltd

RESOLVED: that the information given, be NOTED.

EVPC
19/20/125

Planning Approvals

There were no planning approvals.

RESOLVED: that the information given, be NOTED.

EVPC
19/20/126

Planning Refusals

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC
19/20/127

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC
19/20/128

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC
19/20/129

Heritage Coast Annual Forum: Thursday 26th September

Members gave consideration to attendance at the above event to be held at Shotton Hall, Peterlee.

RESOLVED: that Councillor Lumsden be authorised to attend on behalf of the Parish Council.

EVPC
19/20/130

Health Partners Newsletter – Open Day Events – October

Members gave consideration to the Newsletter and the open day events.

RESOLVED that the information given, be NOTED.

EVPC
19/20/131

Take Climate Action in Your Community

Members gave consideration to correspondence received from Friends of the Earth.

RESOLVED that the information given, be NOTED.

EVPC
19/20/132

Durham County Council 20 MHP Speed Limited Order 2019 – Fennel Grove and Parsley Close

Members had been circulated a copy of this correspondence during the recess period.

RESOLVED that the information given, be NOTED.

EVPC
19/20/133

A182 South Hetton to Easington – Temporary Speed Restriction and Prohibition of Waiting Order and Notice – Durham County Council

Members had been circulated a copy of this correspondence during the recess period.

RESOLVED that the information given, be NOTED.

EVPC
19/20/134

East Durham AAP – 10 Year Celebration Event

Members had been circulated a copy of this correspondence during the recess period.

RESOLVED that the information given, be NOTED.

EVPC
19/20/135

Easington Colliery Heritage Group – World War 2 Event

Members had been circulated a copy of this correspondence during the recess period.

RESOLVED that the information given, be NOTED.

EVPC
19/20/136

Neighbourhood News – Easington/Grants Houses

Members had been circulated a copy of this correspondence during the recess period.

RESOLVED that the information given, be NOTED.

EVPC
19/20/137

Members' Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

Councillor Morton had undertaken the allotment inspections with the Clerk.

Councillors Morton and Andrews had met with representatives of the Allotment Association Management Committee.

RESOLVED: that the information given, be NOTED.

EVPC
19/20/138

Christmas Tree Lighting Event

Members gave consideration to a date for the Christmas tree lighting event and it was felt that it should be moved to a Thursday to enable the setting up of the rooms prior to the event. A member suggested that Inspector Stockdale be invited to perform the countdown to the tree lighting.

RESOLVED that

- i) the 2019 tree lighting be held on Thursday 5th December,
- ii) Inspector Stockdale be invited to perform the countdown to the tree lighting
- iii) the school and Mr Smithson be advised of the date of the tree lighting.

EVPC
19/20/139

Date and Time of Next Meeting

The next meeting of the Parish Council will be held on Monday 14th October 2019

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date