

**THE MINUTES OF A VIRTUAL MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 12TH OCTOBER 2020**

Present: Councillor J Lee (Chair)
Councillors J Andrews, M Burn and A Robson

Staff: Mrs G M Crute (Parish Clerk)

Also Present: County Councillor A Surtees

As the neither the Chairman or Vice-Chairman were in attendance it was agreed that Councillor Lee take the Chair

EVPC 20/21/099 **Apologies for Absence**
Apologies for absence were received from Councillors W Day, A Lumsden, L Morton and T Murray
RESOLVED: that the apologies for absence be receive and approved.

EVPC 20/21/100 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/101 **Public Participation**
There were no members of the public registered to speak.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/102 **Minutes of the last Meeting held on 14th September 2020**

RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC 20/21/102 **Minutes of the Cemetery and Grounds Sub-Committee held on 22nd September 2020**

RESOLVED: that the minutes and recommendations be APPROVED.

EVPC 20/21/103 **Matters Arising**

EVPC 20/21/075 **Report of the County Councillor** – the Clerk had written to Durham County Council regarding the August Bank Holiday Horse Fayre and to MySpace Housing.

EVPC 20/21/080 **Sunderland Road Allotment Site** – this item was placed on the agenda for verbal report of the Clerk

EVPC 20/21/088 **Planning Applications – DM/20/02425/WAS** the Clerk had received responses from Councillors and had submitted the Parish Council's objections.

EVPC 20/21/092 **New Play Equipment** – the Clerk had obtained the revised quotation from the play provider and was in the process of submitting the application for Section 106 funding to Durham County Council.

EVPC 20/21/096 **Christmas Tree Lighting** – the Clerk had written to Grahame Morris, MP to enquire if he would like to switch on the lights at Seaton Holme, subject to any restrictions or guidelines at the time.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/104

Police Matters

The Clerk read out to Members a copy of the report received from the Police. Members requested that parking problems outside of the Penfold be brought to the attention of the Police and also the same issue along West View.

RESOLVED that the information given, be NOTED.

Councillor Robson left the meeting.

EVPC 20/21/105

Report of the County Councillor

County Councillor Surtees was in attendance and gave an update on the following issues:-

- Highways Meeting to discuss traffic infrastructure should be held at 2.45 pm not at 3.00 pm at previously mentioned to Councillor Boyes
- County Durham Plan to be adopted
- Selective Licensing is to be submitted to Central Government
- Memorial Plaques for former Council Offices site held in abeyance
- Community Engagement – with Remembrance Day
- Purchase of masks to be distributed to schools, library, and churches
- Project with Primary schools around Bon Fire Night to encourage fire safety
- Form Seat has been identified as a community asset as it is built on an adopted highway and a quotation was being obtained by Durham County Council's Clean and Green Team

RESOLVED that the information given, be NOTED.

EVPC 20/21/106

Seaton Holme – COVID19

The Clerk advised Members that room hire for the yoga was now taking place. All the necessary Covid-19 risk assessments had been carried out by the Parish Clerk and also the hirer and adherence to the Government regulations and guidelines, together with local restrictions had all been complied with.

RESOLVED: that the information given, be NOTED.

Councillor A Robson returned to the meeting.

EVPC 20/21/107

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

RESOLVED that the information given, be NOTED.

EVPC 20/21/108

Sunderland Road Allotment Site

The Clerk advised Members that she had been in contact with other local councils regarding COVID-19

RESOLVED that:-

- i) actions of the Clerk be ENDORSED
- ii) the Clerk provide the Allotment Association with a further guidance and instruction to keep the gates locked.

EVPC 20/21/109

Parish Council Financial Status – Bank Balances as at 30.09.2020

The Clerk reported that the bank balances as at 30.09.20 were £161,034.57 in the Savings Account and £1000 in the Current Account totalling £162,034.57

RESOLVED: that the information given, be NOTED

EVPC 20/21/110

Income and Expenditure Report to 30.09.20

The Clerk updated Members on the Council's income and expenditure.

RESOLVED that the information given, be NOTED.

EVPC 20/21/111

Bank Transfers

The Clerk informed Members that the Transfers for September were £11,132.72 from the Savings Account and £557.63 from the Current Account

RESOLVED: to ENDORSE the Transfers.

EVPC 20/21/112

Invoices for Endorsement for Payment

RESOLVED:

- i) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;

September 2020

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD/ BACS
31.8.20	IOS	Medical Vinyl Gloves x 2	£17.98	BACS
11.9.20	DCC	Trade Waste Cem.	£648.96	BACS
29.9.20	Classic Masonry	Limewashing & Scaffolding	£13296.	BACS
23.9.20	DCC	Trade Waste SH	£707.46	BACS
30.9.20	Regal Print	Receipt Books	£141.60	BACS
16.9.20	Siemens	Photocopier Rental	£114.02	DD
9.9.20	BNP Paribas	Telephone Rental	£39.60	DD
30.9.20	Document Solutions	Cost per copy	£5.48	DD
17.9.20	Barclays Bank	BACS Charges	£6.00	DD
15.9.20	Chaser Communications	Line Rental/Internet	£81.41	DD
13.9.20	Wave	Water Cemetery	£72.61	DD
30.9.20	ITC	Office 365 Oct	£6.00	DD
30.9.20	ITC	Cloud Back up Sept	£7.20	DD

25.9.20	NPower	SH Electric	£444.64	DD
23.9.20	Greenhams	Cleaning Products	£104.08	BACS
15.9.20	EDF Energy	Electricity – Church Floodlights	£71.00	DD
16.9.20	Payroll	3 rd Party Payments Month 5	£2727.18	BACS
30.9.20	Payroll	Net Payments Month 6	£5935.44	BACS
		TOTAL	£24319.91	

106559 Petty Cash Cheque £350

EVPC 20/21/113 **Income Received**

September 2020

Customer Number	Description	Amount
Customer 8	Burial Fees MI x 2	£112.00
Customer 6	Burial Plot	£212.00
Customer 3	Room Hire	£10.00
Customer 6	Book	£5.00
Customer 22	Rent	£600.00
Customer 6	Burial Plot	£212.00
Customer 6	Allotment Rent	£320.00
Total Income		£1471.00

RESOLVED: that information given, be NOTED.

EVPC 20/21/114

Budgeting, Finance and VAT

Members gave consideration to attendance at on-line training events held by County Durham Association of Parish and Town Councils.

RESOLVED that no-one was available to attend.

EVPC 20/21/115

Audit for the Year Ended 31st March 2020

Members gave consideration to the external auditor's report for the year ended 31st March 2020, a copy of which had been previously circulated.

RESOLVED: that the external auditor's report be APPROVED.

EVPC 20/21/116

Royal British Legion Poppy Appeal

Members gave consideration to a financial donation to the 2020 Poppy Appeal under Section 137 of the Local Government Act, 1973

RESOLVED: that a donation of £100.00 be GRANTED

EVPC 20/21/117

Request for Financial Assistance – Alice House Hospice

Members gave consideration to a request for a donation to Alice House Hospice under Section 137 of the Local Government Act, 1973

RESOLVED: that a donation of £100.00, be GRANTED.

EVPC 20/21/118

Planning Applications

DM/20/02677/TCA – Proposed Crown Lift to 4m of 1 No Ash Tree plus Felling and Removal of 1 No Ash Tree Re-Submission DM/18/01328/TCA at Twincross, St Thomas Close, Easington for Mrs F Aitken
RESOLVED: that no objections be given.

EVPC 20/21/119

Planning Approvals

There were no planning approvals.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/120

Planning Refusal

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/121

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/122

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/123

Taxi Consultation

Members gave consideration to correspondence received from Durham County Council regarding the Taxi Consultation.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/124

Planning for the Future Government White Paper

Members gave consideration to the consultation on the Government White Paper Planning for the Future.

RESOLVED: that Councillor Robson be delegated to work with the Clerk to produce the Parish Council's response to the consultation.

EVPC 20/21/125

Nominations for County Durham Together Awards

Members gave consideration to the above Awards.

RESOLVED: that the information given, be NOTED

EVPC 20/21/126

History Centre

Members gave consideration to the correspondence received regarding the new History Centre.

RESOVLED: that the information given, be NOTED.

EVPC 20/21/127

Members reports of their Attendance at Meetings and Events on Behalf of the Parish Council

Due to the COVID19 there had been no attendance by Members.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/128

Date and Time of Next Meeting

The next meeting of the Parish Council would include the Budget Meeting and be held on Monday 9th November 2020 at 1.30 pm.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date