

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 10TH FEBRUARY 2020**

- Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, W S Day, A Lumsden, T Murray and A Robson
- Staff: Mrs G M Crute (Parish Clerk) and Mrs K Hall (Admin Assistant)
- EVPC 19/20/261 **Apologies for Absence**
Apologies for absence were received and APPROVED for Councillor J Lee.
- EVPC 19/20/262 **Declarations of Interest on Items on the Agenda**
Councillors J Andrews and M Burn declared a personal interest on item 9 (d) as they were members of the Women's Institute.
- RESOLVED:** that the information given, be NOTED.
- EVPC 19/20/263 **Public Participation**
There were no members of the public registered to speak.
RESOLVED: that the information given, be NOTED.
- EVPC 19/20/264 **Minutes of the last Meeting held on 13 January 2020**
RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.
- EVPC 19/20/265 **Minutes of Cemetery and Grounds Committee held on 21 January 2020**
RESOLVED: that the minutes and recommendations be APPROVED.
- EVPC 19/20/266 **Matters Arising**
- EVPC 19/20/251 **Planning Applications** – The Clerk had submitted the Parish Council's comments on DM/19/03754/OUT and objections on DM/19/03904/OUT
- EVPC/19/20/257 **Service Level Agreement** – The Clerk had signed and returned the SLA with Durham County Council for HR Advisory Service
- RESOLVED:** that the information given, be NOTED.
- EVPC 19/20/267 **Police Matters**
The Clerk read out a report which had been submitted by the Police. A Member reported the parking of vehicles on the footpath outside of the Penfold and West View.
- RESOLVED** that: -
- i) the information given, be NOTED;
- ii) the Clerk report the parking issues to the Police.

EVPC 19/20/268

Report of the County Councillor

The Clerk advised that County Councillors Boyes and Surtees were unable to attend the meeting as they were attending Durham Constabulary's Young Heroes Awards.

RESOLVED: that the information given, be NOTED.

EVPC 19/20/269

Lime Washing

The Clerk advised Members that she had contacted Classic Masonry, who had previously undertaken the limewashing at Seaton Holme. They were extremely busy at the moment and would organise a site visit when they were available. The Clerk advised that apart from Classic Masonry other contractors were based outside of the north east.

RESOLVED: the information given, be NOTED.

EVPC 19/20/270

Sun Dial

The Clerk advised that she had made an appeal for a photograph of the sun dial via the Parish Patch and social media and had not received any replies. The only available photograph of the sun dial was not very clear. Members requested that the Clerk obtain a quotation for a simple vertical copper sun dial in the location the previous sun dial had been.

RESOLVED: that the Clerk obtain a quotation for a Sun Dial.

EVPC 19/20/271

Wi-fi

The Clerk advised that as demand had increased for room hire in Seaton Holme she had arranged for the wi-fi to be extended through the downstairs of the building.

RESOLVED: that the information given, be NOTED.

EVPC 19/20/272

Easington Village Women's Institute (WI)

Members gave consideration to a request from Easington Village WI for a reduction in room hire charges for their VE Day Celebration and Fund-Raising Event.

The Clerk advised that as the Easington Village WI were an affiliated group, they already received a discounted room hire.

RESOLVED that no further reduction be given.

EVPC 19/20/273

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

RESOLVED that the information given, be NOTED;

EVPC 19/20/274

Sunderland Road Allotment Site

The Clerk advised members about a recent shed break-in at the Allotment Site. It was confirmed that the incident had been reported to the Police.

RESOLVED: that the information given, be NOTED.

EVPC 19/20/275

Parish Council Financial Status – Bank Balances as at 31.01.20

The Clerk reported that the bank balances as at 31.01.20 were £93023.68 in the Savings Account and £1000 in the Current Account totalling £94023.68

RESOLVED: that the information given, be NOTED

EVPC 19/20/276

Income and Expenditure Report to 31.01.20

The Clerk updated Members on the Council’s income and expenditure.

RESOLVED that the information given, be NOTED.

EVPC 19/20/277

Bank Transfers

The Clerk informed Members that the Transfers for January were £10,667.20 from the Savings Account and Nil from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC 19/20/278

Invoices for Endorsement for Payment

RESOLVED:

- i) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;

January 2020

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
13.1.20	Rialtas Business Solutions	Software Maintenance	£231.60	106547
10.1.20	Arco	Footwear	£60.86	106549
28.1.20	WAVE	Allotment Water	£353.55	DD
10.1.20	BNP Paradis	Telephones	£87.60	DD
15.1.20	Chaser	Telephones	£39.80	DD
16.1.20	Barclays	Bank Charges	£6.	DD
31.1.20	ITC	Mailbox	£12.00	DD
18.2.20	Payroll	3 rd Party Payments Month 8	£2716.06	DD
31.1.20	Payroll	Net Pay Month 9	£5827.19	DD
6.2.20	ITC	Cloud Mailbox	£12	DD
1.2.20	ADT	Redcare Alarm Maintenance	£1129.50	106550
		TOTAL	£9,334.66	

Petty Cash Cheque £240 106548

EVPC 19/20/279

Income Received

January 2020

Customer Number	Description	Amount
Customer 8	Burial Fees	£47
Customer 8	Burial Fees	£47
Customer 2	Room Hire	£100
Customer 9	Room Hire	£17.50
Customer 9	Room Hire	£70.00
Customer 11	Burial Fees	£353
Customer 6	Room Hire	£140

Customer 8	Burial Fees	£47
Customer 6	Crockery& Cutlery Hire	£40.32
Customer 12	Room Hire	£27.50
Customer 30	Room Hire	£300
Customer 28	Burial Fees	£34
Customer 8	Burial Fees	£47
Customer 10	Room Hire	£17.50
Customer 3	Room Hire	£40
	Total Income	£1327.82

RESOLVED: that information given, be NOTED.

EVPC 19/20/280

Planning Applications

DM/20/0053/FPA – Proposed Demolition of Existing Rubber Building and Replacement with Steel Framed Building at TRW Automotive, Mill Hill, North West Industrial Estate for TRW Automotive

RESOLVED: the no objections be made.

EVPC 19/20/281

Planning Approvals

DM/19/03323/TPO Proposed Crown Lift to provide clearance from ground level of 4m, crown thin by up to 15% and prune selected branches to provide clearance from property of 2m to 8 no. Sycamore trees at Sycamore House, 6 Dairy Houses, Little Thorpe for Mr Tomlin
DM/19/03377/FPA Proposed Dormer Loft Conversion at 7 Essyn Court, Easington Village for Mr S Cummings

RESOLVED: that the information given, be NOTED.

EVPC 19/20/282

Planning Refusal

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC 19/20/283

Planning Applications (Withdrawn)

DM/19/03674/FPA – Proposed Erection of 1 No. Detached House at Land West of Delgarth, Durham Lane, Easington for Mr John Glaister.

RESOLVED: that the information given, be NOTED.

EVPC 19/20/284

Planning Appeals

DM/19/02107/FPA Proposed Erection of 20 bay stable block and retention of static caravan at Mount Pleasant Farm, Loaning Burn, Easington Village for Mr N Frain

DM/18/03557/OUT Proposed Outline Application for the Erection of 2 No. Dwellings at Land to the North of 1 Agricultural Houses, Little Thorpe for Mr M Forbes

RESOLVED: that the information given, be NOTED.

EVPC 19/20/285

NHS Clinical Commissioning Group

To consider correspondence received, which had been previously circulated.

RESOLVED that the letter of thanks be RECEIVED.

EVPC 19/20/286

CDALC Play Area Training Programme 2020

Members considered attendance at the above free event to be held at the Glebe Centre, Muton on 21 April 2020.

RESOLVED: that any member wanting to attend would advise the Clerk.

EVPC 19/20/287

Corporate Risk Assessment 2020/21

Members gave consideration to the Corporate Risk Assessment for 2020/21, a copy of which had been previously circulated.

RESOLVED: that the Corporate Risk Assessment be APPROVED.

EVPC 19/20/288

Absence Management Policy

Members reviewed the Absence Management Policy, a copy of which had been previously circulated.

RESOLVED: that the Absence Management Policy be APPROVED.

EVPC 19/20/289

Public Participation Policy

Members reviewed the Public Participation Policy, a copy of which had been previously circulated.

RESOLVED: that the Public Participation Policy, be APPROVED.

EVPC 19/20/290

Replacement and Updated Play Equipment Consultation

The Clerk advised that there had been little response to the consultation that was held at the Christmas tree lighting event and requested members to consider holding another event or an alternative way of consulting with the public.

Members felt that the options should be displayed in Seaton Holme and residents be invited to view the proposals. This could be advertised via Facebook, noticeboards and posters around the Village Green. It was also felt that the school should be invited to bring some of the children over to view the proposals.

RESOVLED: the lerk make the necessary arrangements.

EVPC 19/20/291

Members' Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

There had been no attendance since the last meeting.

RESOLVED: that the information given, be NOTED.

EVPC 19/20/292

Exclusion of the Press and Public

RESOLVED that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they

involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

EVPC 19/20/293

Co-Option of Parish Councillor

The Clerk advised that the four individuals who had been invited to attend for interview had all withdrawn their applications.

RESOLVED: that the information given be NOTED.

EVPC 19/20/294

Date and Time of Next Meeting

The next meeting of the Parish Council will be held on Monday 9th March 2020.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date