

**THE MINUTES OF A VIRTUAL MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 9TH NOVEMBER 2020**

Present: Councillor L Morton (Chair)
Councillors M Burn, W Day, A Lumsden, J Lee, T Murray and A Robson

Staff: Mrs G M Crute (Parish Clerk)

Also Present: County Councillor D Boyes

EVPC 20/21/129 **Apologies for Absence**
Apologies for absence were received from Councillor J Andrews

RESOLVED: that the apologies for absence were RECEIVED and APPROVED.

EVPC 20/21/130 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/131 **Public Participation**
There were no members of the public registered to speak.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/132 **Minutes of the last Meeting held on 12th October 2020**

RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC 20/21/133 **Matters Arising**

EVPC 20/21/108 **Sunderland Road Allotment Site** – the Clerk had written to the Allotment Association advising that the gates should be kept locked and notices placed on the gates advising the same and directing allotment holders to the guidance on the Parish Council's allotment noticeboard.

EVPC 20/21/116 **Royal British Legion** – the Clerk made a donation to the Poppy Appeal

EVPC 20/21/117 **Request for Financial Assistance – Alice House Hospice** the Clerk had forwarded the donation.

EVPC 20/21/124 **“Planning for the Future” Government White Paper**
– the Clerk and Councillor Robson had submitted the Parish Council's response to the consultation.

EVPC 20/21/092 The Clerk advised Members that the application for Section 106 Funding for play equipment had been submitted and was now out for consultation with Electoral Division Councillors and the AAP to seek their views. Following this it would be considered by the

next available meeting of the County Council's Section 106 Working Group.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/134

Police Matters

The Clerk read out to Members a copy of the report received from the Police.

RESOLVED that the information given, be NOTED.

EVPC 20/21/135

Report of the County Councillor

County Councillor Boyes was in attendance and gave an update on the following issues:-

- Site visit with Durham County Council's Highways Section had been delayed due to the new national lockdown, so this has been held in abeyance
- The East Durham Horse Fair - The land the event is held on is privately owned. In order for an event to take place, the land owner must give permission. At the time of the event there were no restrictions in place and thereby no legal basis for the Council to stop events occurring on private land. Whilst COVID-19 advice suggested that it was unwise for the event to go ahead, the Council's intervention was limited to advice. The local authority engaged and were assured that event organisers had completed a COVID risk assessment and that the event would be held as a 'covid secure' event. Police were aware and both police and wardens attending approached the event to engage, educate and enforce as necessary.
- Planning application for Reserved Matters for Phase 1 for 437 dwellings of land north of Lowhills Road
- Planning application for traffic scheme at Rosemary Lane Nursery
- There had been no reported incidents at the former Kings Head site. Councillor Boyes would continue to work with the appropriate organisations to monitor the site.

A member enquired about the footpath that had been resurfaced near to the dropped kerb along Whitehouse Court and how long would it take for the footpath to be reinstated. The Clerk would look into the matter and consult with Councillor Boyes as necessary.

County Councillor Boyes then left the meeting

The Clerk read out to Members an email from County Councillor Surtees regarding the former Chairman's plaques for Easington District Council and the memorial benches. She advised that the memorial benches had been removed and the plaques had been offered to the families. The remaining plaques were for former Chairmen of Easington District Council, not every Chairman had wanted a plaque. Consequently, there is not a full history of

Chairmen of the District Council. Councillor Surtees asked that with this new information would Councillors still want a memorial for the plaques or would they prefer them to be displayed on the brick wall facing into the housing estate as per the planning application.

Members discussed the matter in great detail and they felt there should be a history of the site potentially incorporating the plaques at the gardens, possibly in the form of some kind of art work. Members also felt that the Parish Council should request the plaques for safe keeping until they could be displayed.

RESOLVED that:-

- i) the information given, be NOTED;
- ii) the Clerk advise Councillor Surtees of the Parish Council's potential scheme for the former Council offices site and the plaques.

EVPC 20/21/136

Seaton Holme – Asbestos Report

The Clerk advised Members that Seaton Holme required an asbestos report. She had obtained a quotation for an Asbestos Report at a cost of £695.00 plus VAT.

RESOLVED: that the quotation from Safe Strip UK be accepted to carry out the asbestos report.

EVPC 20/21/137

Door Entry System

The Clerk advised Members that the current door entry system had not been working properly and she had received quotations for a replacement audio system and also a video system. Members felt that a video door entry system would be preferable. However, options would be dependent on cost.

RESOLVED: the Clerk obtain further quotations for an audio and video door entry system.

EVPC 20/21/138

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

RESOLVED that the information given, be NOTED.

EVPC 20/21/139

Sunderland Road Allotment Site

The Clerk had provided an update to Members in matters arising.

RESOLVED that the information given, be NOTED.

EVPC 20/21/140

Parish Council Financial Status – Bank Balances as at 31.10.2020

The Clerk reported that the bank balances as at 31.10.20 were £138,407.83 in the Savings Account and £1000 in the Current Account totalling £139,407.83

RESOLVED: that the information given, be NOTED

EVPC 20/21/141

Income and Expenditure Report to 31.10.20

The Clerk updated Members on the Council's income and expenditure.

RESOLVED that the information given, be NOTED.

EVPC 20/21/142

Bank Transfers

The Clerk informed Members that the Transfers for October were £3,336.20 from the Savings Account and £25,962.94 from the Current Account

RESOLVED: to ENDORSE the Transfers.

EVPC 20/21/143

Invoices for Endorsement for Payment

RESOLVED:

- i) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;
- ii) to make a BACS payment to the Clerk for reimbursement of the cost of the purchase from Currys of £479.00 for a new laptop.

October 2020

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD/BACS
12.10.20	Dave Palmer Decorator	SH External front Side windows &	£1590.	BACS
16.10.20	Cateraid	Water Boiler Filter Change	£43.20	BACS
31.10.20	IOS	Stationery	£93.19	BACS
21.10.20	TJ'S Heating & DIY	SH Repairs	£238.	BACS
10.10.20	BNP Paribas	Telephone Rental	£39.60	DD
30.10.20	Document Solutions	Cost per copy	£12.01	DD
19.10.20	Barclays Bank	BACS Charges	£6.00	DD
15.10.20	Chaser Communications	Line Rental/Internet	£75.86	DD
27.10.20	Octopus Energy	Cemetery Electric	£21.68	DD
2.11.20	Octopus Energy	Cemetery Electric 1-31 Oct	£19.14	DD
1.10.20	EDF Energy	Church F/L Electric	£71.	DD
9.10.20	Wave	SH Water	£166.92	DD
28.10.20	Wave	Allotment Water	£265.57	DD
21.10.20	N Power	SH Gas	£133.64	DD
31.10.20	ITC	Cloud Mailbox	£6.	DD
31.10.20	ITC	Cloud Back Up	£7.20	DD
19.10.20	Payroll	3 rd Party Payments Month 6	£5935.44	BACS
30.10.20	Payroll	Net Payments Month 7	£6073.50	BACS
		TOTAL	£14,797.95	

106560 Petty Cash Cheque £250

106561 Poppy Appeal £100 (137 Donation)

EVPC 20/21/144

Income Received

October 2020

Customer Number	Description	Amount
Customer 8	Burial Fees MI	£48
Customer 12	Room Hire	£9.50

Customer 7	Allotment Rent	£240
Customer 7	Allotment Rent	£80
Customer 22	Rent	£600
Customer 37	Horticulture Income	£420
Customer 3	Room Hire	£20
Total Income		£1417.50

RESOLVED: that information given, be NOTED.

EVPC 20/21/145

2020-21 Budget

Members gave consideration to the draft budget for 2020-21. The Clerk advised Members that she had made reductions to budgets where possible and had factored increases into the wages bill. She had also reduced the amount of income received from room hire. This had meant a slight decrease in the budget expenditure for 2020-21. Also, there was a decrease in potential income of £5850.

After careful consideration it was agreed that a budget of £187,535 be set for 2021-22.

RESOLVED that the 2020-21 budget be set at £187,535.00.

EVPC 20/21/146

Planning Applications

DM/20/02932/FPA – Proposed Detached Garage at Pear Tree Cottage, Pesspool Lane, Haswell for Mrs S Archer

DM/20/03087/FPA – Proposed new road and one-way system from Cadwell Lane around the Green, retain one-way system around and in front of the Nursery School and create 16 parking bays on the Green for Durham County Council

DM/20/02896/RM – Proposed 438 Dwellings (Reserved Matters) at land to the north of Lowhills Road and West of Thorpe Road, Little Thorpe for Miller Homes

RESOLVED: that

- i) DM/20/02932/FPA to raise concerns regarding the size and construction of the garage that it could have a potential different use.
- ii) DM/20/02896/RM – to object on the grounds of loss of public amenity and green space
- iii) DM/20/02896/RM – to object on the grounds of access/egress at Lowhills Road and that a mini-roundabout at the junction with Essington Way and Thorpe Road A1086 would be a safer option.

EVPC 20/21/147

Planning Approvals

DM/20/02348/FPA – Proposed Single Storey Rear Extension at 1 Fennel Grove, Easington Village for Mr D Airey

RESOLVED: that the information given, be NOTED.

EVPC 20/21/148

Planning Refusal

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

- EVPC 20/21/149 **Planning Applications (Withdrawn)**
 There were no planning applications withdrawn.
RESOLVED: that the information given, be NOTED.

- EVPC 20/21/150 **Planning Appeals**
 There were no planning appeals.

RESOLVED: that the information given, be NOTED.

- EVPC 20/21/151 **Adoption of the County Durham Plan to 2035**
 Members gave consideration to the correspondence received regarding the County Durham Plan.
RESOVLED: that the information given, be NOTED.

- EVPC 20/21/152 **Thank You Letter**
 Members received a letter of thanks received from Alice House Hospice regarding the Parish Council's recent donation.
RESOLVED: that the letter be RECEIVED.

- EVPC 20/21/153 **Members reports of their Attendance at Meetings and Events on Behalf of the Parish Council**
 Due to COVID19 there had been no attendance by Members.
RESOLVED: that the information given, be NOTED.

- EVPC 20/21/154 **Date and Time of Next Meeting**
 The next meeting of the Parish Council would include the Precept Meeting and will held on Monday 14th December 2020 at 7.00 pm.
RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date