

**THE MINUTES OF A MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON MONDAY 14<sup>TH</sup> MARCH 2022**

Present: Councillor L Morton (Chair)  
Councillors L Birkett W S Day, S Laws, J Lee, A Lumsden and A Robson  
County Councillor D Boyes, PCC Joy Allen, V Booth PCC's Office

Staff: Mrs G M Crute (Parish Clerk)

The Chairman asked for a minute's silence be observed to mark the passing of Councillor Terry Murray

EVPC 21/22/274

**Apologies for Absence**

There were no apologies for absence received.

**RESOLVED** that the information given, be NOTED

EVPC 21/22/275

**Report of the County Councillor**

County Councillor Boyes was in attendance and reported on the following:-

- Parking Issues around Thorpe Road junction with North Crescent
- Acoustic fencing for housing adjacent to the A19 similar to that located at Peterlee. This was not a County Council issue.
- Former Kings Head Site – concerns from residents about problems with some of the residents. He will organise a meeting of to address the problems concerned with other partner organisations.

**RESOLVED** that the information given, be NOTED.

The Chairman thanked County Councillor Boyes for his attendance who then left the meeting.

EVPC 21/22/276

**PCC Joy Allen**

The Chairman welcomed PCC Joy Allen to the meeting. PCC Allen spoke about the Police and Crime Plan which is a three year action plan. She gave details of the priorities that had been set and the consultation process that had led to the setting of the priorities. She also spoke about Section 59 Notices and their use for dealing with off-road bikes, which had been an issue countywide. PCC Allen advised on the changes to shift patterns which should lead to more police being available on an evening and weekend.

Councillors asked PCC Allen a number of issues concerning Easington Village; policing figures, increase in crime, anti-social behaviour and also highlighted specific problem areas. PCC Allen answered Members questions and advised that if she could assist in the future then to contact her.

The Chairman thanked PCC Allen for her attendance. Both she and V Booth then left the meeting.

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/277

**Declarations of Interest on Items on the Agenda**

Councillor S Laws declared a personal interest in item 12a Planning Application as he lived at the property.

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/278

**Public Participation**

There were no members of the public registered to speak.

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/279

**Minutes of the last Meeting held on 14<sup>th</sup> February 2022**

**RESOLVED:** that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC 21/22/280

**Matters Arising**

EVPC/21/22/253 **L G Therapy** – The Clerk had met with the appointed members and a letter had been sent from the Chairman detailing the Parish Council's requirements. A response had been received from LG Therapy and the Clerk had forwarded the letter to the Chairman.

EVPC/21/22/254 **Fire Risk Assessment and Fire Marshal Training** – Councillors Lee and Lumsden were to attend the training session

EVPC/21/22/263 **Planning Application** – DM/22/00088/FPA the Clerk submitted an objection.

EVPC/21/22/268 **Consultation on an Economic Strategy for the County** – Councillors to provide any comments to the meeting in March. No comments had been received.

EVPC/21/22/272 **Risk Assessments** – The Clerk had met with Councillor Laws to progress the risk assessments.

EVPC/21/22/270 **Resignation of Parish Councillor** – Durham County Council's Electoral Services advised that they had not received a request for an election. A notice of casual vacancy had been displayed on the Parish Council Noticeboard, website and social media.

EVPC/21/22/271 **Community Emergency Planning** – The Clerk advised she had received an update from Durham County Council's Civil Contingencies and advised that a joint parish meeting would be held in mid-May.

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/281

**Police Matters**

Members gave consideration to the report of the Police, which had been previously circulated.

**RESOLVED** that the information given, be NOTED;

EVPC 21/22/282

**L G Therapy**

The Clerk advised Members that she had met with Councillors and a response had been sent to Mrs Garside. A subsequent reply had been received and forward to the Chairman.

It was **RESOLVED** that the clerk arrange to meet with the two appointed members to consider a response in consultation with the Chairman.

EVPC 21/22/283

**Emergency Lighting**

The Clerk advised Members that a new central battery unit was required. The current battery unit is over 30 years old and needs replacing. She was in the process of obtaining quotations.

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/284

**CCTV**

The Clerk advised Members that CCTV be installed in Seaton Holme. This would be useful for health and safety and building security as well as other benefits. The quotations received would enable remote access to the cameras which could be gained via the Parish Council's mobile. The Clerk advised there were sufficient funds in the current year's budget to have the work undertaken. She had obtained three quotations for the work.

**RESOLVED:** the Clerk be AUTHORISED to accept the lowest quotation and the work be carried out as soon as possible.

EVPC 21/22/285

**Asbestos Survey**

Members gave consideration to the Asbestos Survey that had recently been carried out at Seaton Holme. There were only two small items identified and no action was required at present.

**RESOLVED:** that the information given, be RECEIVED.

EVPC 21/22/286

**Book Launch**

Members gave consideration to a request received from Steve Watson regarding a potential book launch at Seaton Holme.

**RESOLVED:** that use be allowed for the book launch subject to availability and on the understanding no extra costs were incurred by the Parish Council.

EVPC 22/22/287

**Report of the Cemetery Superintendent**

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

**RESOLVED** that the information given, be NOTED.

EVPC 22/22/288

**Letter of Complaint**

Members gave consideration to a letter which had been received regarding the Durham Lane Cemetery. The Clerk advised on the issues that had been raised and actions that had been taken. Members felt that a site visit would be appropriate and this could be carried out by the Cemetery and Grounds Committee on their upcoming meeting. The Clerk advised that she had sent a letter of acknowledgement to the complainant.

**RESOLVED:** that

- i) the Cemetery and Grounds Committee look at the Memorial Garden and consider other points highlighted in the letter
- ii) the Clerk respond to the complainant advising on the actions that had been taken following the Cemetery and Grounds Committee

EVPC 21/22/289

**Parish Council Financial Status – Bank Balances as at 28.02.2022**

The Clerk reported that the bank balances as at 28.2.22 were £1809.11 in the Current Account and £110,533.57 in the Savings Account totalling £111,779.57

**RESOLVED:** that the information given, be NOTED

EVPC 21/22/290

**Income and Expenditure Report to 28.2.22**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED** that the information given, be NOTED.

EVPC 21/22/291

**Bank Transfers**

The Clerk informed Members that the Transfers for February were £11,642.11 from the Savings Account and £1246.00 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers.

EVPC 21/22/292

**Invoices for Endorsement for Payment**

**RESOLVED:**

- i) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;

**FEBRUARY 2022**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD/BACS
17.2.22	Payroll	3 <sup>rd</sup> Party Payments Month 9	£2877.03	BACS
28.2.22	Payroll	Net Payments Month 10	£6122.51	BACS
15.2.22	Rickerby	Hydraulic Oil	£22.68	BACS
14.2.22	Greenham	Wypall Roll	£44.62	BACS
17.2.22	Nereo	Recharge Work	£1530.	BACS
22.2.22	Safe Strip	Survey	£810.	BACS
22.2.22	TJ's Heat & DIY	Yale Lock	£69.39	BACS
24.2.22	Durham Fencing	Fence Repair	£180.00	BACS
11.1.22	BNP Parabis	Telephone Rent & Ann Admin	£87.60	DD
31.1.22	Greenham	Wellies, Wheelie Bin Bags,Wipes	£94.87	BACS
8.3.22	Planning Advice Plus	Planning Training	£423.80	BACS
4.3.22	JT Dove	Postfix	£25.20	BACS
7.3.22	Franks Portlock	Legionella	£504.	BACS
3.3.22	Carrs Billington	Service Parts	£86.47	BACS
11.3.22	G Fletcher	Internal Audit	£640.	BACS
13.3.22	TJ'S Heating DIY	Thermostats & Door	£220.	BACS
13.3.22	Subco Fire System	Service Fire Alarm/Emerg. Lights	£408.	BACS
9.3.22	Wave	Water SH	£375.91	DD
9.3.22	BNP Paribas	Telephone Rent	£39.60	DD
17.2.22	Barclays Bank	BACS Charges	£6.	DD

31.1.22	Chaser Comm.	Telephone Usage	£105.89	DD
28.2.22	Document Solution	Photocopier Usage	£15.13	DD
28.2.22	ITC	Mailbox-Office 365	£41.05	DD
28.2.22	ITC	Cloud Back Up	£8.40	DD
16.2.22	EE	Mobile phone rent	£62.80	DD
2.3.22	Octopus	Cemetery Electric	£26.76	DD
		<b>TOTAL</b>	<b>£14827.71</b>	

EVPC 21/22/293

**Income Received**

<b>Customer Number</b>	<b>Description</b>	<b>Amount</b>
10	Room Hire	£18.75
8	Burial Fees MI	£48.
12	Room Hire	£28.75
9	Room Hire	£56.25
10	Room Hire	£18.75
	<b>Total</b>	<b>£170.50</b>

**RESOLVED:** that information given, be NOTED.

EVPC 21/22/294

**Review of Internal Audit**

Members gave consideration to the report of the Clerk on the effectiveness of internal control.

**RESOLVED** that the report be RECEIVED.

EVPC 21/22/295

**Corporate Risk Assessment 2022/23**

Members gave consideration to the Corporate Risk Assessment for 2022/23, a copy of which had been previously circulated.

**RESOLVED:** that the Corporate Risk Assessment be APPROVED.

*Councillor S Laws had declared a personal interest in planning application DM/22/00453/TCA and took no part in the discussions.*

EVPC 21/22/292

**Planning Applications**

DM/22/00453/TCA – Proposed Fell of Various Trees at Kirkbrae, Clappersgate, Easington Village for Mrs Laws

Submission of details pursuant to conditions 13, 15 and 16 in relation to previous planning application DM/20/00092/FPA (new housing) relating to Archaeological post investigation assessment and scheme for maintenance of areas of public open space and validation remediation report at Site of Former Easington Village Workingmens Club, Seaside Lane, Easington Village

DM/22/00556/FPA – Proposed Re-cladding of West Facing Façade, Construction of new Service Yard with Parking Areas, Installation of New Gates and Access Amendments at Unit B, Kitching Road, North West Industrial Estate, Peterlee for Mr J Halpern

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/293

**Planning Approvals**

DM/22/00075/TPO – Proposed Crown reduction by approx. 3 metres of two sycamore trees (T2 and T4) and one Norway Maple (T3) at 4 Dairy Houses, Little Thorpe for Les Ward

DM/19/03765/OUT – Proposed 32 Self Build Housing Plots at Land at Former Thorpe Maternity Hospital, Andrews Lane, Easington for Mr B Wilkinson (Enclosed)

DM/22/00023/FPA – Proposed Single and Two Storey Extensions to the Rear at 10 Southside, Easington Village for Dr J Isaacson

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/294

**Planning Refusal**

There were no planning refusals

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/295

**Planning Applications (Withdrawn)**

There were no planning applications withdrawn

**RESOLVED:** that the information given, be NOTED

EVPC 21/22/296

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/297

**Consultation on an Economic Strategy for the County**

Members gave consideration to the consultation on an Economic Strategy for the County.

**RESOLVED:** that Members would respond to the consultation direct.

EVPC 21/22/298

**Sea View House**

Members gave consideration received from Durham County Council Planning Department. The Clerk advised Members that she had made an initial response enquiring about the Heras fencing and advised members of the subsequent response.

It was felt that a site visit would be required to ascertain on the exact positioning of the heras fencing. Following this the Clerk be authorised to write to the owner regarding the upcoming grasscutting season and advising how this area could be maintained.

**RESOLVED** that:-

- i) Members of the Cemetery and Grounds Sub-committee investigate the boundary
- ii) the Clerk to write to the owner of Sea View regarding the grasscutting of the area enclosed by the fencing following the Cemetery and Grounds Sub-Committee site visit

EVPC 21/22/299

**Levelling Up White Paper**

Members gave consideration to correspondence received from County Durham Association of Parish and Town Councils.

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/300

**Members reports of their Attendance at Meetings and Events on Behalf of the Parish Council**

There had been no attendance at meetings/events.

**RESOLVED:** that the information given, be NOTED.

EVPC 21/22/301

**Date and Time of Next Meeting**

The next meeting of the Parish Council was scheduled for Monday 11<sup>th</sup> April 2022.

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....