

**THE MINUTES OF A MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 13th DECEMBER 2021**

- Present: Councillor L Morton (Chair)
Councillors L Birkett, W S Day, J Devine, S Laws, A Lumsden, T Murray
and A Robson
- County Councillor A Surtees
- Staff: Mrs G M Crute (Parish Clerk)
- EVPC 21/22/185 **Apologies for Absence**
Apologies for absence were received and accepted for Councillor J Lee.
- RESOLVED:** that information given, be NOTED.
- EVPC 21/22/186 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.
- RESOLVED:** that the information given, be NOTED.
- EVPC 21/22/187 **Public Participation**
There were no members of the public registered to speak.
- RESOLVED:** that the information given, be NOTED.
- EVPC 21/22/188 **Minutes of the last Meeting held on 16th November 2021**
- RESOLVED:** that the minutes be confirmed as a correct record, to be signed by the Chairman.
- EVPC 21/22/189 **Minutes of the Cemetery and Grounds Committee held on 16th November 2021**
RESOLVED: that the recommendations be ADOPTED and the minutes APPROVED.
- EVPC 21/22/190 **Matters Arising**
- EVPC/21/22/172 **Request for Financial Donation** – North of England Brass Band. The Clerk has forwarded the donation.
- EVPC/21/22/173 **Request for Financial Donation** – Alice House Hospice. The Clerk has forwarded the donation.
- EVPC/21/22/181 **Mobile Phones** – The mobile phone and sim card contracts have been entered into. The new phone was due to be purchased.
- EVPC/21/22/182 **Christmas Tree Lighting Event** – Arrangements had been made but unfortunately due to Storm Arwen the event had been cancelled.
- EVPC/21/22/183 **Staffing** – The Staffing Committee had met and had considered the correspondence received and advice that had been sought from two external organisations. The advice given was for a full review of the staffing

structure and a job evaluation of all employees. North East Regional Employers Organisation (NEREO) had been appointed to undertake the review and job evaluation and all employees had been advised.

RESOLVED: that the information given, be NOTED.

EVPC 21/22/191

Police Matters

Members gave consideration to the report of the Police, which had been previously circulated.

A Member raised concerns that he had heard that there were no routine patrols in Easington Village between 22.00 and 6.00. County Councillor Surtees advised she would make enquires with the Police in this regard.

RESOLVED that the information given, be NOTED.

EVPC 21/22/192

Report of the County Councillor

County Councillor Surtees was in attendance and reported on the following:-

- Petwell Lane drains had been dug out
- Shoulder of Mutton no further information to date
- Planning Application for 48 houses no Committee date as yet
- Public Right of Way where tree was blocking path had been reported by the Public Rights of Way Team to the landowner for removal.
- Reports of homeless person in the Village had led to interventions by the relevant organisations and the individual had been helped
- Storm Arwen – Damage caused to overhead power cables in Easington had led to a lot of properties being without power. The responsibility was with Northern Power Grid. Councillor Surtees spoke about the frustrations in accessing information and getting help/assistance for residents. She would be continuing to pursue these issues.
- Selective Licensing was to be implemented from 1st April 2022

A Member raised the issue of parking on the bend near Holly House and if this could be raised with the Police or Highways Department to address the issue. Councillor Surtees advised she would take this up with the Police and Highways Department.

RESOLVED that the information given, be NOTED.

The Chairman thanked County Councillor Surtees for her attendance and she left the meeting.

EVPC 21/22/193

Request to Use Seaton Holme in Book

Members gave consideration to the request received regarding the inclusion of Seaton Holme in a book following a paranormal investigation.

RESOLVED: that permission be GRANTED for the use of Seaton Holme in the book as detailed prior to approval of the text before use.

EVPC 22/22/194

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

RESOLVED that the information given, be NOTED.

EVPC 22/22/195

Cemetery Mapping

Members gave consideration to purchasing cemetery software that would allow for the mapping of Durham Lane Cemetery. This would include digitalising the existing maps and potential mapping out the new unused section of the cemetery. The Clerk suggested that this could be included in next year's budget and undertaken from April 2022.

RESOLVED that the £2,000 be put in the budget for 2022/23 for the purchase of the cemetery mapping of the full cemetery.

EVPC 21/22/196

Parish Council Financial Status – Bank Balances as at 30.11.2021

The Clerk reported that the bank balances as at 30.11.21 were £1000 in the Current Account and £134,995.43 in the Savings Account totalling £135,995.43

RESOLVED: that the information given, be NOTED

EVPC 21/22/197

Income and Expenditure Report to 30.11.21

The Clerk updated Members on the Council's income and expenditure.

RESOLVED that the information given, be NOTED.

EVPC 21/22/198

Bank Transfers

The Clerk informed Members that the Transfers for November were £16035.49 from the Savings Account and £6998.43 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC 21/22/199

Invoices for Endorsement for Payment

RESOLVED:

- i) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;

NOVEMBER 2021

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD/ BACS
1.9.21	RBS	Omega Software Supp & Main	£607.20	BACS
31.10.21	Geo. Robinson	Cleaning & Hardware Products	£28.17	BACS
16.11.21	NEREO	HR Advice Dec21-Mar22	£118.	BACS
3.11.21	Greenham	Toilet Rolls, Hand Towels	£59.57	BACS
11.11.21	Darlington BC	Autumn Bedding & Compost	£1291.03	BACS
18.11.21	Gorilla Workwear	Ear Defenders x 2	£10.32	BACS
17.11.21	Payroll	3 rd Party Payments Month 7	£2876.83	BACS
30.11.21	Payroll	Net Payments Month 8	£6332.46	BACS
16.11.21	EE	Mobiles Contract	£64.82	DD
18.11.21	Barclays Bank	BACS Charges	£6.	DD
15.11.21	Chaser Comm.	Telephone Usage	£78.70	DD
8.11.21	BNP Paribas	Telephone Rental	£39.80	DD

9.12.21	WAVE	Water SH	£182.42	DD
10.12.21	TJ's	All Fires & Back Boilers	£390.	BACS
30.11.21	TJ's	Combi, Light etc.	£825.	BACS
13.12.21	TJ's	Roof Repair & Ridge Tiles	£580.	BACS
30.11.21	Document Solution	Photocopier Usage	£8.88	DD
29.10.21	Document Solution	Photocopier Usage	£30.78	DD
30.11.21	ITC	Mailbox	£12.	DD
30.11.21	ITC	Cloud Back Up	£8.40	DD
		TOTAL	£13550.38	

EVPC 21/22/200

Income Received

Customer Number	Description	Amount
9	Room Hire	£93.75
12	Room Hire	£28.75
10	Room Hire	£18.75
2	Room Hire	£66.
2	Room Hire	£50.
2	Room Hire	£132.
22	Rent	£600
8	Burial Fees MI x2	£64
3	Room Hire	£63
.		
		£1116.25

RESOLVED: that information given, be NOTED.

EVPC 21/22/201

Budget 2022/23

Members had been supplied with a copy of the budget for 2022/23

RESOLVED: that the budget for 2022/23 be set at £242,224

EVPC 21/22/202

Precept 2022/23

Members gave consideration to the report of the Clerk.

RESOLVED: that Precept be set at £150,569 which was an increase of 1.5%

EVPC 21/22/203

Planning Applications

DM/21/03999/VOC – Proposed Variation of Condition 1 of DM/21/02601/VOC to amend plans so as to remove hedge on southern boundary between plots 23-54 and permit relocation of the principal entrance doors at 82 & 83

DM/21/03869/PNS – Proposed Installation of Solar Panels Mounted on Roof of Building at Durham County Council Neighbourhood Services, Unit 2, Hackworth Road, Peterlee for Durham County Council

RESOLVED: that an objection be submitted in relation to application DM/21/03999/VOC.

EVPC 21/22/204

Planning Approvals

DM/21/02745/OUT – Proposed Erection of up to 2 No. Dwellings at Land West of Aireville, Loaning Burn, Easington Village for Mr M Savage

DM/21/02687/FPA – Proposed Erection of One Dwelling at Land south of 1-3The Grange, South Side, Easington for Mr and Mrs Pallister

RESOLVED: that the information given, be NOTED.

EVPC 21/22/205

Planning Refusal

There were no planning refusals

RESOLVED: that the information given, be NOTED.

EVPC 21/22/206

Planning Applications (Withdrawn)

There were no planning applications withdrawn

RESOLVED: that the information given, be NOTED

EVPC 21/22/207

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC 21/22/208

Letter of Thanks – Alice House Hospice

Members gave consideration to a letter of thanks received from Alice House Hospice.

RESOLVED that the letter be RECEIVED.

EVPC 21/22/209

Tree Grant 2021

Members gave consideration to applying for a tree grant. Members felt that preference should be given to the purchase of an Oak tree.

RESOLVED: that the Clerk apply for a tree grant.

EVPC 21/22/210

Masterplans Consultations

Members gave consideration to the correspondence received.

RESOLVED that the information give be NOTED.

EVPC 21/22/211

Warm Homes Newsletter

Members acknowledge the newsletter from Warm Homes.

RESOLVED that the Newsletter be NOTED.

EVPC 21/22/212

Members reports of their Attendance at Meetings and Events on Behalf of the Parish Council

There had been no attendance at meetings/events.

RESOLVED: that the information given, be NOTED.

EVPC 21/22/213

The Queens Platinum Jubilee 2022

Councillor Day felt that a tree could be planted to mark the Queen's Platinum Jubilee in 2022. Members felt that an Oak tree would be suitable. A Member suggested that former Councillor Burn could be asked to plant the tree. Members felt that this would be a good idea.

RESOLVED: that the Clerk make the necessary arrangements next year.

EVPC 21/22/214

Retired Councillor M Burn

The Clerk advised Members that when Councillor Burn retired from the Parish Council at the elections in May this year it was decided to defer a thank you reception for her years of service until the coronavirus restrictions were lifted. When the agenda was circulated the new restrictions had not been in place and therefore it was placed on the agenda for discussion. In light of the new restrictions it was recommended that this item be deferred until next year.

RESOLVED: that this item be DEFERRED until next year.

EVPC 21/22/215

Future Planning Applications Strategy

Councillor Day suggested that a strategy be adopted to deal with future planning applications. This would include collecting data to use in planning objections for large developments ie school places. He also suggested that individual Members could make their own objections to such developments.

Members debated the need for a plan to look at the impacts of the developments and the effect on the infrastructure of the Village. Initial steps had been made with meetings held with planning officers and highway officers.

Members spoke about the planning process and the Clerk suggested that some training on the planning process might be useful to give members a more detailed understanding. Members felt that this would be beneficial.

RESOLVED: that

- i) The Clerk meet with Councillor Day to formulate a strategy for collection data relevant to potential housing developments;
- ii) The Clerk contact the County Councillors to ask for an update on the Planning/Highways meeting;
- iii) The Clerk make enquiries for some training for Councillors on the planning process

EVPC 21/22/216

Date and Time of Next Meeting

The next meeting of the Parish Council was schedule for Monday 10th January 2022.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date