

**THE MINUTES OF A MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON MONDAY 11<sup>TH</sup> JULY 2022**

Present: Councillor W S Day (Chair)  
Councillors L Birkett, S Laws, A Lumsden, E Marriott and A Robson

Staff: Mrs G M Crute (Parish Clerk) and Mrs K Hall (Admin Assistant)

EVPC 22/23/072 **Apologies for Absence**  
Apologies for absence were RECEIVED and APPROVED for Councillors L Morton and J Lee.

**RESOLVED** that the information given, be NOTED

EVPC 22/23/073 **Declarations of Interest on Items on the Agenda**  
There were no declarations of interest.

**RESOLVED:** that the information given, be NOTED.

EVPC 22/23/074 **Public Participation**  
There were no members of the public registered to speak. However, there were a number of members of the public in attendance regarding the planning application DM/22/01768/FPA. The Chairman agreed to bring forward the item for Planning Applications.

**RESOLVED:** that the information given, be NOTED.

EVPC 22/23/075 **Planning Applications**  
DM/22/01768/FPA – Proposed Demolition of Existing Agricultural Buildings and Erection of 38 No. Dwellings (Class C3) with Associated Access and Landscaping Works at Land and Buildings West of Hallfield Drive, Hall Walks, Easington Village for DPP

DM/22/01757/FPA – Proposed Carbon Capture and Research and Development Facility at Land at Mill Hill, North West Industrial Estate, Peterlee for Hedley Planning Services Limited

DM/22/01727/FPA – Proposed Replacement Garage at Land North of 2 Hall Walk, Easington Village for Mr Keith Walter

DM/22/01975/FPA – Proposed Single Story Rear Extension at 18 Nursery Gardens, Easington Village for Mr M Brymer

The Chairman explained that the Parish Council meeting was not a public meeting but one that members of the public could attend. He would allow members of the public to speak regarding the planning application DM/22/01768/FPA. He also advised that the Parish Council was a consultee and had no responsibility for the decision made on planning applications. This was decided by Durham County Council as the Planning Authority. Members of the Parish Council would consider the application and decided whether they would submit objections.

Members of the public present expressed their concerns regarding the planning application DM/22/01768/FPA and detailed their specific concerns. Members of the Parish Council then debated the application and considered that an objection be submitted.

**RESOLVED:** that

- i) the information given, be NOTED
- ii) an objection be submitted in relation to DM/22/01768/FPA

EVPC 22/23/076

**Minutes of the last Meeting held on 13<sup>th</sup> June 2022**

**RESOLVED:** that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC 22/23/077

**Matters Arising**

EVPC/21/22/272

**Risk Assessments** – were ongoing.

EVPC/21/22/331

**Damage to Village Green (Clappersgate)** – signs had been erected and legal advice had been request regarding the fencing near to Sea View House

EVPC/22/23/054

**Energy Contracts** – The Clerk had obtained and forwarded quotations to Councillors and a new two year contract had been entered into.

EVPC/22/23/067

**Hanging Basket and Floral Container Competition 2022** – arrangements had been made for judging for the week commencing 25<sup>th</sup> July. The competition had been advertised and forms were available from Seaton Holme, Village News and on-line.

EVPC/22/23/068

**Planting of Jubilee Tree** – the planting of an oak tree to mark HM Queen Elizabeth II Platinum Jubilee had been planted by former Councillor Mavis Burn

**RESOLVED:** that the information given, be NOTED.

EVPC 22/23/078

**Police Matters**

Members gave consideration to the report of the Police, which had been previously circulated. Members considered that it would be useful to have traffic figures for speeding, accidents and other related traffic related incidents.

**RESOLVED** that

- i) the information given, be NOTED;
- ii) the Clerk make enquires with the local Neighbourhood Team on where the traffic figures as detailed above could be obtained.

EVPC 22/23/079

**Report of the County Councillor**

There was no County Councillor in attendance

**RESOLVED** that an extended report be received in September.

EVPC 22/23/080

**Legionella Monitoring Report**

Members gave consideration to the legionella monitoring report. The Clerk advised that the recommendations detailed had been actioned. The only work that was outstanding was to the instantaneous water heaters in the cemetery building. The Clerk had made arrangements for the water heaters to be either replaced or repaired.

**RESOLVED** that the information given, be RECEIVED.

EVPC 22/23/080

**Report of the Cemetery Superintendent**

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

**RESOLVED** that the information given, be NOTED.

EVPC 22/23/081

**Allotment Inspections**

The Clerk advised Members that allotment inspections had been carried out recently and a number of plots had been identified as in a poor condition and in breach of the tenancy agreement. The Clerk circulated a letter to be sent to those whose allotment plots had been identified as in breach of their agreement.

**RESOLVED** that the letter as circulated be sent to the plots identified in the allotment inspections as being in breach of tenancy agreements and replies to be considered at the next meeting of the Parish Council.

EVPC 22/23/082

**Allotment Management**

Councillor A Robson had requested that this item be placed on the agenda. He felt that due to the workloads of the Parish Clerk Members consider handing the running of the allotment site to the Allotment Association. The Clerk advised that due to a HR issues that it might be better to discuss this item at a later date.

**RESOLVED** that this item be DEFERRED to a future meeting of the Parish Council.

EVPC 22/23/083

**Memorial Plaque Durham Lane Cemetery**

The Clerk advised that she had been unable to obtain the wording that had been in place on the previous plaque that was on the memorial stone in the cemetery. Members felt that the wording should be "To all those who died in Conflict".

**RESOLVED:** that the wording as detailed above be put onto a plaque to be attached to the memorial stone.

EVPC 22/23/084

**Memorial Headstone Application**

The Clerk gave members details of an application for a memorial stone in the form of a crib which was outside of the cemetery guidelines for headstones/memorials. She advised that she had spoken to the Cemetery Superintendent and provided members with his views. Members gave careful consideration to the request and decided to use their discretion in allowing the memorial to be installed.

**RESOLVED:** that the Memorial permit be approved and signed by the Clerk.

EVPC 22/23/085

**Parish Council Financial Status – Bank Balances as at 30.06.2022**

The Clerk reported that the bank balances as at 30.6.22 were £8,285 in the Current Account and £107,279.07 in the Savings Account totalling £115,564.07

**RESOLVED:** that the information given, be NOTED

EVPC 22/23/086

**Income and Expenditure Report to 30.6.22**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED** that the information given, be NOTED.

EVPC 22/23/087

**Bank Transfers**

The Clerk informed Members that the Transfers for June were £26,487.25 from the Savings Account and £1549.00 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers.

EVPC 22/23/088

**Invoices for Endorsement for Payment**

**RESOLVED:**

- i) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;

**JUNE 2022**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD/BACS
30.6.22	Payoll	Net Payments	£6279.58	BACS
18.6.22	Payroll	3 <sup>rd</sup> Party Payments Month 2	£3387.65	BACS
16.6.22	EE	Mobile Charges	£68.82	DD
16.6.22	Siemans	Lease Rental/Annual Service	£186.02	DD
15.6.22	Chaser Communications	Line Rental/Internet	£83.17	DD
13.6.22	V Elwick Electrician	Electrics re Fire	£3508.80	BACS
13.6.22	Wave	Water Cem	£52.58	DD
9.6.22	Greenhams	Drinking Water – Stickers	£43.44	BACS
8.6.22	Greenhams	Cleaning Supplies	£81.76	BACS
23.3.22	Gorilla Workwear	3 x Safety Boots	£53.96	BACS
13.6.22	Cateraid	2 x Warewash/Rinseaid	£78.00	BACS
22.6.22	A1 Trophies & Engraving	Play Equipment Stickers (5)	£120.00	BACS
24.6.22	Franks Portlock	Legionella Remediation	£597.60	BACS
25.6.22	Franks Portlock	Legionella Monitoring	£45.49	BACS
4.7.22	Angus Foods	Buffet & Delivery	£105.60	BACS
5.7.22	Durham CC	Grass Cutting & Dog Bins SLA	£3621.06	BACS
27.6.22	DCC	Trade Waste SLA	£743.08	BACS
27.6.22	DCC	Trade Waste SLA Cemetery	£681.72	BACS
4.7.22	E-On	Gas SH	£948.42	DD
16.6.22	Barclays Bank	BACS Charges	£6.	DD
30.6.22	ITC	Cloud Back Up	£8.40	DD
30.6.22	ITC	Cloud Mailbox	£26.16	DD
		<b>TOTAL</b>	<b>£20727.31</b>	

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EVPC 22/23/089

**Income Received**

<b>Customer Number</b>	<b>Description</b>	<b>Amount</b>
8	MI NON RES	£98
12	Room Hire	£40.25
8	Burial Fees MI NR	£98.
6	Room Hire	£79.50
6	Room Hire	£8.25
7	Tap Keys	£5.
27	Allotment Rent	£6.
27	Lee Tce. Rent	£48
8	MI Res	£49.
		<b>£432.</b>

**RESOLVED:** that information given, be NOTED.

EVPC 22/23/091

**Planning Approvals**

DM/22/01199/FPA – Proposed Erection of 1 No Single Storey Detached Garage (Resubmission) at Braehead, Church Walk, Easington Village for Mr J Lee

**RESOLVED:** that the information given, be NOTED.

EVPC 22/23/092

**Planning Refusal**

DM/22/01494/TCA – Proposed Fell 1 No Sycamore and 1 No. Elm Tree at Land South of 1 to 3 The Grange, South Side, Easington Village for Mrs A Pallister

**RESOLVED:** that the information given, be NOTED.

EVPC 22/23/093

**Planning Applications (Withdrawn)**

DM/22/01754/FPA – Single Storey Rear Extension, Additional Vehicle Hardstanding to Front and Side with Access Gates at St Mary's Cottage, 9 Clappersgate for Mr C Kirk

**RESOLVED:** that the information given, be NOTED

EVPC 22/23/094

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC 22/23/095

**Members reports of their Attendance at Meetings and Events on Behalf of the Parish Council**

Councillor Robson had attended the on-line Community Emergency Plan training and had found it very useful.

**RESOLVED:** that the information given be NOTED.

EVPC 22/23/096

**Community Emergency Plan**

Members agreed that a community emergency plan should be deferred until the autumn.

**RESOLVED:** that the Community Emergency Plan be deferred till the autumn.

EVPC 22/23/097

**Exclusion of the Press and Public**

**RESOLVED** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted

EVPC 22/23/098

**HR Issues (Exempt Item)**

The Parish Clerk advised members that she had received a conditional offer of employment which she had accepted. Once she received a formal offer of employment she would submit her resignation and advised that her notice period was one month in writing. She also advised that she had informed the Chairman of the Parish Council as he was unable to attend today's meeting and he had suggested that a Staffing Committee meeting be held on his return from holiday. The Clerk advised that she would be on annual leave from tomorrow until 26<sup>th</sup> July 2022.

Members commented that they would be sad to see the Clerk leave as she had been an asset to the Parish Council during her time of employment.

**RESOLVED** that:-

- i) the information given, be RECEIVED;
- ii) the Staffing Committee be given delegated authority to deal with the impending resignation of the Parish Clerk, recruitment of a new Parish Clerk and any other action that was required as a result of the Parish Clerk leaving.

EVPC 22/23/100

**Date and Time of Next Meeting**

The next meeting of the Parish Council was scheduled for Monday 12<sup>th</sup> September 2022 at 6.00 pm

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....